

4. Consideration of Status Report on Survey of Grantees on Attorney Recruitment and Retention.
5. Consideration of Status Report on Timekeeping Grant Solicitation.
6. Six-Month Report on Meritorious and Innovative Grant Projects.
7. Consideration of Status Report on Law School Solicitation.

AUDIT AND APPROPRIATIONS COMMITTEE MEETING:

STATUS OF MEETING: Open.

MATTERS TO BE CONSIDERED:

OPEN SESSION:

1. Approval of Agenda.
2. Approval of Draft Minutes of April 25, 1993 Meeting.
3. Consideration and Review of Budget and Expenses for the Six-Month Period of October 1, 1992 to March 31, 1993.
4. Consideration and Review of Six-Month Projections for the Period of April 1, 1993 to September 30, 1993.
 - a. Consideration of Need for Internal Budgetary Adjustments.
 - b. Consideration of Reallocation of Fiscal Year 1993 Consolidated Operating Budget.
5. Consideration of Status Report on Reprogramming Request Related to Funding Law School Clinical Program Grants.
 - a. Consideration of Status Report on Law School Grant Solicitation.
6. Consideration of Recommendation to Seek a Supplemental Appropriation.
7. Consideration of Status Report on Leasing the Corporation's Former Headquarters Office Space.
8. Consideration of Status Report on Effort to Secure Corporation Funds.

OFFICE OF THE INSPECTOR GENERAL OVERSIGHT COMMITTEE MEETING:

STATUS OF MEETING: Open.

MATTERS TO BE CONSIDERED:

OPEN SESSION:

1. Approval of Agenda.
2. Approval of Minutes of February 21, 1993 Meeting.
3. Consideration of Draft Management Response to the Inspector General's Semiannual Report Covering the Period Ending March 31, 1993.

BOARD OF DIRECTORS MEETING:

STATUS OF MEETING: Open, except that a portion of the meeting will be closed pursuant to a vote of a majority of the Board of Directors to hold an executive session. At the closed session, in accordance with the aforementioned vote, the Board will consider and vote on approval of the draft minutes of the executive session held on April 26, 1993. The Board will hear and consider the report of the General Counsel on litigation to which the Corporation is, or may become, a party. Further, the Board will consult with the Inspector General on internal personnel, operational and investigative matters. Finally, the Board

will consult with the President on internal personnel and operational matters. The closing will be authorized by the relevant sections of the Government in the Sunshine Act [5 U.S.C. Sections 552b(c)(2)(5), (6), (7), and (10)], and the corresponding regulation of the Legal Services Corporation [45 CFR Section 1622.5(a), (d), (e), (f), and (h)].¹ The closing will be certified by the Corporation's General Counsel as authorized by the above-cited provisions of law. A copy of the General Counsel's certification will be posted for public inspection at the Corporation's headquarters, located at 750 First Street, N.E., Washington, DC., 20002, in its eleventh floor reception area, and will otherwise be available upon request.

MATTERS TO BE CONSIDERED:

OPEN SESSION:

1. Approval of Agenda.
2. Approval of Minutes of April 26, 1993 Meeting.
3. Ratification of Notational Vote Taken During the Period of May 18-20, 1993 to Release An Opinion of the General Counsel Regarding Employee Protections to a Third Party.
4. Chairman's and Members' Reports.
5. Consideration of Operations and Regulations Committee Report.
6. Consideration of Office of the Inspector General Oversight Committee Report.
 - a. Consideration of Draft Management Response to the Inspector General's Semiannual Report for the Period Ending March 31, 1993.
7. Consideration of Provision for the Delivery of Legal Services Committee Report.
 - a. Status Report on Results of Survey on Attorney Recruitment and Retention.
 - b. Status Report on Proposals for Migrant/Ombudsman Demonstration Project Grants.
 - c. Consideration of Comments of Roger Rosenthal, Director, Migrant Legal Action Program, Regarding the Corporation's Request for Proposals for Migrant/Ombudsman Demonstration Project Grants.
 - d. Status Report on Timekeeping Grant Solicitation.
 - e. Six-Month Report on Meritorious and Innovative Grant Projects.
8. Consideration of Audit and Appropriations Committee Report.
 - a. Consideration and Review of Budget and Expenses for the Six-Month Period of October 1, 1992 to March 31, 1993.
 - b. Consideration and Review of Six-Month Projections for the Period of April 1, 1993 to September 30, 1993.
 - i. Consideration of Need for Internal Budgetary Adjustments.

¹ As to the Board's consideration and approval of the draft minutes of the executive session(s) held on the above-noted date(s), the closing is authorized as noted in the Federal Register notice(s) corresponding to that/those Board meeting(s).

- ii. Consideration of Reallocation of Fiscal Year 1993 Consolidated Operating Budget.
- c. Consideration of Status Report on Reprogramming Request Related to Funding Law School Clinical Program Grants.
 - i. Consideration of Status Report on Law School Grant Solicitation.
- d. Consideration of Recommendation to Seek a Supplemental Appropriation.
9. Consideration of Results of Survey of Corporation-Funded Grantees on The Effects of Reduced Interest on Lawyer Trust Account ("IOLTA") Funds on Program Operations in 1993.
10. Consideration of Report on Declination of Representation and Other Unmet Legal Needs Survey Data.
11. President's Report.
12. Inspector General's Report.

BOARD OF DIRECTORS MEETING:

CLOSED SESSION:

13. Consultation by Board with the Inspector General on Internal Personnel, Operational and Investigative Matters.
14. Consultation by Board with the President on Internal Personnel and Operational Matters.
15. Consideration of the General Counsel's Report on Pending Litigation to which the Corporation is, or May Become, a Party.
16. Approval of Minutes of Executive Session Held on April 26, 1993.

OPEN SESSION: (Resumed)

17. Consideration of Other Business.

CONTACT PERSON FOR INFORMATION:

Patricia Batie (202) 336-8800.

Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments.

Individuals who have a disability and need an accommodation to attend the meeting may notify Patricia Batie at (202) 336-8800.

Date Issued: May 14, 1993.

Patricia D. Batie,

Corporate Secretary.

[FR Doc. 93-11936 Filed 5-14-93; 3:59 pm]

BILLING CODE 7050-01-M

NATIONAL TRANSPORTATION SAFETY BOARD
TIME AND DATE: 9:30 a.m., Tuesday, May 25, 1993.

PLACE: The Board Room, 5th Floor, 490 L'Enfant Plaza, S.W., Washington, D.C. 20594.

STATUS: Open.

MATTERS TO BE CONSIDERED:

- 5894A—Marine Accident Report: Grounding of United Kingdom passenger vessel RMS QUEEN ELIZABETH 2, Vineyard Sound, Massachusetts, August 7, 1992.
- 6062—Railroad Accident Report: Head-on Collision of Burlington, Northern Railroad Freight Train 602 and 603, Ledger, Montana, August 30, 1991.

NEWS MEDIA CONTACT: Telephone (202) 382-0660.

FOR MORE INFORMATION CONTACT: Bea Hardesty, (202) 382-6525.

Dated: May 14, 1993.

Bea Hardesty,

Federal Register Liaison Officer.

[FR Doc. 93-11881 Filed 5-14-93; 1:43 pm]

BILLING CODE 7535-01-M

NUCLEAR REGULATORY COMMISSION

DATE: Weeks of May 17, 24, 31, and June 7, 1993.

PLACE: Commissioners' Conference Room, 11555 Rockville Pike, Rockville, Maryland.

STATUS: Public and Closed.

MATTERS TO BE CONSIDERED:

Week of May 17

Tuesday, May 18

9:00 a.m.

Briefing on Status of Action Plan for Fuel Cycle Facilities (Public Meeting)
(Contact: Ted Sherr, 301-504-3371)

10:30 a.m.

Briefing by the Executive Branch
(CLOSED—Ex. 1)

1:30 p.m.

Briefing on Turkey Point Lessons Learned (Public Meeting)
(Contact: Fred Hebdon, 301-504-2024)

3:00 p.m.

Affirmation/Discussion and Vote (Public Meeting) (if needed)

Week of May 24—Tentative

Wednesday, May 26

11:30 a.m.

Affirmation/Discussion and Vote (Public Meeting)

a. Randall C. Orem, D.O.—Commission Action on Settlement Agreement Approved in LBP-92-18 (Tentative)
(Contact: Steve Burns, 301-504-2184)

b. Environmental and Resources Conservation Organization's Petition for Reconsideration of CLI-93-03 (Rancho Seco) (Tentative)
(Contact: Margaret Doane, 301-504-2001)

2:00 p.m.

Briefing on Status of Efforts for Risk Harmonization (Public Meeting)
(Contact: Richard Bangart, 301-504-3340)

Week of May 31—Tentative

Tuesday, June 1

10:00 a.m.

Briefing on Development of Standards, Certification Process, and Status of U.S. Enrichment Corporation Transition (Public Meeting)
(Contact: John Hickey, 301-504-3328)

2 p.m.

Briefing on Status of BWR Water Level Indicators (Public Meeting)
(Contact: Ashok Thadani, 301-504-3884)

Wednesday, June 2

10 a.m.

Briefing on Progress of Design Certification Review and Implementation (Public Meeting)
(Contact: Dennis Crutchfield, 301-504-1159 or Richard Borchardt, 301-504-1193)

11:30 a.m.

Affirmation/Discussion and Vote (Public Meeting) (if needed)

2:30 p.m.

Briefing on Investigative Matters (Closed—Ex. 5 and 7)

Friday, June 4

10 a.m.

Briefing on Status of Enhanced Participatory Rulemaking (Public Meeting)

(Contact: Chip Cameron, 301-504-1642)
2 p.m.

Briefing on Status of Design Basis Threat (Public Meeting)
(Contact: Robert Burnett, 301-504-3365)

Week of June 7—Tentative

Thursday, June 10

12:30 p.m.

Affirmation/Discussion and Vote (Public Meeting) (if needed)

ADDITIONAL INFORMATION: By a vote of 5-0 on May 14, the Commission determined pursuant to U.S.C. 552b(e) and § 9.107(a) of the Commission's rules that "Discussion of Litigation Matters" (Closed—Ex. 2, 6 and 10) be held on May 14, and on less than one week's notice to the public.

Note: Affirmation sessions are initially scheduled and announced to the public on a time-reserved basis. Supplementary notice is provided in accordance with the Sunshine Act as specific items are identified and added to the meeting agenda. If there is no specific subject listed for affirmation, this means that no item has as yet been identified as requiring any Commission vote on this date.

To Verify the Status of Meeting Call (Recording)—(301) 504-1292.

CONTACT PERSON FOR MORE INFORMATION: William Hill, (301) 504-1661.

Dated: May 14, 1993.

William M. Hill, Jr.

SECY Tracking Officer, Office of the Secretary.

[FR Doc. 93-11883 Filed 5-14-93 2:44 pm]

BILLING CODE 7590-01-M

Corrections

Federal Register

Vol. 58, No. 94

Tuesday, May 18, 1993

This section of the FEDERAL REGISTER contains editorial corrections of previously published Presidential, Rule, Proposed Rule, and Notice documents. These corrections are prepared by the Office of the Federal Register. Agency prepared corrections are issued as signed documents and appear in the appropriate document categories elsewhere in the issue.

DEPARTMENT OF AGRICULTURE

Animal and Plant Health Inspection Service

7 CFR Part 301

[Docket No. 91-149-4]

Oriental Fruit Fly Quarantine

Correction

In rule document 93-3523 beginning on page 8517 in the issue of Tuesday, February 16, 1993, make the following corrections:

1. On page 8517, in the third column, under the heading *Definitions (Section 301.93-1)*, in the seventh line, insert "Inspector," after "Infestation,".

§ 301.93-1 [Corrected]

2. On page 8521, in the third column, in § 301.93-1, in the third paragraph, in the first line, "Move" should read "Moved".

§ 301.93-2 [Corrected]

3. On the same page, in the same column, in § 301.93-2 (a), in the 18th line, "Cashew" was misspelled.

§ 301.93-10 [Corrected]

4. On page 8524, in the second column, in § 301.93-10 (a)(1)(i), in the

fourth line, "centers" should read "center".

BILLING CODE 1505-01-D

DEPARTMENT OF AGRICULTURE

Animal and Plant Health Inspection Service

9 CFR Part 124

[Docket No. 90-011-2]

Patent Term Restoration for Veterinary Biologics

Correction

In rule document 93-4345 beginning on page 11367 in the issue of Thursday, February 25, 1993, make the following correction:

§ 124.23 [Corrected]

On page 11370, in the second column, in § 124.23 (b), in the first line, after "request", insert "under".

BILLING CODE 1505-01-D

DEPARTMENT OF THE TREASURY

Internal Revenue Service

26 CFR Part 1

[T.D. 8462]

RIN 1545-AH09

Definition of Affiliated Group; Correction

Correction

In rule document 93-6912 beginning on page 16349 in the issue of Friday,

March 26, 1993, make the following correction:

On page 16350, in the first column, in the second full paragraph, in the fifth line, "I" should read "It".

BILLING CODE 1505-01-D

DEPARTMENT OF THE TREASURY

Internal Revenue Service

26 CFR Parts 1 and 602

[INTL-0401-88]

RIN 1545-AL80

Intercompany Transfer Pricing Regulations Under Section 482

Correction

In proposed rule document 93-1110 beginning on page 5310 in the issue of Thursday, January 21, 1993, make the following corrections:

1. On page 5310, in the second column, under **SUPPLEMENTARY INFORMATION**, in the first paragraph, in the next to last line, "RO:FP," should read "TR:FP,".

§ 1.482-1T [Corrected]

2. On page 5313, in the first column, in § 1.482-1T (f)(2)(v), in Example 1. (i), in the next to last line, after "10%", insert "of Sub's sales in country FC. Sub pays no a royalty to Parent but does distribute to Parent an amount equal to 10%".

BILLING CODE 1505-01-D

Federal Register

**Tuesday
May 18, 1993**

Part II

Department of Health and Human Services

Administration for Children and Families

**Runaway and Homeless Youth Program:
Fiscal Year (FY) 1993 Final Priorities,
Availability of Financial Assistance for
Fiscal Year 1993 and Request for
Applications; Notice**

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

[Program Announcement No. ACF/ACYF/RHYP 92-1]

Runaway and Homeless Youth Program: Fiscal Year (FY) 1993 Final Program Priorities, Availability of Financial Assistance for Fiscal Year 1993 and Request for Applications

AGENCY: Family and Youth Services Bureau, Administration on Children, Youth, and Families (ACYF), Administration for Children and Families (ACF), HHS.

ACTION: Notice of Fiscal Year 1993 Final Runaway and Homeless Youth Program Priorities, announcement of availability of financial assistance and request for applications for the following programs for runaway and homeless youth: Basic Center, Drug Abuse Prevention and Demonstration Programs for Runaway and Homeless Youth, and the Transitional Living Program for Homeless Youth.

SUMMARY: The Family and Youth Services Bureau of the Administration on Children, Youth and Families is publishing final program priorities and announcing the availability of funds for the following programs:

Runaway and Homeless Youth Basic Center Grant Program (BC): The purpose of the Runaway and Homeless Youth Basic Center Grant Program is to provide financial assistance to establish or strengthen locally-controlled centers that address the immediate needs (e.g., outreach, temporary shelter, counseling, and aftercare services) of runaway and homeless youth and their families.

Drug Abuse Education and Prevention Program for Runaway and Homeless Youth (DAPP): The purpose of the Drug Abuse Education and Prevention Program for Runaway and Homeless Youth is to improve and expand drug abuse prevention, education and information services to runaway and homeless youth and their families.

Transitional Living Program for Homeless Youth (TLP): The purpose of the Transitional Living Program for Homeless Youth is to support projects which provide long term shelter, skill training and support services in local communities to homeless youth to assist them in making a smooth transition to self-sufficiency and to prevent long-term dependency on social services.

Runaway and Homeless Youth Demonstration Program (RHYD): The purpose of demonstration activities is to

increase our knowledge and understanding of effective methods for serving the runaway and homeless youth population.

This single announcement for all runaway and homeless youth programs has been developed in order to save both the field and the Federal government significant resources. More importantly, the single announcement provides the field with the application due dates for the programs listed above, providing interested organizations with the advantage of being able to forecast the workload and resources needed to apply for these grants.

This announcement contains all the necessary information and application materials to apply for funds under these grant programs. The following are the estimated funds available by fiscal year and the approximate number of new grants to be awarded under this program announcement:

Program	Fiscal year	Funds available	New grants
BC	1993	\$8,367,418	100-110
DAPP ...	1993	4,000,000	35-45
RHYD ...	1993	1,000,000	3-6
TLP	1994	6,000,000	30-35

New grants for the Basic Center, Drug Abuse Prevention and Demonstration Programs will be awarded out of FY 1993 funds. New Transitional Living Program grants, subject to the appropriation of funds by Congress, will be awarded out of FY 1994 funds.

In addition to new grants, the Family and Youth Services Bureau of the Administration on Children, Youth and Families anticipates providing FY 1993 continuation funds to current grantees as follows:

Program	Funds available	Number of continuation grants
BC	\$23,231,452	254
DAPP	7,979,849	64
TLP	10,995,859	41
RHYD	676,183	4

Grantees eligible for these continuation grants will receive a letter to that effect from the appropriate office and should not submit their continuation applications in response to this announcement. Only applications for new grants are solicited through this announcement.

DATES: The deadlines or closing dates for receipt of applications for new grants under this announcement are as follows: BC—July 2, 1993; DAPP—July 19, 1993;

TLP—August 2, 1993; and RHYD—August 2, 1993.

ADDRESSES: Application receipt point: Department of Health and Human Services, Administration for Children and Families, Division of Discretionary Grants, 200 Independence Avenue, SW., room 341-F, Hubert H. Humphrey Building, Washington, DC 20201. Attn: Maiso Bryant, ACT-93-ACYF/RHYP.

Envelopes containing applications must clearly indicate the specific program that the application is addressing: Runaway and Homeless Youth Basic Center Program (BC), Drug Abuse Prevention Program (DAPP), Transitional Living Program for Homeless Youth (TLP) or Runaway and Homeless Youth Demonstration Project (RHYD).

FOR FURTHER INFORMATION CONTACT: Administration on Children, Youth and Families, Family and Youth Services Bureau, P.O. Box 1182, Washington, DC 20013, Telephone: (202) 205-8049 or (202) 205-8074.

SUPPLEMENTARY INFORMATION: This program announcement consists of six parts. Part I provides general information for potential applicants who wish to apply to operate programs serving runaway and homeless youth. Part II contains the evaluation criteria against which all applications will be competitively reviewed, evaluated and rated. Part III contains specific information necessary to apply for funds under each of the three service programs and for demonstration projects related to runaway and homeless youth. Part IV describes the application process. Part V provides instructions on the assembly and submission of the application, and Part VI contains appendices to be consulted in preparation of the application. All forms needed to prepare an application for any of the programs are found in part VI, appendix I of this announcement.

The following outline is provided to assist in the review of this Federal Register announcement:

- Part I: General Information
- A. Background on Runaway and Homeless Youth
 - B. Legislative Authority
 - C. Purpose, Goals and Objectives of the Federal Runaway and Homeless Youth Grant Programs
 1. Basic Center Programs for Runaway and Homeless Youth
 2. Drug Abuse Education and Prevention Program for Runaway and Homeless Youth
 3. Transitional Living Program for Homeless Youth
 4. Runaway and Homeless Youth Demonstration Projects
 - D. Definitions

E. Final Priorities

1. Public Comments in Response to the Proposed Priorities
2. Final Program Priorities for Fiscal Year 1993

a. Service Grants for Runaway and Homeless Youth

- (1) Basic Center Program Grants
- (2) Transitional Living Program Grants
- b. Runaway and Homeless Youth Demonstration Grants: Promoting a Continuum of Care

c. Program Support

- (1) Training and Technical Assistance Grants
- (2) National Communications System
- (3) National Clearinghouse on Runaway and Homeless Youth
- (4) Management Information System (MIS)
- (5) Monitoring Support for FYSB Programs
- d. Program Evaluations
- (1) Basic Center Programs for Runaway and Homeless Youth
- (2) Transitional Living Program for Homeless Youth
- (3) Home-Based Services for Runaway Youth

F. Eligible Applicants

G. Availability of Funds

1. Basic Center Programs for Runaway and Homeless Youth
2. Drug Abuse Education and Prevention Program for Runaway and Homeless Youth
3. Transitional Living Program for Homeless Youth
4. Runaway and Homeless Youth Demonstration Projects
- H. Duration of Projects
- I. Maximum Federal Share and Grantee Share of the Project

Part II: Evaluation Criteria

Part III: Priority Areas

- A. Runaway and Homeless Youth Basic Center Program
- B. Drug Abuse Education and Prevention Program for Runaway and Homeless Youth (DAPP)
- C. Transitional Living Program for Homeless Youth (TLP)
- D. Runaway and Homeless Youth Demonstration Projects: Services to Youth in Rural Areas

Part IV: Application Process

- A. Assistance to Prospective Grantees
- B. Application Requirements
- C. Paperwork Reduction Act of 1980
- D. Notification Under Executive Order 12372
- E. Availability of Forms and Other Materials
- F. Application Consideration

Part V: Application Assembly and Submission

Part VI: Appendices

- A. Basic Center Program Performance Standards
- B. National Runaway Switchboard
- C. National Clearinghouse on Runaway and Homeless Youth
- D. Runaway and Homeless Youth Continuation Grantees
1. Basic Center Programs for Runaway and Homeless Youth
2. Transitional Living Program for Homeless Youth

3. Drug Abuse Prevention Programs for Runaway and Homeless Youth

- E. Runaway and Homeless Youth Basic Center Program Allocations by State
- F. Administration for Children and Families Regional Office Youth Contacts
- G. Training and Technical Assistance Providers
- H. State Single Points of Contact
- I. Forms and Instructions

Part I. General Information

A. Background on Runaway and Homeless Youth

The Family and Youth Services Bureau (FYSB), within the Administration on Children, Youth and Families (ACYF), administers programs that target services to an adolescent population of approximately 1.3 million runaway and homeless youth who inhabit the streets of this nation. Many have had to leave home for reasons beyond their control. They have left to escape abusive situations or because their parents could not provide them with the basic needs of food, shelter and a safe supportive environment.

This population's lifestyles place them among the most high-risk groups in the nation. While living on the streets or away from home without parental supervision, these youth are highly vulnerable. They may become victims of street violence, or may be exploited by dealers of illegal drugs. Usually lacking marketable skills, they may be drawn into shoplifting, prostitution, and dealing drugs in order to earn money for food, clothing, and other daily expenses. Without a fixed address or regular place to sleep, they often drop out of school, forfeiting their opportunities to learn and to become independent, self-sufficient, contributing members of society. As street people, they may try to survive with little or no contact with medical professionals, the result being that their health problems may go untreated and may worsen. Without the support of family, schools, and other community institutions, they may not acquire the personal values and work skills that will enable them to enter or advance in the world of work at other than the most minimal levels. Finally, as street people, they may create substantial law enforcement problems, endangering both themselves and the communities in which they are located. All these problems, real and potential, call for a nationwide, community-based program to address the needs of runaway and homeless youth.

B. Legislative Authority

Runaway and Homeless Youth Basic Center grants are authorized by Part A of the Runaway and Homeless Youth

Act (RHY Act), 42 U.S.C. 5701 *et seq.* The RHY Act was enacted as Title III of the Juvenile Justice and Delinquency Prevention Act of 1974 (Pub. L. 93-415), and amended by the Juvenile Justice Amendments of 1977 (Pub. L. 95-115), the Juvenile Justice Amendments of 1980 (Pub. L. 96-509), the Juvenile Justice Amendments of 1984 (Pub. L. 98-473), the Anti-Drug Abuse Act of 1988 (Pub. L. 100-690), and the Juvenile Justice and Delinquency Prevention Act Amendments of 1992 (Pub. L. 102-586).

Grants for the Transitional Living Program for Homeless Youth are authorized under Part B of the Runaway and Homeless Youth Act. Part B was established in 1988 as part of Public Law 100-690.

Grants for the Drug Abuse Education and Prevention Program are authorized under section 3511 of Public Law 100-690, the Anti-Drug Abuse Act of 1988 (Anti-Drug Abuse Act), which established the Drug Abuse Education and Prevention Program for Runaway and Homeless Youth, as amended by Public Law 102-132.

Grants for Runaway and Homeless Youth Demonstration Projects are authorized under Section 343 of the Runaway and Homeless Youth Act, as amended, and Section 3511 of the Anti-Drug Abuse Act of 1988, as amended.

C. Purpose, Goals and Objectives of the Federal Runaway and Homeless Youth Grant Programs

1. Basic Center Programs for Runaway and Homeless Youth

The overall purpose of the Runaway and Homeless Youth Basic Center Program is to provide financial assistance to establish or strengthen community-based centers that address the immediate needs (e.g., outreach, temporary shelter, counseling, and aftercare services) of runaway and homeless youth and their families. Services supported by this program are to be outside of the law enforcement system, the child welfare system, the mental health system and the juvenile justice system. The program goals and objectives of Part A of the RHY Act are to:

- (a) Alleviate problems of runaway and homeless youth;
- (b) Reunite youth with their families and encourage the resolution of intrafamily problems through counseling and other services;
- (c) Strengthen family relationships and encourage stable living conditions for youth; and
- (d) Help youth decide upon constructive courses of action.

2. Drug Abuse Education and Prevention Program for Runaway and Homeless Youth

The overall purpose of the Drug Abuse Education and Prevention Program for Runaway and Homeless Youth is to help communities address the problem of drug abuse among runaway and homeless youth through the prevention, early intervention, and reduction of drug dependency. The specific goals and objectives of the program, as set forth in section 3511 of the Act, are to:

(a) Provide individual, family, and group counseling to runaway youth and their families and to homeless youth for the purpose of preventing or reducing the illicit use of drugs by such youth;

(b) Develop and support peer counseling programs for runaway and homeless youth related to the illicit use of drugs;

(c) Develop and support community education activities related to the illicit use of drugs by runaway and homeless youth, including outreach to individual youth;

(d) Provide runaway and homeless youth in rural areas with assistance (including the development of community support groups) related to the illicit use of drugs;

(e) Provide information and training regarding issues related to the illicit use of drugs by runaway and homeless youth to individuals involved in providing services to these youth;

(f) Support research on illicit drug use by runaway and homeless youth, the effects on such youth of drug abuse by family members, and any correlation between such use and attempts at suicide; and

(g) Improve the availability and coordination of local services related to drug abuse for runaway and homeless youth.

3. Transitional Living Program for Homeless Youth

The overall purpose of the Transitional Living Program for Homeless Youth is to support programs which assist older homeless youth in making a successful transition to self-sufficient living and to prevent long-term dependency on social services. The specific goals and objectives of the program, as set forth in Part B of the Act, are to:

(a) Provide stable, safe living accommodations while a homeless youth is a program participant;

(b) Provide the services necessary to assist homeless youth in developing both the skills and personal characteristics needed to enable them to live independently;

(c) Provide education, information and counseling aimed at preventing, treating and reducing substance abuse among homeless youth;

(d) Provide homeless youth with appropriate referrals and access to medical and mental health treatment; and

(e) Provide the services and referrals necessary to assist youth in preparing for and obtaining employment.

The Administration on Children, Youth and Families will award grants for these programs to support direct services to runaway and homeless youth. Specifics regarding each of these grant programs are found in Part III, sections A-C of this announcement.

4. Runaway and Homeless Youth Demonstration Projects

In addition, the Administration on Children, Youth and Families will award grants for the development and implementation of demonstration projects designed to increase knowledge about effective methods of serving the runaway and homeless youth population in community-based settings. Specifics regarding these grants are found in Part III, section D of this announcement.

D. Definitions

1. The term *homeless youth* is defined differently for different programs.

Under Part A of the RHY Act, which authorizes the Basic Center Program, the term *homeless youth*, means a person under 18 years of age who is in need of services and without a place of shelter where he or she receives supervision and care. This definition applies to all Basic Center programs and can be found in 45 CFR 1351.1(f).

Under Part B of the RHY Act, which authorizes the TLP, *homeless youth* means an individual who is not less than 16 years of age and not more than 21 years of age; for whom it is not possible to live in a safe environment with a relative; and who has no other safe alternative living arrangement. This definition applies to all Transitional Living programs and can be found in section 321(b)(1) of the RHY Act.

2. The term *public agency* means any State, unit of local government, combination of such States or units, or any agency, department, or instrumentality of any of the foregoing. This definition applies to all runaway and homeless youth programs and can be found in Section 3601(8) of the Anti-Drug Abuse Act, incorporating by reference Section 103(11) of the Juvenile Justice and Delinquency Prevention Act of 1974, as amended.

3. The term *runaway youth* means a person under 18 years of age who absents himself or herself from home or place of legal residence without the permission of parents or legal guardian. This definition applies to all Basic Center programs and can be found in 45 CFR 1351.1(k).

(4) The term *shelter* includes host homes, group homes and supervised apartments. This definition applies to all TLP programs and is referenced in section 322(1) of the RHY Act. As currently understood in the field:

Host homes are facilities providing shelter, usually in the home of a family, under contract to accept runaway and/or homeless youth assigned by the TLP service provider, and are licensed according to State or local laws.

A group home is a single site residential facility designed to house TLP clients who may be new to the program and/or require a higher level of supervision. These dwellings operate in accordance with State or local housing codes and licensure.

A supervised apartment is a single unit dwelling or multiple unit apartment house operated under the auspices of the TLP service provider for the purpose of housing program participants.

5. The term *State* means any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Virgin Islands, American Samoa, the Commonwealth of the Northern Marianas, and the Trust Territory of the Pacific Islands (Palau). This definition applies to all runaway and homeless youth programs and can be found in section 3601(10) of the Anti-Drug Abuse Act, incorporating by reference section 103(7) of the Juvenile Justice and Delinquency Prevention Act of 1974, as amended.

6. The term *temporary shelter* means the provision of short-term (maximum of 15 days) room and board and core crisis intervention services on a 24 hour basis. This definition applies to all Basic Center programs and can be found in 45 CFR 1351.1(o).

7. The term *transitional living youth project* means a project that provides shelter and services designed to promote transition to self-sufficient living and to prevent long-term dependency on social services. This definition applies to all TLP programs and is found in section 321(b)(2) of the RHY Act.

E. Final Priorities

Section 364 of the Runaway and Homeless Youth Act requires the Department to publish annually for public comment a proposed plan specifying priorities the Department will follow in awarding grants and contracts under the RHY Act. The

proposed plan for FY 1993 was published in the *Federal Register* on December 24, 1992 (57 FR 61429), requesting comments and recommendations from the field.

1. Public Comments in Response to the Proposed Priorities

The Family and Youth Services Bureau (FYSB) received 28 written responses from a number of sources, including Runaway and Homeless Youth Program grantees in 18 different States and one U.S. Congressman. The responses were generally supportive and the following summarizes the major issues raised:

a. Several respondents noted that the proposed priorities stated that "organizations which provide services to fulfill the four major goals of the Runaway and Homeless Youth Program" would be funded in FY 1993, but that the priorities lacked an explicit statement that States, State agencies, and other units of government could apply for funds.

b. A number of these same respondents noted further the statement that the goals of the RHYP are achieved through the Basic Centers, which provide services "in a manner which is outside the * * * child welfare * * * system * * *". These respondents were concerned that this statement might preclude child welfare agencies from receiving RHYP grant funds.

Two sections in the Runaway and Homeless Youth Act relate to the issues raised in paragraphs a. and b. above. The first authorizes the Secretary of the Department of Health and Human Services to make grants and reads as follows:

Section 311. [42 U.S.C. 5711] (a) The Secretary shall make grants to public and private entities (and combinations of such entities) to establish and operate (including renovation) local runaway and homeless youth centers to provide services to deal primarily with the immediate needs of runaway or otherwise homeless youth, and their families, in a manner which is outside the law enforcement system, the child welfare system, the mental health system, and the juvenile justice system.

The section of the RHY Act dealing with eligibility to receive grants further states:

Section 312. [42 U.S.C. 5712] (a) To be eligible for assistance under section 311(a), an applicant shall propose to establish, strengthen, or fund an existing or proposed runaway and homeless youth center, a locally controlled project (including a host family home) that provides temporary shelter, and counseling services to juveniles who have left home without permission of their parents or guardians or to other homeless juveniles. (b) In order to qualify for

assistance under section 311(a), an applicant shall submit a plan to the Secretary including assurances that the applicant * * *

There follows in the RHY Act a list of 12 activities that together comprise the essential characteristics of a runaway and homeless youth center. These include locating the center in an area reachable by runaways, contacting the parents and ensuring the safe return of the youth if possible, providing safe shelter, food, clothing, counseling and aftercare services, keeping adequate records, and related activities.

The policy of the Administration on Children, Youth and Families is that a child welfare agency is not precluded from receiving a grant under the Runaway and Homeless Youth Act. Such an agency may receive a grant on the condition that the services provided to the youth and their families are in compliance with the requirements summarized in sections 312(a) and 312(b) of the RHY Act and are provided outside of the child welfare system. Grant funds under the RHY Act may not be used to provide services to youth already entered into the child welfare system; that is, to youth between foster care placements or prior to adoption placements, or to youth removed from their homes by child protective services and awaiting placement by the child welfare agency.

Further, the "public and private entities" to which the Secretary may award RHY grants include State, Territorial, county, and local governments; agencies and subagencies of these governments; private for-profit and private non-profit organizations; and American Indian Tribes.

c. In the matter of selecting among the three proposed new demonstration initiatives (Aftercare, Community Planning, and Services for Youth in Rural Areas), seven respondents expressed an interest in the Aftercare option, seven preferred Services for Youth in Rural Areas, while only two preferred Community Planning. Four suggested that the Administration should not pursue or should postpone an initiative in Community Planning.

Given very limited funding for demonstrations in FY 1993, the Administration has decided to solicit proposals in the single area of Services to Youth in Rural Areas. The favorable responses of respondents and the fact that the Congress indicated a special interest in this area in the FY 1992 reauthorization of the Runaway and Homeless Youth Act has led to this choice.

To the extent feasible, ACYF addressed all other public comments in preparing the final priorities. Comments

intended to clarify and focus the priorities were incorporated into the revised descriptions. The final priorities, found in Part III of this announcement, reflect the changes made in the planned priorities in light of the comments received.

2. Final Program Priorities for Fiscal Year 1993

a. *Service Grants for Runaway and Homeless Youth.* (1) Basic Center Program Grants. Part A, section 311 of the Runaway and Homeless Youth Act, as amended, authorizes grants to public and private entities, (State, Territorial, county, and local governments; agencies and subagencies of these governments; private for-profit and private non-profit organizations; American Indian Tribes) and to combinations of such entities, to establish and operate Basic Centers for Runaway and Homeless Youth.

Approximately 350 new and continuation Basic Center grants will be funded in FY 1993 to support organizations which provide emergency services to runaway and homeless youth that include temporary shelter, food, clothing, counseling, and related services which are provided outside the law enforcement, child welfare, mental health and juvenile justice systems.

Part III, section A of this publication announces the availability of funds for these grants, and includes the minimum requirements that applicants must address in their proposals for Basic Center grant applications.

In FY 1993, approximately two-thirds of the current Basic Center grantees will be awarded noncompetitive continuation funds, and the remaining grantees (those whose grant periods expire in FY 1993) will have the opportunity to compete for new grant awards by submitting new competitive applications. All other eligible youth-serving agencies not holding current awards may also apply for these new competitive funds.

(2) Transitional Living Program Grants. Part B, section 321 of the Runaway and Homeless Youth Act, as amended, authorizes grants to establish and operate transitional living projects for homeless youth. This program is structured to help older, homeless youth achieve self-sufficiency and avoid long-term dependency on social services. Transitional living projects provide shelter, skills training, and support services to homeless youth ages 16 through 21 for a continuous period not exceeding 18 months.

Funds available under this program in FY 1993 will be awarded in the form of non-competitive continuation awards to

current grantees. There will be no new grants awarded with FY 1993 funds.

This announcement solicits applications for new Transitional Living Program grant awards to be supported with FY 1994 funds, subject to the appropriation of these funds by Congress. Project periods for these new awards will begin when FY 1994 funds are appropriated and made available to ACYF, but in no case will they begin prior to October 1, 1993. By soliciting proposals and making funding decisions during 1993, we will enable current grantees not eligible for FY 1994 continuation funds to compete for new grants to be funded in FY 1994 and to continue their existing projects with a minimal disruption of services, if successful in the competition.

Part III, section C of this publication announces the availability of funds for these grants, and includes the minimum requirements that applicants must address in their proposals for Transitional Living grant applications.

b. Runaway and Homeless Youth Demonstration Grants: Promoting a Continuum of Care. Over the past decade, directors of agencies serving runaway and homeless youth have observed and documented significant changes in the populations they assist. The youth are increasingly "multi-problem" youth. Fifteen years ago youth typically fled their homes for reasons related to child and parent conflict and abuse.

Today, however, the familial alienation of runaway and homeless youth is very often overlaid with problems related to alcohol and drug abuse, school failure, sexual activity, as well as impaired physical and mental health. There also has been an apparent corresponding increase in the intensity of the problems experienced by these young people.

As a result of these growing problems among runaway and homeless youth, and a corresponding increase in funding streams, an increasingly complex, multi-faceted service system has emerged. The Administration on Children, Youth and Families has set a goal to assist the existing service system by promoting the development of a continuum of care to more effectively serve at-risk youth and their families at the community level. This continuum can be considered from three perspectives:

(1) The individual components of care to be provided directly by ACF-supported youth-serving agencies (e.g., street outreach, counseling, aftercare, etc.);

(2) The types and range of services to be provided through coordination with other community agencies; and

(3) The care to be accorded particularly hard-to-reach and difficult to serve populations such as street youth, runaway youth in rural areas, physically and sexually abused youth, etc.

Services to Youth in Rural Areas

As a first step in promoting this continuum of care, the Family and Youth Services Bureau expects to fund three to six three-year demonstration grants in FY 1993 to explore the provision of services to youth in rural areas. Because of geographic distances, low population density and, in some cases, cultural differences, it is difficult to provide effective services to runaway and homeless youth in rural areas. There is a need for innovative models for the provision of a continuum of care in areas where the incidence of running away and homelessness is not sufficient to warrant allocating scarce resources to the funding of a separate, autonomous basic center program.

The purpose of these grants is to demonstrate innovative and effective models for the provision of runaway and homeless youth services in rural areas, including Indian reservations. These models should involve innovative methods that make services accessible to youth without setting up expensive service agencies in low populated areas. Possible options include satellite centers, telecommunication systems, and mobile vans. These grants will result in a written description of the service model implemented, the identification of issues related to model implementation, and information on youth and program outcomes. The proposed models will be required to incorporate formal collaboration with other youth-serving agencies in the areas to be served.

A complete description of these initiatives can be found in Part III, section D of this announcement.

c. Program Support. (1) Training and Technical Assistance Grants. Both the Runaway and Homeless Youth Act, Section 342, and the Drug Abuse Prevention Program for Runaway and Homeless Youth, Section 3511 of the Anti-Drug Abuse Act of 1988 authorize support to nonprofit organizations for the purpose of providing training and technical assistance (T&TA) to runaway and homeless youth service providers. This T&TA is a valuable mechanism to strengthen programs and to enhance the knowledge and skills of youth service workers.

Beginning in FY 1991, the Family and Youth Services Bureau awarded ten three-year Cooperative Agreements, one in each of the ten Federal Regions, to

provide T&TA to agencies funded under all three Federal programs for runaway and homeless youth. Each Cooperative Agreement is unique, being based on the characteristics and different T&TA needs in the respective Regions.

All funds available for T&TA services in FY 1993 will be awarded through noncompeting continuations to the current ten grantees.

(2) National Communications System. Part C, section 331 of the Runaway and Homeless Youth Act, as amended, mandates support for a national communications system to assist runaway and homeless youth in communicating with their families and with service providers.

In FY 1991, a three-year grant was awarded to the National Runaway Switchboard, Inc., in Chicago, Illinois, to operate the system. Continuation funds will be awarded to the grantee in FY 1993 for the third year of operation.

(3) National Clearinghouse on Runaway and Homeless Youth. In June 1992, a five-year contract was awarded to establish and operate the National Clearinghouse on Runaway and Homeless Youth to serve as a central information point for professionals and agencies involved in the development and implementation of services to runaway and homeless youth.

The Clearinghouse has begun operations and is currently collecting materials and responding to requests for information. Non-competitive continuation funding will be awarded to sustain the Clearinghouse in FY 1993.

(4) Management Information System (MIS). In FY 1992, a five-year contract was awarded to implement the Runaway and Homeless Youth Management Information System (MIS) across three FYSB programs: the Runaway and Homeless Youth Basic Center Program, the Transitional Living Program, and the Drug Abuse Prevention Program. The MIS, now a mandatory data collection system, is designed to be used as a management tool for individual programs. In addition, FYSB will use the data generated by the system to produce reports and information regarding these programs, including information for required reports to Congress on efforts to serve runaway and homeless youth.

Non-competitive continuation funding will be awarded to sustain this effort in FY 1993. During this time, the contractor, using an existing computer-based, information gathering protocol, will provide training and technical assistance to all RHY service grantees in the use of the MIS.

(5) Monitoring Support for FYSB Programs. In FY 1992, FYSB began

developing a comprehensive monitoring instrument and set of site visit protocols, including a peer-review component, for the Runaway and Homeless Youth Basic Center Program, the Transitional Living Program, and the Drug Abuse Prevention Program.

The monitoring instrument and related protocols will be implemented in FY 1993. Also in FY 1993, a new contract to provide logistical support for the peer review monitoring process will be put in place. User of the new instrument and the peer review process will improve Federal oversight of the programs. Moreover, it will identify program strengths and weaknesses. The findings will be used to direct the provision of technical assistance and to inform policy development.

d. Program Evaluations. (1) Basic Center Programs for Runaway and Homeless Youth. A contract to evaluate the Basic Center program was awarded in FY 1991 and will continue through FY 1993. It is anticipated that the evaluators will be collecting data in the field in FY 1993, interviewing a sample of both youth and youth-service workers. It is further anticipated that no additional funding will be required to complete this evaluation.

(2) Transitional Living Program for Homeless Youth. An evaluation of the Transitional Living Program (TLP) was initiated in FY 1991 to determine the effectiveness of the program in preparing homeless youth for self-sufficiency. Non-competitive continuation funding will be awarded to sustain the evaluation in FY 1993, when the evaluators will conduct interviews of a sample of youth and program administrators in the field.

(3) Home-Based Services for Runaway Youth. In FY 1989 and FY 1991, demonstration grants were awarded to develop and implement models of home-based services as alternatives to shelter care for runaway youth. In FY 1992, a two-year contract was awarded to evaluate these grants. The contractor will provide descriptive information about the models and outcome information about their impact on the youth served. Non-competitive continuation funding will be awarded to sustain the evaluation in FY 1993, when the contractor will begin interviews in the field.

F. Eligible Applicants. The legislation authorizing the runaway and homeless youth programs addressed in this Federal Register announcement identifies "eligible applicants" differently. Accordingly, the definition appropriate to each individual program is found in Part III of this announcement

as a part of each priority area description.

Organizations that have current Basic Center and/or Drug Abuse Prevention Service Programs with project periods ending in FY 1993 and all remaining eligible applicants may apply for new grants for either or both of these two programs. Basic Center and DAPP grantees with one or two years remaining on their current awards and the expectation of continuation funding in FY 1993 may not apply for new grants under that particular grant program.

Organizations that have current Transitional Living Program grants with project periods ending in FY 1993 and all remaining eligible applicants may apply for new Transitional Living Program grants. Transitional Living grantees with one or two years remaining on their current awards and the expectation of continuation funding in FY 1994 may not apply for new grants under that particular grant program.

Applicants may refer to Part VI, Appendix D for a listing of current grantees that are ineligible to apply for one or more of these grant programs.

All grantees, however, and all other eligible applicants, may apply for the demonstration project described under Part III, section D.

Non-profit applicants which have not previously received financial support from the Administration on Children, Youth and Families must submit proof of their non-profit status with their grant application. This can be done either by making reference to the applicant's listing in the Internal Revenue Service's (IRS) most recent list of tax-exempt organizations or by submitting a copy of its letter from the IRS [IRS Code, Sections 501(c)(3) and 501(c)(6)]. Non-profit applicants cannot be funded without acceptable proof of this status. For-profit entities may participate as grantees under Priority Area A, Runaway and Homeless Youth Basic Center Programs, but may participate only as sub-grantees for any other priority areas in this announcement.

G. Availability of Funds. The Administration on Children, Youth and Families expects to award approximately 600 new and continuation grants to serve runaway and homeless youth. Dollar amounts to be awarded by fiscal year and program are as follows:

1. Basic Center Programs for Runaway and Homeless Youth

The Administration on Children, Youth and Families expects to award \$31,598,870 in Basic Center grants in FY

1993. Of this total, \$23,231,452 will be awarded in the form of non-competitive continuations to current grantees, and the remaining \$8,367,418 will be available for competitive, new-start awards. In accordance with the RHY Act, the funds will be divided among the States in proportion to their respective populations under the age of 18. We recognize that the RHY Act also requires that the amount allotted to each State (including the District of Columbia and Puerto Rico) be at least \$100,000, and the amounts allotted to the Virgin Islands, Guam, American Samoa, the Trust Territory of the Pacific Islands (Palau), and the Commonwealth of the Northern Mariana Islands be at least \$45,000 each. In applying other provisions of the RHY Act, specifically Section 311(b)(3), it became necessary, in all cases, to use the minimum allotment of \$75,000 for each State (including the District of Columbia and Puerto Rico) and the minimum allotment of \$30,000 for the Virgin Islands, Guam, American Samoa, the Trust Territory of the Pacific Islands (Palau), and the Commonwealth of the Northern Mariana Islands. The amount of funds available for both continuations and new starts in each of the States and Territories is listed in the Table of Allocations by State (part VI, appendix E) which reflects the FY 1993 allocations for each State. In this Table, the amounts shown in the column labeled "New Starts" are the amounts available for competition in the respective States.

Of the total amount available for Basic Center grants, approximately \$23,231,452 will be awarded in the form of non-competing continuation grants to current Basic Center grantees having one or two years remaining in their project periods. Grantees in this category will receive instructions from their respective ACF Regional Offices on the procedures for applying for these continuation grants and should not respond to this announcement. These grantees are listed in Part VI, Appendix D.1, have project expiration dates in FY 1994 and 1995, and are not eligible to apply for new Basic Center grants.

Approximately \$8,367,418 will be awarded in the form of competitive new starts. Current Basic Center grantees with project periods ending by September 30, 1993 and all other eligible applicants not currently receiving Basic Center funds may apply for the grants under this announcement.

The number of new awards made within each State will depend upon the funds available (i.e., the State's total allotment less the amount required for non-competing continuations), as well

as on the number of acceptable applications. Therefore, where the amount required for non-competing continuations in any State equals the State's total allotment, no new awards will be made.

All applicants under this announcement will compete with other applicants in the State in which their services would be provided. In the event that an insufficient number of acceptable applications is approved for funding from any State or jurisdiction, the Commissioner, ACYF, will reallocate the unused funds.

2. Drug Abuse Education and Prevention Program for Runaway and Homeless Youth

In FY 1993, the Administration on Children, Youth and Families expects to award \$4,000,000 in new Drug Abuse Prevention Program grants and \$7,979,849 in non-competing continuation DAPP awards.

3. Transitional Living Program for Homeless Youth

In FY 1993, the Administration on Children, Youth and Families expects to award \$10,995,859 in non-competing continuation Transitional Living Program grants. No awards for new grants will be made in FY 1993.

In FY 1994, the Administration on Children, Youth and Families estimates award of \$6,000,000 in new Transitional Living Program grants as a result of this competition, subject to appropriation of funds by Congress.

4. Runaway and Homeless Youth Demonstration Projects

In FY 1993, the Administration on Children, Youth and Families expects to award \$676,183 in non-competing continuation demonstration grants and \$1,000,000 in new competitive awards.

H. Duration of Projects. This announcement solicits applications for projects of up to three years (36 month project periods). Grant awards, made on a competitive basis, will be for a one year (12-month) budget period. Applications for continuation grants beyond the one-year budget period, but within the 36 month project period, will be entertained in subsequent years on a non-competitive basis, subject to the availability of funds, satisfactory progress of the grantee and determination that continued funding would be in the best interest of the government.

I. Maximum Federal Share and Grantee Share of the Project. The maximum amount of Federal funds for which an applicant can apply is

specified in each program description found in Part III of this announcement.

The legislation authorizing runaway and homeless youth programs requires that grantees provide a non-Federal match for Federal funds. In some cases, this non-Federal share is a percent of the total cost of the project and, in some cases, it is a percent of the Federal share. Specific non-Federal share requirements for each Priority Area are found in Part III of this announcement.

The non-Federal share may be met by cash or in-kind contributions. Federal funds provided to States and services or other resources purchased with Federal funds may not be used to match project grants. Applicants which do not provide the required percentage of non-Federal share will not be funded.

For-profit applicants for Basic Center programs are reminded that no grant funds may be paid as profit to any recipient of a grant or sub-grant (45 CFR 74.705).

Part II. Evaluation Criteria

The five criteria that follow will be used to review and evaluate each application and should be used in developing the program narrative. The point values following each criterion heading indicate the numerical weight each criterion will be accorded in the review process.

Criterion 1. Objectives and Need for Assistance (15 Points). Pinpoint any relevant physical, economic, social, financial, institutional, or other problems requiring a solution. Demonstrate the need for the assistance and state the goals or service objectives of the project. Supporting documentation or other testimonies from concerned interests other than the applicant may be used. Give a precise location of the project site(s) and area(s) to be served by the proposed project. Maps or other graphic aids may be attached. (The applicant should refer to Part I, section C of this announcement for a description of each program's purpose.)

Criterion 2. Results or Benefits Expected (20 Points). Identify the results and benefits to be derived from the project. State the numbers of runaway and homeless youth and their families to be served, and describe the types and quantities of services to be provided. Identify the kinds of data to be collected and maintained, and discuss the criteria to be used to evaluate the results and success of the project.

Criterion 3. Approach (35 Points). Outline a plan of action pertaining to the scope of the project and detail how the proposed work will be accomplished. Describe any unusual

features of the project, such as extraordinary social and community involvements, and how the project will be maintained after termination of Federal support. Explain the methodology that will be used to determine if the needs identified and discussed are being met and if the results and benefits identified are being achieved.

Criterion 4. Staff Background and Organizational Experience (20 Points). List each organization, cooperator, consultant, or other key individuals who will work on the project along with a short description of the nature of their effort or contribution. Summarize the background and experience of the project director and key project staff and the history of the organization. Demonstrate the ability to effectively manage the project and to coordinate activities with other agencies. Legislation authorizing each of the Federal Runaway and Homeless Youth Programs requires that priority for funding be given to agencies with experience in providing direct services to runaway and homeless youth. Applicants are encouraged to discuss staff and organizational experience in working with this population and may include information regarding their past performance under RHYP grants. (Applicants may refer to the staff résumés and to the Organizational Capability Statement included in the submission.)

Criterion 5. Budget Appropriateness (10 Points). Demonstrate that the project's costs (overall costs, average cost per youth served, costs for different services) are reasonable in view of the anticipated results and benefits. (Applicants may refer (1) to the budget information presented in Standard Forms 424 and 424A and in the associated budget justification, and (2) to the results or benefits expected as identified under Criterion 2.)

The Program Narrative information provided by the applicant in response to the priority area description identified in Part III of this announcement should be organized and presented according to these five evaluation criteria.

Part III. Priority Areas

A. Runaway and Homeless Youth Basic Center Program

Eligible Applicants: Any State, unit of local government, combination of units of local government, public or private agency, organization, institution, or other non-profit entity is eligible to apply for these funds. Federally recognized Indian Tribes are eligible to apply for Basic Center grants. Non-

Federally recognized Indian Tribes and urban Indian organizations are also eligible to apply for grants as private, non-profit agencies.

Grantees (including subgrantees) with current Basic Center grants who are eligible to apply for continuation funding in FY 1993 may not apply for a new Basic Center grant under this announcement. Applicants may refer to Part VI, Appendix D.1 for a listing of current grantees which are ineligible for grants under this priority area.

As required by runaway and homeless youth legislation, priority for funding will be given to agencies with demonstrated experience establishing and operating centers that provide direct services to runaway and homeless youth in a manner that is outside the law enforcement system, the child welfare system, the mental health system and the juvenile justice system.

Program Purpose, Goals, and Objectives: The Administration on Children, Youth and Families will award approximately 100-110 new service grants to establish or strengthen existing or proposed runaway and homeless youth Basic Centers. These programs must be locally controlled efforts that provide temporary shelter, counseling and other services to juveniles who have left home without permission of their parents or guardians or to other homeless juveniles.

Applications are solicited under this priority area to carry out direct service projects designed to carry out the program purpose, goals and objectives set forth in the legislation and as specified in Part I, section C.1 of this announcement. These goals and objectives are:

- To alleviate the problems of runaway and homeless youth;
- To reunite youth with their families and to encourage the resolution of intrafamily problems through counseling and other services;
- To strengthen family relationships and to encourage stable relationships for youth; and
- To help youth decide upon constructive courses of action.

Background: The Runaway Youth Act was enacted in response to widespread concern regarding the alarming number of youth who were leaving home without parental permission, crossing State lines, and who, while away from home, were exposed to exploitation and other dangers of street life.

Each Basic Center funded under the authorizing legislation is required to provide outreach to runaway and homeless youth; temporary shelter for up to fifteen days; food; clothing; individual, group, and family

counseling; and related services. Many Basic Centers provide their services in residential settings with a capacity for no more than 20 youth. Some centers also provide some or all of their shelter services through host homes (usually private homes under contract to the centers), with counseling and referrals being provided from a central location.

Currently, approximately 60,000 youth annually receive both shelter for an average of 12 nights and other ongoing services through ACYF-funded Basic Center programs. The presenting problems of these youth include conflict with parents or other adults, including physical and sexual abuse (63 percent); other family crises such as divorce, death, or sudden loss of income (9 percent); personal problems such as drug use, or problems with peers, school attendance and truancy, bad grades, inability to get along with teachers, and learning disabilities account for the remainder of the total (28 percent).

Low self-esteem is a major problem among this population. Half (49 percent) have a poor self image; somewhat less than half (43 percent) are depressed; and 12 percent are possibly suicidal.

After receiving ongoing services from shelter programs, 50 percent of the youth return to their families. One-third (33 percent) are provided alternative, but safe, long-term living arrangements. Five percent return to the streets, and 12 percent leave the centers with no known destination.

Minimum Requirements for Project Design: As part of addressing the evaluation criteria outlined in Part II of this announcement, each applicant must address the following items in the program narrative section of their application.

Objectives and Need for Assistance

- Applicant must specify the goals and objectives of the program and how implementation will fulfill the purposes of the legislation identified in Part I, section C.1. of this announcement.
- Applicant must describe the conditions of youth and families in the area to be served, with an emphasis on the incidence and characteristics of runaway and homeless youth and their families. The discussion must consider matters of family functioning, along with the health, education, employment, and social conditions of the youth, including at-risk conditions or behaviors such as drug use, school failure, and delinquency.
- Applicant must discuss the existing support systems for at-risk youth and families in the area, with specific references to law enforcement, health and mental health care, social services,

school systems, and child welfare. In addition, other agencies providing shelter and services to runaway and homeless youth in the area must be identified.

- Within the context of the existing support systems, applicant must demonstrate the need for the center and indicate the objectives that the program would work toward fulfilling.

- Applicant must describe the area to be served by the proposed center, and must demonstrate that the center is or will be located in an area which is frequented by and/or easily accessible by runaway and homeless youth.

Results and Benefits Expected

- Applicant must specify the numbers of runaway and homeless youth and their families to be served, the number of beds available for runaway and homeless youth and the types and quantities of services to be provided.

- Applicant must describe the anticipated changes in attitudes, values and behavior, and improvements in individual and family functioning that will occur as a consequence of the services provided by the center.

- Applicant must discuss the expected impact of the project on the availability of services to runaway and homeless youth in the local community and indicate how the project will enhance the organization's capacity to provide services that address the needs of runaway and homeless youth in the community.

Approach

- Applicant must describe how runaway and homeless youth and their families will be reached, and how services will be provided in compliance with the Program Performance Standards listed in Part VI, Appendix A.

- Applicant must describe the center's philosophy regarding the provision of services to runaway and homeless youth and the involvement of the youth's parents or legal guardians in these services.

- Applicant must include detailed plans for implementing direct services based upon identified goals and objectives. Applicant must identify the strategies that will be employed and the activities that will be implemented, including innovative approaches to securing appropriate center services for the runaway and homeless youth to be served, for involving family members as an integral part of the services provided, for periodic review and assessment of individual cases, and for encouraging awareness of and sensitivity to the particular needs of runaway and

homeless youth who are members of ethnic and racial minority groups and/or who are street youth.

- Applicant must describe the center's plans for conducting an outreach program that, where applicable, will attract members of ethnic and racial minorities and/or persons with limited ability to speak English.
- Applicant must describe the center's plans and procedures for intake and assessment of the youth upon arrival at the center.
- Applicant must describe the center's plans for contacting the parents or other relatives of the youth they serve, for ensuring the safe return of the youth to their parents, relatives or legal guardians if it is in their best interests, for contacting local governments pursuant to formal or informal arrangements established with such officials, and for providing alternative living arrangements when it is not safe or appropriate for the youth to return home.
- Applicant must describe the type of shelter that will be available, the shelter capacity of the center and the system of staff supervision to be implemented in the shelter.
- Applicant must describe the center's plans for ensuring proper coordination with law enforcement personnel, health and mental health care personnel, social service personnel, and welfare personnel.
- Applicant must describe the center's plans for ensuring coordination with the schools to which runaway and homeless youth will return, and for assisting the youth to stay current with the curricula of these schools.
- Applicant must describe the center's procedures for dealing with youth who have run from foster care placements.
- Applicant must describe procedures for dealing with youth who have run from correctional institutions, and must show that procedures are in accordance with Federal, State and local laws.
- Applicant must describe the center's plans and procedures for providing aftercare services and for ensuring, whenever possible, that aftercare services will also be provided to those youth who are returned beyond the State in which the center is located.
- Applicant must agree to gather and submit program and client data required by FYSB's Management Information System (MIS). While the computer software and training for the implementation of the MIS will be provided by FYSB to grantees, applicant should include a request for funds in its

budget for any computer equipment needed for implementation of the MIS.

- Applicant must agree to cooperate with any research or evaluation efforts sponsored by the Administration for Children and Families.

Staff Background and Organizational Experience

- As priority for funding will be given to agencies and organizations that have documented experience in establishing and operating centers that provide direct services to runaway and homeless youth, applicant must include a brief description of the organization and its experience in providing services to this client population.
- Applicant must include a description of current and proposed staff skills and knowledge regarding runaway and homeless youth and indicate how staff will be utilized in achieving the goals and objectives of the program. Information on proposed staff training and brief résumés or job descriptions may be included.
- Applicant must describe procedures for maintaining confidentiality of records on the youth and families served. Procedures must insure that no information on the youth and families is disclosed without the consent of the individual youth, parent or legal guardian. Disclosures without consent can be made to another agency compiling statistical records if individual identities are not provided or to a government agency involved in the disposition of criminal charges against an individual runaway or homeless youth.
- Applicant must describe how the project has established or will establish formal service linkages with other social service, law enforcement, educational, housing, vocational, welfare, legal service, drug treatment and health care agencies in order to ensure appropriate referrals for the project clients when needed.
- Applicant must describe how community and other support will be secured to continue the project at the conclusion of the Federal grant period.

Budget Appropriateness

- Applicant must discuss and justify the costs of the proposed project in terms of numbers of youth and families to be served, types and quantities of services to be provided, and the anticipated outcomes for the youth and families.
- The applicant must describe the fiscal control and accounting procedures that will be used to ensure prudent use, proper disbursement, and

accurate accounting of funds received under this program announcement.

Duration of Project: This announcement solicits applications for Basic Center projects of up to three years (36 month project periods). Grant awards, made on a competitive basis, will be for a one year (12-month) budget period. Applications for continuation grants beyond the one-year budget period, but within the 36 month project period, will be entertained in subsequent years on a non-competitive basis, subject to the availability of funds, satisfactory progress of the grantee and determination that continued funding would be in the best interest of the government.

Federal Share of Project Costs: Priority will be given to applicants which apply for less than \$200,000 per year. The maximum Federal share for a 3-year project period is \$600,000.

Applicant Share of Project Costs: The Runaway and Homeless Youth Act requires a non-Federal matching requirement of ten percent of the total Federal funds awarded. For example, a project requesting \$300,000 in Federal funds over a three year project period (based on an award of \$100,000 per twelve month budget period) must include a match of at least \$30,000 (10% of the Federal share).

B. Drug Abuse Education and Prevention Program for Runaway and Homeless Youth (DAPP)

Eligible Applicants: Any State, unit of local government (or combination of units of local government), public or non-profit private agency, organization, institution, or other non-profit entity is eligible to apply for these funds. Federally recognized Indian Tribes are eligible to apply for DAPP grants. Non-Federally recognized Indian Tribes and urban Indian organizations are also eligible to apply for grants as private, non-profit agencies.

Grantees (including subgrantees) with current DAPP grants who are eligible to apply for continuation funding in FY 1993 may not apply for a new DAPP grant under this announcement. Applicants may refer to Part VI, Appendix D.3 for a listing of current grantees which are ineligible for grants under this priority area.

Priority for funding will be given to agencies and organizations that have documented experience in providing direct services to runaway and homeless youth.

Program Purpose Goals and Objectives: The Administration on Children, Youth and Families will award approximately 35-45 new grants to support services within a community

to maintain, improve and/or expand drug abuse prevention, early intervention, and reduction of drug dependency services to runaway and homeless youth and their families. Applications are solicited under this priority area to carry out direct service projects designed to address the issue of drug abuse among runaway and homeless youth in the applicant's community as required by the goals and objectives set forth in the legislation and specified in Part I, section C.2 of this announcement.

Activities that may be maintained, improved and/or expanded through a DAPP grant include, but are not necessarily limited to:

- Improving networking and service coordination to increase the availability of services to runaway and homeless youth;
- Expanding outreach activities, particularly street-based outreach programs;
- Providing individual, family, group, and/or peer prevention and intervention counseling related to alcohol and other drug use;
- Strengthening intake and assessment procedures for substance abuse at runaway and homeless youth shelters;
- Coordinating services with drug treatment facilities and making referrals to treatment that are geared to the runaway and homeless youth population;
- Providing aftercare and follow-up services to runaway and homeless youth with substance abuse problems who have received shelter;
- Increasing staff knowledge and skills related to working with runaway and homeless youth with substance abuse problems by improving or accessing training opportunities;
- Improving programming to address the unique cultural needs and concerns of minority runaway and homeless youth;
- Involving and educating parents, siblings and peers of runaway and homeless youth receiving drug abuse prevention services;
- Developing and implementing programs designed to reduce drug involvement among the target population by improving coping skills and reducing stress factors arising from such problems as homelessness, family dysfunction, and peer pressure; and
- Establishing linkages with community mental health programs that will provide comprehensive substance abuse counseling to runaway and homeless youth.

Efforts that will not be funded under this priority area include technical

assistance, research and demonstration projects on illicit drug use by runaway and homeless youth, and the direct provision of drug treatment services such as those services provided in a medical setting or by medical personnel.

This priority area is specifically targeted to runaway and homeless youth. Potential applicants interested in providing drug abuse prevention services to high-risk youth other than those who are runaways or homeless are encouraged to contact the Center for Substance Abuse Prevention (CSAP). For information on CSAP grant programs and other drug abuse prevention resources, applicants should contact the National Clearinghouse for Alcohol and Drug Information, P.O. Box 2345, Rockville, Maryland 20852, 1-800-487-4890.

Background: The abuse of drugs has had an increasingly severe impact on runaway and homeless youth. Reports from shelters which serve this client population indicate a growing drug abuse problem. In 1988, 15.4 percent of the youth entering shelters indicated a personal drug abuse problem. In addition, 16.6 percent of the youth entering shelters reported that their reason for running away was parental drug and/or alcohol abuse.

A 1990 survey, conducted by the National Network of Runaway and Youth Services, of 185 community-based agencies that serve runaway and homeless youth found substance abuse to be the leading health problem among the youth served. Several other studies reveal that the incidence of substance abuse among runaway and homeless youth in large urban areas is significantly greater than the rate of abuse among other adolescents. The prevalence of the problem is underscored by the fact that not only are youth-serving agencies in major urban areas reporting an increase in drug use among their client population, but that providers in small towns and rural communities also are finding that more than half of their clients are reporting drug abuse as a primary problem.

While several studies provide some evidence of alcohol and drug abuse decline in the general youth population, recent locally based studies indicate that this is not the trend among the runaway and homeless youth population. There is a marked increase in the use of alcohol and other dangerous and addictive drugs such as cocaine and its derivative, crack. Alcohol use among the younger adolescent population is also on the increase.

This population's circumstances require more detailed and focused

approaches to prevention and drug reduction services than those provided by traditional approaches. Many runaway and homeless youth have already experimented with, or become frequent users of, one or more drugs and need effective programs which help them understand drug use problems and teach them the decision-making skills they need to help them decide to maintain a drug-free lifestyle.

The Drug Abuse Education and Prevention Program (DAPP) provides Federal assistance to more comprehensively address the problem of drug involvement among runaway and homeless youth. Since the program's inception in 1989, ACYF has awarded approximately \$53 million in discretionary grants to approximately 250 agencies and organizations located throughout the United States, including Puerto Rico and the Virgin Islands. These awards were made to support a wide variety of locally determined project designs which address the problem of drug involvement among runaway and homeless youth.

While varying degrees of success have been reported by DAPP grantees, many of the most promising programs have implemented one or more of the following components:

- Candid discussions between youth and street-wise peer counselors and/or recovering youth substance abusers who can discuss addiction and recovery from their personal experience;
- Sessions in which youth obtain accurate facts on any and all aspects of substance abuse and treatment;
- Presentation of decision-making and self-assertiveness skills and techniques that assist youth in making independent choices and avoiding drug involved friends and environments;
- Counseling and/or other strategies for helping youth to understand both the underlying causes of drug use and the effect of drugs on them, their family, their peers and their community;
- Educational information that portrays the consequences of overdosing, the effects of drug withdrawal, and the increased chances of contracting the HIV virus and AIDS; and
- The provision of specific and realistic information on various treatment options that are available, assistance enrolling in such programs and appropriate follow-up by the service provider.

Minimum Requirements for Project Design: As a part of addressing the evaluation criteria outlined in Part II of this announcement, each applicant must address the following items in the

program narrative section of their application.

Objectives and Need for Assistance

- Applicant must specify the goals and objectives of the program and how implementation will fulfill the requirements of the legislation identified in Part I, section C.2 of this announcement.
- Applicant must discuss the rate of illicit drug use by juveniles, specifically addressing the issue and incidence of runaway and homeless youth in the community(ies) to be served and the availability (or lack) of services for runaway and homeless youth in those communities.
- Applicant must identify the extent to which the proposed projects or activities will provide services in geographic areas where similar services are unavailable or in short supply.
- Applicant must demonstrate an understanding of the issues related to alcohol and other drug abuse among runaway and homeless youth and the provision of services to that population.

Results and Benefits Expected

- Applicant must identify the number of runaway and homeless youth and their families to be served, the types and quantities of services to be provided and how units of service will be defined and measured.
- Applicant must discuss how the project will enhance or increase the capacity of the applicant to provide services to address the illicit use of alcohol and other drugs by runaway and homeless youth.
- Applicant must describe the extent to which the project will maintain, increase or improve the community's level of services and/or the coordination of services for runaway and homeless youth.
- Applicant must discuss the expected impact of the project on the availability of services to homeless youth in the local community and indicate how the project will enhance the organization's capacity to provide services to address youth homelessness in the community.

Approach

- Applicant must describe how the program will maintain, improve, and/or expand direct alcohol and other drug abuse prevention, intervention and reduction services in their community.
- Applicant must include detailed plans for implementing direct services based upon identified goals and objectives. Applicant must identify the strategies that will be employed and the activities that will be implemented,

including innovative approaches to securing appropriate drug treatment services for the runaway and homeless youth to be served, for involving family members as an integral part of services provided, and for encouraging awareness of and sensitivity to the particular needs of runaway and homeless youth who are members of ethnic and racial minority groups and/or who are street youth.

- Applicant must identify, when appropriate, the short-term prevention and intervention strategies that they will use with runaway and homeless youth in temporary emergency shelters and explain the follow-up efforts to be implemented with the youth once he or she has left the shelter.

• Applicant must discuss how the proposed project will be integrated with other services to runaway and homeless youth that are provided by the applicant or that are available in the community. In addition, applicant is encouraged to show evidence of collaboration with other agencies in the development of a comprehensive approach to service delivery for runaway and homeless youth. Applicant must identify the organizations with which they will work and describe the contributions of these organizations to the project. A letter of commitment that indicates the level of responsibility and involvement must be included for each participating agency.

- Applicant must identify and explain how the program will provide alcohol and other drug abuse prevention services to address the particular needs of runaway and homeless youth who are members of ethnic and racial minority groups, persons with limited ability to speak English and/or who are street youth.

• Applicant must discuss the extent, if any, to which the project will incorporate new or innovative techniques.

- Applicant must discuss plans for evaluating the project, including assessing the outcomes and accomplishments of the program and the service delivery models being implemented.

• Applicant must describe how the activities implemented under this project will be continued by the agency once Federal funding for the project has ended.

- Applicant must agree to gather and submit program and client data required by FYSB's Management Information system (MIS). While the computer software and training for the implementation of the MIS will be provided by FYSB to grantees, applicant should include a request for funds in its

budget for any computer equipment needed for implementation of the MIS.

- Applicant must agree to cooperate with any research or evaluation efforts sponsored by the Administration for Children and Families.

Staff Background and Organizational Experience

- As priority for funding will be given to agencies and organizations that have documented experience in providing direct services to runaway and homeless youth, applicant must include a brief description of the organization and its experience in providing services to this client population.

• Applicant must include a brief description of current and proposed staff skills and knowledge regarding runaway and homeless youth and indicate how staff will be utilized in achieving the goals and objectives of the program. Information on proposed staff training and brief resumes or job descriptions may be included.

- Applicant must describe procedures for maintaining confidentiality of records on the youth and families served. Procedures must insure that no information on the youth and families is disclosed without the consent of the individual youth, parent or legal guardian. Disclosures without consent can be made to another agency compiling statistical records if individual identities are not provided or to a government agency involved in the disposition of criminal charges against and individual runaway or homeless youth.

Budget Appropriateness

- Applicant must discuss and justify the costs of the proposed project in terms of numbers of youth and families to be served, types and quantities of services to be provided, and the anticipated outcomes for the youth and families.

• The applicant must describe the fiscal control and accounting procedures that will be used to ensure prudent use, proper disbursement, and accurate accounting of funds received under this program announcement.

Duration of Project: This announcement solicits applications for Drug Abuse Prevention Projects of up to three years (36-month project periods). Grant awards, made on a competitive basis, will be for a one year (12-month) budget period. Applications for continuation grants beyond the one-year budget period, but within the 36 month project period, will be entertained in subsequent years on a non-competitive basis, subject to the availability of funds, satisfactory progress of the

grantee and determination that continued funding would be in the best interest of the government.

Federal Share of Project Costs: Up to \$100,000 per year, which equals a maximum Federal share of \$300,000 for a 3-year project period.

Applicant Share of Project Costs: Grantees must provide at least 25 percent of the total approved cost of the project. The total 25 percent of the total approved cost of the project is the sum of the Federal share and the non-Federal share. For example, a project requesting \$300,000 in Federal funds over a three year project period (based on an award of \$100,000 per twelve month budget period) must include a match of at least \$100,000 (25% of the total approved cost of the project).

C. Transitional Living Program for Homeless Youth (TLP)

Eligible Applicants: Eligible applicants for a TLP grant under this announcement include States, units of local government (or a combination of units of local government), public or non-profit, private agency organizations, institutions or other non-profit entities. Federally recognized Indian Tribes are eligible to apply for TLP grants. Non-Federally recognized Indian Tribes and urban Indian organizations are also eligible to apply for grants as private, non-profit agencies.

Grantees (including subgrantees) with current TLP grants which are eligible to receive continuation funding in FY 1994 may not apply for a new TLP grant under this announcement. Applicants may refer to Part VI, Appendix D.2 for a listing of current grantees which are ineligible for grants under this priority area.

As required by runaway and homeless youth legislation, priority for funding will be given to agencies with demonstrated experience in providing direct services to runaway and homeless youth.

Program Purpose, Goals and Objectives: The Administration on Children, Youth and Families will award approximately 30-35 new service grants to provide shelter, skill training and support services to assist homeless youth in making a smooth transition to self-sufficiency and to prevent long-term dependency on social service. Applications are solicited under this priority area to carry out direct service projects designed to carry out the program purpose, goals and objectives set forth in the legislation and as specified in Part I, section C.3 of this announcement.

Funds available under Part B of the Runaway and Homeless Youth Act are to be used to enhance the capacities of youth-serving agencies in local communities to effectively address the service needs of homeless older adolescents and young adults. Activities that may be maintained, improved and/or expanded through a TLP grant must include, but are not necessarily limited to:

- Providing stable, safe living accommodations while a homeless youth is a program participant;
- Providing the services necessary to assist homeless youth in developing both the skills and personal characteristics needed to enable them to live independently;
- Providing education, information and counseling aimed at preventing, treating and reducing substance abuse among homeless youth;
- Providing homeless youth with appropriate referrals and access to medical and mental health treatment; and
- Providing the services and referrals necessary to assist youth in preparing for and obtaining employment.

Background: It is estimated that about one-fourth of the youth served by all runaway and homeless youth programs are homeless. This means that many of the youth served cannot return home or to another safe living arrangement with a relative. Other homeless youth have "aged out" of the child welfare system and are no longer eligible for foster care.

These young people are often homeless through no fault of their own. The families they can no longer live with are often physically and sexually abusive and involved in drug and alcohol abuse. They cannot provide the youth with their basic human needs (shelter, food, clothing), let alone the supportive and safe environment needed for the healthy development of self-image and the skills and personal characteristics which would enable them to mature into a self-sufficient adult.

Homeless youth, lacking a stable family environment and without social and economic supports, are at high risk of being involved in dangerous lifestyles and problematic or delinquent behaviors. More than two-thirds of homeless youth served by ACYF-funded programs report using drugs or alcohol and many participate in survival sex and prostitution to meet their basic needs.

Homeless youth are in need of a support system that will assist them in making the transition to adulthood and independent living. While all adolescents are faced with adjustment

issues as they approach adulthood, homeless youth experience more severe problems and are at greater risk in terms of their ability to successfully make the transition to independent living.

Homeless youth have been a population eligible to receive services under the Runaway and Homeless Youth Act since 1978, but the service goals for homeless youth are different from those of runaways. For example, family reunification, though desirable, is typically not feasible for homeless youth. In many instances, programs serving the homeless populations are able to provide only limited assistance to homeless youth, whose needs are more complex and longer-term than those of runaway youth.

The Transitional Living Program for Homeless Youth specifically targets services to homeless youth and affords youth service agencies with an opportunity to serve homeless youth in a manner which is comprehensive and geared towards ensuring a successful transition to self-sufficiency. The TLP also improves the availability of comprehensive, integrated services for homeless youth, which reduces the risks of exploitation and danger to which these youth are exposed while living on the streets without positive economic or social supports.

Minimum Requirements for Project Design: As a part of addressing the evaluation criteria outlined in Part II of this announcement, each applicant must address the following items in the program narrative section of their application.

Objectives and Need for Assistance

- Applicant must specify the goals and objectives of the program and how the implementation of the objectives will fulfill the requirements of the legislation identified in Part I, section C.3. of this announcement.

- Applicant must discuss the issue of youth homelessness in the community to be served, the present availability of services for homeless youth and provide documentation of the incidence of homeless youth.

- Applicant must describe the system that will be used to ensure that individual clients will meet the eligibility criteria of need for service as established by the Act. This may include a discussion of the intake and assessment activities which will be conducted with a client prior to acceptance into the TLP project. The applicant is encouraged to include samples of any forms to be used to determine eligibility and appropriate services.

Results and Benefits Expected

- Applicant must describe how homeless youth will be reached and identify the number who will be served annually on both a residential and non-residential basis.

- Applicant must provide information on the expected results and benefits of the program in terms of the number of youth who will successfully complete the program as well as potential problems or barriers to program implementation that might be possible reason(s) for non-success. Applicant must also discuss the organization's policy on termination and re-entry of youth out of and into the program.

- Applicant must discuss the expected impact of the project on the availability of services to homeless youth in the local community and indicate how the project will enhance the organization's capacity to provide services to address youth homeless in the community.

Approach

- Applicant must discuss how they will implement the statutory requirements of the Act. Specifically, the applicant must describe plans for the provision of shelter and services and for program administration.

Shelter: Applicant must:

- Assure that shelter is provided through one or a combination of the following:

- (a) a group home facility;
- (b) family host homes; or
- (c) supervised apartments.

Applicant must indicate if the shelter will be provided directly or indirectly. When shelter will be provided indirectly, applicant must submit copies of formal written agreements with service providers regarding the terms under which shelter is provided.

- Assure that the facility used for housing, whether a shelter, host family home and/or supervised apartment, shall accommodate no more than 20 youth at any given time; shall have a sufficient number of staff to ensure on-site supervision at each shelter option that is not a family home including periodic, unannounced visits from project staff; and is in compliance with State and local licensing requirements;

- Assure, if applicable, that the applicant meets the requirements of the RHY Act for the lease of surplus Federal facilities for use as transitional living shelter facilities. Each surplus Federal facility used for this purpose must be made available for a period not less than two years, and no rent or fee shall be charged to the applicant in connection

with use of such a facility. Any structural modifications or additions to surplus Federal facilities become the property of the government of the United States. All such modifications or additions may be made only after receiving prior written consent from the appropriate Department of Health and Human Services official.

Services: Applicant must include a description of the core services to be provided. The description must include the purpose and concept of the service, its role in both the overall program design and the individual client TLP plan. The service to be provided must include, but are not necessarily limited to, the following:

- Basic life skills information and counseling, including budgeting, money management, use of credit, housekeeping, menu planning and food preparation, consumer education, leisure-time activities, transportation, and obtaining vital documents (Social Security card, birth certificate).

- Interpersonal skill building, such as developing positive relationships with peers, and adults, effective communication, decisionmaking, and stress management.

- Educational advancement, such as GED preparation and attainment, post-secondary training (college, technical school, military, etc.), and vocational education.

- Job preparation and attainment, such as career counseling, job preparation training, dress and grooming, job placement and job maintenance.

- Mental health care, such as counseling (individual and group), drug abuse education, prevention and referral services, and mental health counseling.

- Physical health care, such as routine physicals, health assessments, family planning/parenting skills, and emergency treatment.

- The substantive participation of youth in the assessment of their needs and in decisions about the services to be received.

Administration: Applicant must:

- Describe the procedures to be employed in the development, implementation and monitoring of an individualized, written transitional living plan for each program client which addresses the provisions of services, and is appropriate to the individual needs of the client.

- Assure that the clients will substantively participate in the assessment of their needs and in decisions about the services to be received.

- Assure that the outreach programs to be established are designed to attract

individuals who are eligible to participate in the project.

- Provide an assurance that housing and services will be available to a client for a continuous period not to exceed 540 days (18 months).

- Describe the methods to be employed in collecting statistical records and evaluative data and for submitting annual reports on such information to the Department of Health and Human Services.

- Describe how the applicant will ensure the confidentiality of client records.

- Applicant must describe how the activities implemented under this project will be continued by the agency once Federal funding for the project has ended.

- Applicant must agree to gather and submit program and client data required by ACYF's Management Information System (MIS). While the computer software and training for the implementation of the MIS will be provided by FYSB to grantees, applicant should include a request for funds in its budget for any computer equipment needed for implementation of the MIS.

- Applicant must agree to cooperate with any research or evaluation efforts sponsored by the Administration for Children and Families.

Staff Background and Organizational Experience

- As priority for funding will be given to agencies and organizations that have documented experience in providing direct services to homeless youth, applicant must include a brief description of the organization and its experience in providing services to this specific client population.

- Applicant must include a description of current and proposed staff skills and knowledge regarding homeless youth and indicate how staff will be utilized in achieving the goals and objectives of the program.

Information on proposed staff training and brief resumes or job descriptions may be included.

- Applicant must describe how the project has established or will establish formal service linkages with other social service, law enforcement, educational, housing, vocational, welfare, legal service, drug treatment and health care agencies in order to ensure appropriate referrals for the project clients where and when needed.

- Applicant must describe procedures for maintaining confidentiality of records on the youth and families served. Procedures must insure that no information on the youth and families is disclosed without the consent of the

individual youth, parent or legal guardian. Disclosures without consent can be made to another agency compiling statistical records if individual identities are not provided or to a government agency involved in the disposition of criminal charges against an individual runaway or homeless youth.

Budget Appropriateness

- Applicant must discuss and justify the costs of the proposed project in terms of numbers of youth to be served, the types and quantities of services to be provided, and the anticipated outcomes for the youth.

- Applicant must describe the fiscal control and accounting procedures that will be used to ensure prudent use, proper disbursement, and accurate accounting of funds received under this program announcement.

- Applicant must describe how cost-effective use of TLP funds will be ensured by taking maximum advantage of existing resources within the State which would help in the operation or coordination of a TLP, including those resources which are supported by Federal Independent Living Initiatives funds. Also, applicant must describe efforts to be undertaken over the length of the project which may increase non-Federal resources available to support the TLP.

Duration of Project: Because successful applicants will receive grants with funds appropriated by Congress for FY 1994, project periods for these new awards will begin when FY 1994 funds are appropriated and made available to ACYF, but in no case will they begin prior to October 1, 1993.

This announcement solicits TLP applications for projects of up to three years (36 month project periods). Grant awards, made on a competitive basis, will be for a one year (12-month) budget period. Applications for continuation grants beyond the one-year budget period, but within the 36 month project period, will be entertained in subsequent years on a non-competitive basis, subject to the availability of funds, satisfactory progress of the grantee and determination that continued funding would be in the best interest of the government.

Federal Share of Project Costs: Up to \$200,000 per year, which equals a maximum of \$600,000 for a 3-year project period.

Applicant Share of the Project: The Runaway and Homeless Youth Act requires a non-Federal matching requirement of ten percent of the total Federal funds. For example, a project requesting \$600,000 in Federal funds

over a three year project period (based on an award of \$200,000 per twelve month budget period) must include a match of at least \$60,000 (10% of the Federal share).

D. Runaway and Homeless Youth Demonstration Projects: Services to Youth in Rural Areas

Eligible Applicants: States, localities and private entities (and combinations of such entities) are eligible to apply for demonstration grants designed to increase knowledge concerning, and to improve services for, runaway and homeless youth.

Program Purpose, Goals and Objectives: The Administration on Children, Youth and Families expects to fund from three to six grants to demonstrate innovative models for the provision of runaway and homeless youth services in rural areas, including Indian reservations. These models will build on the strengths and address the unique needs of youth in rural communities and employ effective methods for making services accessible to youth without setting up expensive service agencies in sparsely populated areas.

The grants will result in a written description of the service models implemented, the identification of issues related to model implementation, information on youth and program outcomes and program products and reports useful to other organizations interested in implementing services to runaway and homeless youth in rural areas.

Background: Studies on runaway and homeless youth tend to focus on youth in large urban areas. However, most youth do not run beyond 50 miles from home and often end up in shelters in the same community or county as their legal residence. Not all these youth migrate to large metropolitan areas as the media suggests (Schatz and Mallea, 1991). Homeless and runaway youth are as likely to be found in rural areas as in large, urban areas.

Research indicates that the majority of homeless and runaway youth leave home in reaction to multiple family problems. This is also true of rural areas. Sexual and physical abuse, family violence, drug and alcohol abuse and addiction, deprivation and parental neglect are not simply urban problems. Compounding the problem is the fact that preventive services and shelters in rural areas are limited and often inaccessible. In addition, geographic distances, low population density and lack of qualified staff, staff training and referral services make it difficult to assist youth and families.

There is a need to identify, develop and adapt innovative models for the provision of a continuum of care in rural areas where the incidence of runaway and homeless youth is not sufficient to warrant allocating scarce resources to the funding of a separate, autonomous shelter program. The services needed for runaway and homeless youth include crisis intervention, emergency shelter, counseling, referral services, prevention programs, housing, health care, transportation and recreation. Strategies that lead to the provision of this care in rural areas might include a telecommunication system that youth can use to access shelter as well as medical, mental health, and social service consultation; the promotion of available services through the use of the media including newspapers, radio and television; strategies to access needed transportation for youth in rural settings; a system of emergency shelters that might include host home networks, satellite centers and/or mobile vans; and innovative training methods for increasing staff knowledge and skills related to working with runaway and homeless youth.

Minimum Requirements for Project Design: As a part of addressing the evaluation criteria outlined in Part II of this announcement, each applicant must address the following items in the program narrative section of their application.

Objectives and Need for Assistance

- Applicant must provide a detailed discussion of the emerging or current problems and issues related to runaway and homeless youth in the rural areas to be served. Applicant must provide information on the incidence of runaway and homeless youth in the area and describe the specific reasons why rural youth run away or are homeless.

- Applicant must describe the geographic area to be targeted in terms of its distinctive features and the youth populations to be served. Provide a description of the approach that addresses the unique setting and needs of runaway and homeless youth in rural areas.

- Applicant must describe how the project will address the availability and accessibility of services and programs for youth in rural areas. Applicant must discuss specific barriers to services for these youth, such as lack of transportation, and describe how these needs will be met through this project.

- Applicant must discuss the program's goals and objectives and identify innovative aspects of the proposal, including how it builds on or

differs from past efforts to serve rural youth.

Results and Benefits Expected

- Applicant must estimate the number, age, ethnic and family backgrounds, and presenting problems of the youth to be served and the results expected from the services provided.
- Applicant must describe how the proposed demonstration effort will result in the provision of more effective and efficient local service provision to runaway and homeless youth in rural areas in the future.
- Applicant must describe models, evaluation findings, program materials and products, etc. that will be developed by the project to facilitate replication and utilization of the effort in other communities.

Approach

- Applicant must indicate how the demonstration effort will build on knowledge of existing models, research and evaluation findings related to serving runaway and homeless youth in rural areas, and must describe the innovative methods that will be developed and implemented under this project.
- Applicant must describe the proposed demonstration effort in detail, including strategies and activities for implementing the program goals and objectives and dealing with the problems and issues inherent in serving runaway and homeless youth in rural areas.
- Applicant must provide a detailed description of the efforts that will be carried out by the applicant directly and those efforts to be carried out in conjunction with other agencies. Discuss how this project will improve networking, linkages and services through formal collaboration with other youth-serving agencies to increase the availability of services to runaway and homeless youth.
- Applicant must provide letters of commitment or support from other agencies that includes details on their experience working with the target population and their roles and responsibilities in this effort.
- Applicant must provide evidence that the proposed activities are appropriate and culturally relevant for the target population to be served.
- Applicant must describe how the activities implemented under this project will be continued by the agency once Federal funding for the project has ended.
- Applicant must describe the program evaluation methodology that will be used to examine the program

implementation process as well as the impact of the project's activities on the clients served. Applicant is encouraged to use an outside evaluator and to set aside approximately five percent of the Federal funds for the evaluation effort.

- Applicant must agree to cooperate with any research or evaluation efforts sponsored by the Administration for Children and Families.

Staff Background and Organizational Experience

- As priority for funding will be given to agencies and organizations that have documented experience in providing direct services to runaway and homeless youth, applicant must include a description of the organization and its experience in providing services to this client population.
- Applicant must describe current and proposed staff skills and knowledge regarding runaway and homeless youth and indicate how staff will be utilized in achieving the goals of the program. Information on proposed staff training and resumes or job descriptions may be included.
- Applicant must clearly define the roles and provide a job description of the staff who will be working directly with the youth.
- Applicant must describe procedures for maintaining confidentiality of records on the youth and families served. Procedures must ensure that no information on the youth and families is disclosed without the consent of the individual youth, parent or legal guardian. Disclosures without consent can be made to another agency compiling statistical records if individual identities are not provided or to a government agency involved in the disposition of criminal charges against an individual runaway or homeless youth.

Budget Appropriateness

- Applicant must discuss and justify the costs of the proposed project in terms of numbers of youth and families to be served, the types and quantities of services provided, and the anticipated outcomes for the youth and families.
 - The applicant must describe the fiscal control and accounting procedures that will be used to ensure the prudent use, proper disbursement, and accurate accounting of funds received under this program announcement.
- Duration of Project.** This announcement solicits applications for demonstration projects of up to three years (36 month project periods). Grant awards, made on a competitive basis, will be for a one year (12-month) budget

period. Applications for continuation grants beyond the one-year budget period, but within the 36 month project period, will be entertained in subsequent years on a non-competitive basis, subject to the availability of funds, satisfactory progress of the grantee and determination that continued funding would be in the best interest of the government.

Federal Share of Project Costs: Up to \$200,000 per year which equals a maximum of \$600,000 for a 3-year project period.

Applicant Share of Project Costs: Grantees must provide at least 25 percent of the total approved cost of the project. The total approved cost of the project is the sum of the Federal share and the non-Federal share. For example, a project requesting \$600,000 in Federal funds over a three year project period (based on an award of \$200,000 per twelve month budget period) must include a match of at least \$200,000 (25% of the total approved cost of the project).

Part IV. Application Process

A. Assistance to Prospective Grantees

Potential grantees can receive informational assistance in developing applications from the appropriate ACF Regional Youth Contacts listed in part VI, appendix F, or from the Administration on Children, Youth and Families in Washington, DC (see address at the beginning of this announcement). Organizations may also receive information and technical assistance in preparing applications from the appropriate Training and Technical Assistance Provider grantee listed in part VI, appendix G.

B. Application Requirements

To be considered for a Runaway and Homeless Youth grant, each application must be submitted on the forms provided at the end of this announcement (see Part VI, section I of this announcement) and in accordance with the guidance provided herein. The application must be signed by an individual authorized both to act for the applicant agency and to assume responsibility for the obligations imposed by the terms and conditions of the grant award.

Applicants applying for grants under more than one program (Basic Center, Drug Abuse Prevention, Transitional Living Programs and/or Demonstration Projects) must submit a separate and complete application for each program and must identify the relevant Priority Area on Form 424, Item #11. Although coordination among program

components is encouraged, applications that combine an application for more than one grant program in a single proposal will not be reviewed.

All applicants must indicate in their applications their willingness to fully cooperate in any data collection and research efforts mandated by the Administration for Children and Families.

If more than one agency is involved in submitting a single application, one entity must be identified as the applicant organization which will have legal responsibility for the grant.

C. Paperwork Reduction Act of 1980

Under the Paperwork Reduction Act of 1980, Pub. L. 96-511, the Department is required to submit to the Office of Management and Budget (OMB) for review and approval any reporting and record-keeping requirements in regulations, including program announcements. This program announcement does not contain information collection requirements beyond those approved for ACF grant applications by OMB.

D. Notification Under Executive Order 12372

This program is covered under Executive Order (E.O.) 12372, "Intergovernmental Review of Federal Programs," and 45 CFR Part 100, "Intergovernmental Review of Department of Health and Human Services Programs and Activities." Under the E.O., States may design their own processes for reviewing and commenting on proposed Federal assistance under covered programs.

All States and Territories except Alabama, Alaska, Idaho, Kansas, Louisiana, Minnesota, Nebraska, Oklahoma, Oregon, Pennsylvania, Virginia, Washington, American Samoa and Palau have elected to participate in the Executive Order process and have established Single Points of Contact (SPOCs). Applicants from these fourteen jurisdictions need take no action regarding E.O. 12372. Applicants for projects to be administered by Federally-recognized Indian Tribes are also exempt from the requirements of E.O. 12372. Otherwise, applicants must contact their SPOCs as soon as possible to alert them to the prospective applications and receive any necessary instructions. Applicants must submit any required material to the SPOCs as early as possible so that the program office can obtain and review SPOC comments as part of the award process. It is imperative that the applicant submit all required materials, if any, to the SPOC and indicate the date of this

submission (or date of contract if no submission is required) on the Standard Form 424, item 16a.

Under 45 CFR 100.8(a)(2), a SPOC has 60 days from the application deadline date to comment on proposed new or competing continuation awards.

The SPOCs are encouraged to eliminate the submission of routine endorsements as official recommendations. Additionally, SPOCs are requested to clearly differentiate between mere advisory comments and those official State process recommendations which they intend to trigger the "accommodate or explain" rule.

When comments are submitted directly to ACF, they must be addressed to: Runaway and Homeless Youth Programs, Department of Health and Human Services, Administration for Children and Families, Division of Discretionary Grants, 200 Independence Avenue, SW., room 341-F.2, Hubert H. Humphrey Building, Washington, DC 20201. Attn: William J. McCarron.

A list of the Single Points of Contact for each State and Territory is included as part VI, appendix H of this announcement.

E. Availability of Forms and Other Materials

A copy of the forms required to be submitted as part of each application for a runaway and homeless youth grant, and instructions for completing the application, are provided in part VI, appendix I. The Basic Center Program Performance Standards as well as descriptions of the National Runaway Switchboard and the National Clearinghouse on Runaway and Homeless Youth are presented in part VI, appendices A, B and C. Addresses of the State Single Points of Contact (SPOCs) to which applicants must submit review copies of their proposals are listed in part VI, appendix H.

Legislation referenced in Part I, section B of this announcement may be found in major public libraries and at the ACF Regional Offices listed in part VI, appendix F at the end of this announcement.

Additional copies of this announcement may be obtained from the ACF Regional Offices or by calling the telephone number listed at the beginning of this announcement. Further general information may be obtained from the Training and Technical Assistance Providers listed in part VI, appendix G.

F. Application Consideration

All applications which are complete and conform to the requirements of this

program announcement will be subject to a competitive review and evaluation process against the specific criteria outlined in Part II of this announcement and the specific Minimum Requirements for Project Design contained in Part III of this announcement. This review will be conducted in Washington, DC by teams of non-Federal experts knowledgeable in the areas of youth development and/or human service programs. Applications for a Basic Center grant will be reviewed competitively only with other applications from the same State. Applications for Drug Abuse Prevention, Transitional Living and Demonstration grants will be reviewed as a part of a national competition.

The non-Federal experts will review the applications based on the Evaluation Criteria listed in Part II of this announcement and the specific Minimum Requirements for Project Design contained in Part III of this announcement and will assign a score to each application. The results of the competitive review will be analyzed by Federal staff who, in consultation with ACF Regional officials, will select those applications to be recommended for funding to the Commissioner, ACYF.

The Commissioner will make the final selection of the applicants to be funded. As required by runaway and homeless youth legislation, priority for funding will be given to agencies with demonstrated experience in providing direct services to runaway and homeless youth. However, current grantees ending a three-year funding period, and applying as a new applicant for funds under this program announcement, are reminded that when the current project period ends so does the funding agency's obligation for future awards. As in past program announcements, Criterion 3, Approach, requires applicants to discuss how their project will be maintained after termination of Federal support.

In addition to scores assigned by non-Federal reviewers, consideration also will be given to adequate geographic distribution of services and the Commissioner may show preference for applications proposing services in areas that would not otherwise be served. The Commissioner also may elect to consider an applicant's past performance in providing services to runaway and homeless youth and also may elect not to fund any applicants having known management, fiscal or other problems which make it unlikely that they would be able to provide effective services.

Grant awards for Basic Center, Drug Abuse Prevention Programs and

Demonstration Projects will be made September 30, 1993. Grant awards for Transitional Living Programs will be made after October 1, 1993. Successful applicants will be notified through the issuance of a Financial Assistance Award which will set forth the amount of funds granted, the terms and conditions of the grant, the effective date of the grant, the budget period for which support will be given, the non-Federal share to be provided, and the total project period for which support is contemplated.

Organizations whose applications will not be funded will be notified of that decision in writing by the Commissioner of the Administration on Children, Youth and Families. Every effort will be made to notify all unsuccessful applicants as soon as possible after final decisions are made, including grantees whose three year project period ends in FY 1993.

Part V. Application Assembly and Submission

Applicants applying for more than one runaway and homeless youth grant (Basic Center, Drug Abuse Prevention, Transitional Living and/or Demonstrations) must submit a separate and complete application for each program. Applications that combine more than one program in a single proposal will not be reviewed.

A. *Contents of Application.* Each application must contain the following items in the order listed:

1. Application for Federal Assistance (Standard Form 424, REV 4-88) (page i).

2. Budget Information (Standard Form 424A, REV 4-88) (pages ii-iii).

3. Budget Justification (Type on standard size plain white paper) (pages iv-v).

4. Assurances—Non-Construction Programs (Standard Form 424B, REV 4-88) (pages ix-x).

5. Certification Regarding Lobbying (page xi).

6. Program Narrative Statement (pages 1 and following; 40 pages maximum, double-spaced). **SPECIAL NOTE: APPLICANTS ARE STRONGLY ENCOURAGED TO LIMIT THE PROGRAM NARRATIVE STATEMENT PORTION OF THE APPLICATION TO 40 DOUBLE-SPACED PAGES.**

7. Organizational Capability Statement (pages vi-viii).

8. Supporting Documents (pages SD-1 and following; 10 pages maximum, exclusive of letters of support or agreement).

B. *Instructions for Preparing Application Components*

1. Standard Forms 424 and 424A: Follow the instructions in Part VI,

Appendix I. In Item 8 of Form 424, check "New." In Item 10 of the 424, clearly identify the *Catalog of Federal Domestic Assistance* Program Number and Title for the program for which funds are being requested (93.623, Runaway and Homeless Youth Basic Center Program; 93.657, Drug Abuse Prevention Program for Runaway and Homeless Youth; or 93.550, Transitional Living Program for Homeless Youth. Applicants applying for Demonstration Projects must use the number and title for the Runaway and Homeless Youth Basic Center Program, 93.623.

In Item 11 of the 424, identify the Priority Area (IV, A, B, C, D1, D2, D3 or D4) and the program name (Basic Center, Drug Abuse Prevention Program, Transitional Living or a Demonstration Project) which the application is addressing.

2. Budget Justification: Provide breakdowns for major budget categories and justify significant costs. List amounts and sources of all funds, both Federal and non-Federal, that will be used for this project.

3. Standard Form 424B, Certification Regarding Drug-Free Workplace, Certification Regarding Debarment, and Certification Regarding Lobbying. Of these forms, only the Standard Form 424B and the Certification Regarding Lobbying need to be signed and returned with the application.

4. Program Narrative Statement: Use the Evaluation Criteria in Part II as a way to organize the Narrative. Be sure to address all the specifics contained in the appropriate Priority Area Description in Part III, especially the information described under Minimum Requirements for Project Design.

5. Organizational Capability Statement: Applicants must provide a description (no more than three pages, double-spaced) of how the applicant agency is organized and the types, quantities and costs of services it provides, including services to clients other than runaway and homeless youth. For the prior year, list all contracts with or funds received from probation and/or welfare agencies. Provide an organizational chart showing any superordinate, parallel, or subordinate agencies to the specific agency that will provide direct services to runaway and homeless youth, and summarize the purposes, clients and overall budgets of these other agencies. If the agency has multiple sites, list these sites. If the agency is a recipient of funds from the Administration on Children, Youth and Families for services to runaway and homeless youth for programs other than that applied for in this application, show how the

services supported by these funds are or will be integrated with the existing services. Discuss the experience of the applicant organization in providing services to runaway and homeless youth.

6. Supporting Documentation: The maximum for supporting documentation is 10 pages, double spaced, exclusive of letters of support or agreement. These documents might include resumes, newspaper clippings, evidence of the program's efforts to coordinate youth services at the local level, etc. Documentation over the ten page limit will not be reviewed. Applicants may include as many letters of support or agreement as are appropriate.

C. *Application Submission*

To be considered for a grant, each applicant must submit one signed original and two additional copies of the grant application, including all attachments, to the application receipt point specified below. The original copy of the application must have original signatures, signed in black ink. Each copy must be stapled (back and front) in the upper left corner. All copies of a single application must be submitted in a single package.

Because each application will be duplicated by the government, do not use or include separate covers, binders, clips, tabs, plastic inserts, maps, brochures or any other items that cannot be processed easily on a photocopy machine with an automatic feed. Do not bind, clip, fasten or in any way separate subsections of the application, including supporting documentation.

1. Closing Date for the Receipt of Applications

The closing dates for receipt of applications for the grant programs contained in this announcement are: BC—July 2, 1993; DAPP—July 19, 1993; TLP—August 2, 1993; and RHYD—August 2, 1993.

Applications may be submitted to the following address: Department of Health and Human Services, Administration for Children and Families, Division of Discretionary Grants, 200 Independence Avenue, S.W., room 341-F, Washington, DC 20201. Attn: Maiso Bryant, ACF-92-ACYF/RHYP. (Hand delivered applications will be accepted during the normal working hours of 9 a.m. to 5:30 p.m., Monday through Friday.)

Envelopes containing applications must clearly indicate the specific program that the application is addressing: Runaway and Homeless Youth Basic Center Program (BC), Drug Abuse Prevention Program (DAPP),

Transitional Living Program for Homeless Youth (TLP) or Runaway and Homeless Youth Demonstration Project (RHYD).

2. Deadline for Submission of Applications

a. *Deadline.* Applications will be considered as meeting the deadline if they are either:

- i. Received on or before the deadline date at the above address, or
- ii. Sent on or before the deadline date and received by the granting agency in time for the independent review under DHHS GAM I-62. (Applicants are cautioned to request a legibly dated U.S. Postal Service postmark or to obtain a legibly dated receipt from a commercial carrier or the U.S. Postal Service as proof of timely mailing. Private metered postmarks are not acceptable as proof of timely mailing.)

b. *Late applications.* Applications which do not meet the criteria stated above are considered late applications. The Administration for Children and Families (ACF) will notify each late applicant that its application will not be considered in the current competition.

c. *Extension of deadline.* The granting agency may extend the deadline for all applicants because of acts of God such as earthquakes, floods or hurricanes, etc., or when there is a widespread disruption of the mails. However, if ACF does not extend the deadline for all applicants, it may not waive or extend the deadline for any applicants.

3. Checklist for a Complete Application

- One original application signed in black ink and dated plus two copies;
- A completed SPOC certification with the date of SPOC contact entered in item 16 on page 1 of SF 424, if applicable.
- SF 424 (The original application must have the word "ORIGINAL" hand printed in bold block letters at the top margin of its SF 424.
- SF 424A;
- Budget Justification;
- SF 424B;
- Certification Regarding Lobbying;
- Program Narrative Statement (maximum of 40 double-spaced pages); and
- Organizational Capability Statement (maximum of three pages double-spaced);
- Supporting Documents (maximum of 10 pages double-spaced).

(Catalog of Federal Domestic Assistance Number 93.623, Runaway and Homeless Youth Program; Number 93.657, Drug Abuse Prevention Program for Runaway and Homeless Youth; and Number 93.550, Transitional Living Program for Homeless Youth.)

Dated: May 7, 1993.

Joseph A. Mottola,

Acting Commissioner, Administration on Children, Youth and Families.

Part VI. Appendices

Appendix A. Basic Center Program Performance Standards

Program Performance Standards

I. Purpose

The Program Performance Standards established by the Bureau for its funded centers relate to the basic program components enumerated in section 317 of the Runaway and Homeless Youth Act and as further detailed in the Regulations and Program Guidance governing the implementation of the Act. They address the methods and processes by which the needs of runaway and homeless youth and their families are being met, as opposed to the outcome of the services provided on the clients served.

The terms "program performance standard," "criterion," and "indicators" are used throughout both the instrument and the instructions. These terms are defined as follows:

Program Performance Standard: The general principle against which a judgment can be made to determine whether a service or an administrative component has achieved a particular level of attainment.

Criterion: A specific dimension or aspect of a program performance standard which helps to define that standard and which is amendable to direct observation or measurement.

Indicator: The specific documentation which demonstrates whether a criterion (or an aspect of a criterion) is being met and thereby the extent to which a specific aspect of a standard is being met.

Fourteen program performance standards, with related criteria, are established by the Bureau for the projects funded under the Runaway and Homeless Youth Act. Nine of these standards relate to service components (outreach, individual intake process, temporary shelter, individual and group counseling, family counseling, service linkages, aftercare services, recreational programs, and case disposition), and five to administrative functions or activities (staffing and staff development, youth participation, individual client files, ongoing project planning, and board of directors/advisory body).

Although fiscal management is not included as a program performance standard, it is viewed by FYSB as being an essential element in the operation of

its funded projects. Therefore, as validation visits are made, the Regional ACF specialist and/or staff from the Office of Fiscal Operations will also review the project's financial management activities.

FYSB views these program performance standards as constituting the minimum standards to which its funded projects should conform. The primary assumption underlying the program performance standards is that the service and administrative components which are encompassed within these standards are integral (but not sufficient in themselves) to a program of services which effectively addresses the crisis and long-term needs of runaway and homeless youth and their families.

The program performance standards are designed to serve as a developmental tool, and are to be employed by both the project staff and the Regional ACF staff specialists in identifying those service and administrative components and activities of individual projects which require strengthening and/or development either through internal action on the part of staff or through the provision of external technical assistance.

II. Program Performance Standards and Criteria

The following constitute the program performance standards and criteria established by the Bureau for its funded centers. Each standard is numbered, and each criterion is listed after a lower case letter.

1. Outreach

The project shall conduct outreach efforts directed towards community agencies, youth and parents.

2. Individual Intake Process

The project shall conduct an individual intake process with each youth seeking services from the project. The individual intake process shall provide for:

- a. Direct access to project services on a 24-hour basis.
- b. The identification of the emergency service needs of each youth and the provision of the appropriate services either directly or through referrals to community agencies and individuals.
- c. An explanation of the services which are available and the requirements for participation, and the securing of a voluntary commitment from each youth to participate in project services prior to admitting the youth into the project.

d. The recording of basic background information on each youth admitted into the project.

e. The assignment of primary responsibility to one staff member for coordinating the services provided to each youth.

f. The contact of the parent(s) or legal guardian of each youth provided temporary shelter within the timeframe established by State law or, in the absence of State requirements, preferably within 24 but within no more than 72 hours following the youth's admission into the project.

3. Temporary Shelter

The project shall provide temporary shelter and food to each youth admitted into the project and requesting such services.

a. Each facility in which temporary shelter is provided shall be in compliance with State and local licensing requirements.

b. Each facility in which temporary shelter is provided shall accommodate no more than 20 youth at any given time.

c. Temporary shelter shall normally not be provided for a period exceeding two weeks during a given stay at the project.

d. Each facility in which temporary shelter is provided shall make at least two meals per day available to youth served on a temporary shelter basis.

e. At least one adult shall be on the premises whenever youth are using the temporary shelter facility.

4. Individual and Group Counseling

The project shall provide individual and/or group counseling to each youth admitted into the project.

a. Individual and/or group counseling shall be available daily to each youth admitted into the project on a temporary shelter basis and requesting such counseling.

b. Individual and/or group counseling shall be available to each youth admitted into the project on a non-residential basis and requesting such counseling.

c. The individual and/or group counseling shall be provided by qualified staff.

5. Family Counseling

The project shall make family counseling available to each parent or legal guardian and youth admitted into the project.

a. Family counseling shall be provided to each parent or legal guardian and youth admitted into the project and requesting such services.

b. The family counseling shall be provided by qualified staff.

6. Service Linkages

The project shall establish and maintain linkages with community agencies and individuals for the provision of those services which are required by youth and/or their families but which are not provided directly by the centers.

a. Arrangements shall be made with community agencies and individuals for the provision of alternative living arrangements, medical services, psychological and/or psychiatric services, and the other assistance required by youth admitted into the project and/or by their families which are not provided directly by the project.

b. Specific efforts shall be conducted by the project directed toward establishing working relationships with law enforcement and other juvenile justice system personnel.

7. Aftercare Services

The project shall provide a continuity of services to all youth served on a temporary shelter basis and/or their families following the termination of such temporary shelter both directly and through referrals to other agencies and individuals.

8. Recreational Program

The project shall provide a recreational-leisure time schedule of activities for youth admitted to the project for residential care.

9. Case Disposition

The project shall determine, on an individual case basis, the disposition of each youth provided temporary shelter, and shall assure the safe arrival of each youth home or to an alternative living arrangement.

a. To the extent feasible, the project shall provide for the active involvement of the youth, the parent(s) or legal guardian, and the staff in determining what living arrangement constitutes the best interest of each youth.

b. The project shall assure the safe arrival of each youth home or to an alternative living arrangement, following the termination of the crisis services provided by the project, by arranging for the transportation of the youth if he/she will be residing within the area served by the project; or by arranging for the meeting and local transportation of the youth at his/her destination if he/she will be residing beyond the area served by the project.

c. The project shall verify the arrival of each youth who is not accompanied home or to an alternative living arrangement by the parent(s) or legal guardian, project staff or other agency

staff within 12 hours after his/her scheduled arrival at his/her destination.

10. Staffing and Staff Development

Each center is required to develop and maintain a plan for staffing and staff development.

a. The project shall operate under an affirmative action plan.

b. The project shall maintain a written staffing plan which indicates the number of paid and volunteer staff in each job category.

c. The project shall maintain a written job description for each paid and volunteer staff function which describes both the major tasks to be performed and the qualifications required.

d. The project shall provide training to all paid and volunteer staff (including youth) in both the procedures employed by the project and in specific skill areas as determined by the project.

e. The project shall evaluate the performance of each paid and volunteer staff member on a regular basis.

f. Case supervision sessions, involving relevant project staff, shall be conducted at least weekly to review current cases and the types of counseling and other services which are being provided.

11. Youth Participation

The center shall actively involve youth in the design and delivery of the services provided by the project.

a. Youth shall be involved in the ongoing planning efforts conducted by the project.

b. Youth shall be involved in the delivery of the services provided by the project.

12. Individual Client Files

The project shall maintain an individual file on each youth admitted into the project.

a. The client file maintained on each youth should, at a minimum, include an intake form which minimally contains the basic background information needed by FYSB; counseling notations; information on the services provided both directly and through referrals to community agencies and individuals; disposition data; and, as applicable, any follow-up and evaluation data which are compiled by the center.

b. The file on each client shall be maintained by the project in a secure place and shall not be disclosed without the written permission of the client and his/her parent(s) or legal guardian except to project staff, to the funding agency(ies) and its(their) contractor(s), and to a court involved in the disposition of criminal charges against the youth.

13. Ongoing Center Planning

The center shall develop a written plan at least annually.

a. At least annually, the project shall review the crisis counseling, temporary shelter, and aftercare needs of the youth in the area served by the center and the existing services which are available to meet these needs.

b. The project shall conduct an ongoing evaluation of the impact of its services on the youth and families it serves.

c. At least annually, the project shall review and revise, as appropriate, its goals, objectives, and activities based upon the data generated through both the review of youth needs and existing services (13a) and the follow-up evaluations (13b).

d. The project's planning process shall be open to all paid and volunteer staff, youth, and members of the Board of Directors and/or Advisory Body.

14. Board of Directors/Advisory Body (Optional)

It is strongly recommended that the centers have a Board of Directors or Advisory Body.

a. The membership of the project's Board of Directors or Advisory Body shall be composed of a representative cross-section of the community, including youth, parents, and agency representatives.

b. Training shall be provided to the Board of Directors or Advisory Body designed to orient the members to the goals, objectives, and activities of the project.

c. The Board of Directors or Advisory Body shall review and approve the overall goals, objectives, and activities of the project, including the written plan developed under standard 13.

Appendix B. National Runaway Switchboard

The National Runaway Switchboard:

- Facilitates communication among youth, their families and youth and community-based resources through conference calling services.
 - Provides crisis intervention counseling and message delivery services to at-risk youth and their families.
 - Provides information and referral services to at-risk youth and their families on youth serving agencies using a computerized national resource directory.
 - Conducts an annual conference for local switchboard service providers.
- The Switchboard distributes information brochures, posters, a newsletter, and public service

announcements. For more information, contact the National Runaway Switchboard, 3080 North Lincoln, Chicago, IL 60657; telephone 1-800-621-4000.

Appendix C. National Clearinghouse on Runaway and Homeless Youth

The Family and Youth Services Bureau (FYSB) established NCRHY in June 1992 in response to the need for a central source of information on runaway and homeless youth and the provision of services to that client population. As a national resource for youth service professionals, policymakers and the general public, NCRHY offers the following specific services:

Through its information line, bibliographic and FYSB program databases and special mailings, NCRHY distributes information about successful program approaches, available resources and current activities relevant to runaway and homeless youth organizations.

NCRHY develops semi-annual briefing packages to inform the field about new developments, ideas and issues related to services to runaway and homeless youth. It also produces informational packets on FYSB programs and reports on critical issues, best practices and model programs.

NCRHY facilitates FYSB-sponsored forums, bringing together experts in the field to discuss critical issues and develop strategies for addressing the causes and consequences of runaway episodes and homelessness.

NCRHY will assist FYSB in collaborating with national, State and local organizations on youth-related policy and program initiatives.

For more information, please contact the National Clearinghouse on Runaway and Homeless Youth, P.O. Box 13505, Silver Spring, Maryland 20911-3505, telephone (301) 608-8098.

Appendix D. Runaway and Homeless Youth Continuation Grantees

The following grantees are expected to receive continuation grants in FY 1993 and are NOT eligible to apply for funds under this announcement.

D.1: Basic Center Programs for Runaway and Homeless Youth Grantees Ineligible for New FY 1993 Funding**Region I****Connecticut**

The Youth Shelter, 105 Prospect Street, Greenwich, CT 06830, Shari Shapiro, (203) 661-2594.

Youth Continuum, Inc., 54 Meadow Street, New Haven, CT 06519, David Sorensen, (203) 562-3396.
Council of Churches, 126 Washington Avenue, Bridgeport, CT 06604, John Cottrell, (203) 334-1121.
Quinebaug Valley Youth and Family Services, P.O. Box 812, North Grosvenordale, CT 06255, Pamela Brown, (203) 774-1122.

Maine

New Beginnings, 491 Maine Street, Lewiston, ME 04240, Barbara Kawliche, (207) 946-7272.
Youth and Family Services, P.O. Box 502, Skowhegan, ME 04976, Ronald Herbert, (207) 474-8311.
Youth Alternatives of Southern Maine, 17 Lancaster Street, Portland, ME 04101, Mike Tarpinian, (207) 874-1175.

Massachusetts

The Bridge, 47 West Street, Boston, MA 02111, Sister Barbara Whelan, (617) 423-9575.
Wayside Community Programs, 4 Thurber Street, Framingham, MA 01701, Eric Masi, (508) 879-9800.
Brookline Community Mental Health Center, 43 Garrison Road, Brookline, MA 02146, Cynthia Price, (617) 277-8107.
Access House, Inc., P.O. Box 748, East Falmouth, MA 02536, June Mendell, (508) 548-7085.
Riverside Community Mental Health, 450 Washington Street, Dedham, MA 02026, Susan Sawyer, (617) 244-4802.

New Hampshire

Child and Family Services, 99 Hanover Street, Manchester, NH 03101, A. Reed Carver, (603) 668-1920.

Rhode Island

Stopover Shelters, Box 553, Portsmouth, RI 02871, Peter Marshall, (401) 683-1824.

Vermont

Washington County Youth Service Bureau, P.O. Box 627, Montpelier, VT 05602, Tom Howard, (802) 229-9151.

Region II**New Jersey**

Together, 301 Green Tree Road, Glassboro, NJ 08080, Susan Sasser, (609) 881-6100.
Tri-County Youth Services, 435 Main Street, Paterson, NJ 07501, Gail Manning, (201) 881-0280.
Youth Coordinating Council, 306 Brookline Avenue, Cherry Hill, NJ 08002, Eleanor Stofman, (609) 663-2020.

Somerset Youth Shelter, 49 Brahma Avenue, Bridgewater, NJ 08807, Jeffrey Fetzko, (201) 526-6605.

Ocean's Harbor House, 2445 Windsor Avenue, Toms River, NJ 08753, Susan Jones, (908) 929-0660.

Anchor House, 482 Centre Street, Trenton, NJ 08611, Judith Hutton, (609) 396-8329.

Crossroads, Box 321, Lumberton, NJ 08048, Gregory Roane, (609) 261-5400.

Group Homes of Camden County, 35 S. 29th Street, Camden, NJ 08105, Sandra Mengestu, (609) 541-9283.

New York

Dutchess County Youth Bureau, 27 High Street, Poughkeepsie, NY 12601, Betsy Brockway, (914) 485-1001.

Center for Youth Services, 258 Alexander Street, Rochester, NY 14607, Robert McKee, (716) 473-2464.

Society for Seamen's Children, 25 Hyatt Street, Staten Island, NY 10301, Ann Deinhardt, (718) 447-7740.

Hillside Children's Center 1183 Monroe Avenue Rochester, NY 14620, James Cotter, (716) 473-5150.

University Settlement, 184 Eldridge Street, New York, NY 10002, Michael Zisser, (212) 674-9120.

Catholic Charities of Ogdenburg, 380 Arlington Street, Watertown, NY 13601, Anne Boulter Davis, (315) 788-4300.

St. Agatha Home, 135 Convent Road, Nanuet, NY 10954, Rosemarie Crisstellio, (914) 623-3461.

Project Equinox, 214 Lark Street, Albany, NY 12210, Judith Watson, (518) 434-6135.

Compass House, 370 Linwood Avenue, Buffalo, NY 14209, Janell Wilson, (716) 886-1351.

Town of Huntington Youth Bureau, 423 Park Avenue, Huntington, NY 11743, Paul Lowery, (516) 351-3061.

YWCA of Binghamton/Broome County, 80 Hawley Street, Binghamton, NY 13901, Lynn Atkinson, (607) 772-2365.

Family of Woodstock, P.O. Box 3516, Kingston, NY 12401, Joan Mayer, (914) 331-7080.

Chautauqua Opportunities, 188 South Erie Street, Mayville, NY 14757, Douglas Fricke, (716) 753-2117.

Emergency Housing Group, 141 Monhagen Avenue, Middletown, NY 10940, John Harper, (914) 343-7115.

Oswego County Opportunities, 223 Oneida Street, Fulton, New York 13069, Jan Resneck, (315) 598-4724.

Puerto Rico

The Salvation Army, 1327 Americo Miranda Avenue, Caparra Terrace, PR 00619, Majorie Yambo, (809) 781-6883.

Centro De Servicios A La Juventud, Box 9368 Cotto Station, Arecibo, PR 00613, Nidra Torres-Martinzez, (809) 878-6776.

Virgin Islands

Caribbean Behavioral Institute, P.O. Box 1547, Kingshill, St. Croix, VI 00851, Chester Copemann, (809) 773-5113.

Region III

Delaware

Aid in Dover, 838 Walker Road, Suite 2B-1, Dover, DE 19901, Beverly Williams, (302) 734-7610.

Child, Inc., 507 Philadelphia Pike, Wilmington, DE 19809, Joseph Dell'Olio, (302) 762-8989.

District of Columbia

Sasha Bruce Youthwork, 1022 Maryland Avenue, N.E., Washington, DC 20002, Deborah Shore, (202) 675-9340.

Latin American Youth Center, 3045-15th Street, N.W., Washington, DC 20009, Lori Kaplan, (202) 483-1140.

Maryland

Southern Area Youth Services, P.O. Box 44408, Friendly, MD 20744, Robert Jones, (301) 292-3825.

Youth Resources Center, 7300 New Hampshire Avenue, Takoma Park, MD 20912, Holger Kjeldsen, (301) 779-1257.

Fellowship of Lights, Inc., 1300 North Calvert Street, Baltimore, MD 21202, Ross Pologe, (301) 837-8155.

Boys and Girls Home, 9601 Colesville Road, Silver Spring, MD 20901, Quanah Parker, (301) 589-8444.

First Step, Inc., 8303 Liberty Road, Baltimore, MD 21224, David Goldman, (301) 521-4141.

Pennsylvania

Centre County Youth Service, 410 S. Fraser Street, State College, PA 16801, Norma Keller, (814) 237-5731.

Valley Youth House Committee, 539 Eighth Avenue, Bethlehem, PA 18018, David Gilgoff, (215) 691-1200.

Whale's Tale, 250 Shady Avenue, Pittsburgh, PA 15206, Linda Golling, (412) 661-1800.

Youth Services, Inc. 410 N. 34th Street, Philadelphia, PA 19104, Laurine Ward, (215) 222-3262.

Family and Children's Services of Blair County, 2022 Broad Avenue, Altoona, PA 16601, Jacqueline Sutton, (814) 944-3583.

Voyage House, 1431 Lombard Street, Philadelphia, PA 19146, Susan Pursch, (215) 545-2910.

Catholic Charities, (Cenacle Shelter), 4800 Union Deposit Road, Harrisburg, PA 17105, John Lamd, (717) 236-8211.

Catholic Social Services, (The Bridge Youth Services), 33 E. Northampton Street, Wilkes-Barre, PA 18701, Thomas Cherry, (717) 824-5766.

Three Rivers Youth, (The Loft), 2039 Termon Avenue, Pittsburgh, PA 15212, David Droppa, (412) 766-2215.

Alternatives Family Resources, Beech and Warren Street, Pottstown, PA 19464, Ronald Harris, (215) 327-1601.

Virginia

Campagna Center, (This Way House), 418 South Washington Street, Alexandria, VA 22314, Catherine Morrison, (703) 549-1111.

Alternative House, P.O. Box 637, McLean, VA 22101, James Warwick, (703) 356-6360.

Loudoun County Youth Shelter, 16450 Meadowview Court, Leesburg, VA 22075, Jerry Tracy, (703) 771-5300.

Volunteer Emergency Families, P.O. Box 15416, Richmond, VA 23227, William Christian, (804) 261-0607.

City of Roanoke, (Sanctuary Crisis Intervention Center), 836 Campbell Avenue, S.W. Roanoke, VA 24016, Steve Brandt, (703) 981-1288.

West Virginia

Daymark, (Patchwork), 1598-C Washington Street, East Charleston, WV 25311, Carol Sharlip, (304) 340-3670.

Southwestern Community Council, 540 Fifth Avenue, Huntington, WV 25701, Pamela Dickens-Rush, (304) 525-7161.

Region IV

Alabama

Shelby Youth Services, P.O. Box 1261, Alabaster, AL 35007, Susan Johnson, (205) 663-6301.

Marshall County Attention Home, 517 Gunter Avenue, Guntersville, AL 35976, Shirley White, (205) 582-0377.

American Red Cross, 405 South First Street, Gadsden, AL 35901, Kathy Spakes, (205) 547-8971.

Shelby Youth Services, P.O. Box 1261, Alabaster, AL 35007, Susan Johnston, (205) 663-6301.

Florida

Corner Drugstore, (Interface), 1300 Northwest 6th Street, Gainesville, FL 32601, Karen Crapo, (904) 378-1588.

YMCA, (Someplace Else), 1315 Linda Ann Drive, Tallahassee, FL 32301, Stacy Gromatski, (904) 877-7993.

Switchboard of Miami, (Family P.A.C.T.), 75 S.W. 8th Street, 4th Fl., Miami, FL 33130, Shirley Aron, (305) 358-1640.

Miami Bridge, 1149 N.W. 11th Street, Miami, FL 33136, Maxine Thurston, (305) 324-8953.

Anchorage Children's Home, (Hidle House), 707 North Cove Boulevard, Panama City, FL 32401, Barbara Cloud, (904) 763-7102.

Orange County Department of Children's Services, (Family Services Project), 1800 East Michigan Avenue, Orlando, FL 32806, Mike Robinson, (407) 836-7644.

Lutheran Ministries, (Lippman Family Center), 221 Northwest 43rd Court, Oakland Park, FL 33309, Donald Carey, (305) 568-2801.

Sarasota Family YMCA 1075 S. Euclid Avenue, Sarasota, FL 34237, Jack Greetich, (813) 955-5596.

ACT Corporation, (B.E.A.C.H. House), 1220 Willis Avenue, Daytona Beach, FL 32114, Don Stocker, (904) 760-7277.

Lutheran Ministries, (South Gulf Coast Youth and Family Services), 3825 Henderson Boulevard, Tampa, FL 33629, Kay Lohmiller, (904) 453-2772.

Family Resources, Inc., (Residential South), P.O. Box 13087, St. Petersburg, FL 33733, Jane Harper, (813) 461-1424.

Youth Crisis Center, 3015 Parental Home Road, Jacksonville, FL 32216, Tom Patania, (904) 725-6662.

Youth and Family Alternatives (RAP), 7524 Plathe Road, New Port Richey, FL 34653, Richard Hess, (813) 841-4184.

Florida Keys Children's Shelter, 73 High Point Road, Tavernier, FL 33070, Dale Wolgast, (305) 852-4248.

Georgia

Children's Emergency Shelter, P.O. Box 446, Cartersville, GA 30120, Teresa Ramey, (404) 382-6180.

Greenbriar Children's Center, 3709 Hopkins Street, Savannah, GA 31405, Yvette Johnson-Hagins, (912) 234-3431.

The Bridge, 75 Peachtree Place, NW., Atlanta, GA 30309, Ann Starr, (404) 881-8344.

The Marshlands Foundation, 311 E. Hall Street, Savannah, GA 31401, T. Noel Cooper, (912) 234-0130.

Athens Regional Attention Home, 490 Pulaski Street, Athens, GA 30601, Sharon Smith, (706) 548-5893.

Kentucky

Lexington-Fayette County Government, 536 West Third Street, Lexington, KY 40508, Kathy Noel, (606) 254-2501.

YMCA of Greater Louisville, 1410 South First Street, Louisville, KY 40208, Elizabeth Triplett, (502) 637-6480.

Brighton Center, P.O. Box 325, Newport, KY 41072, Jane Hunt, (606) 581-1111.

Mississippi

Warren County Children's Shelter, P.O. Box 820174, Vicksburg, MS 39182, Christopher Cherney, (601) 352-7784.

North Carolina

Haven House, 401 E. Whitaker Mill Road, Raleigh, NC 27608, Michael Rieder, (919) 755-6368.

Catholic Social Services, 10 Cascade Avenue, Winston-Salem, NC 27101, Rosemary Martin, (919) 727-0705.

Lutheran Family Services, P.O. Box 12887, Raleigh, NC 27605, Bill Britain, (919) 823-2620.

The Relatives, 1000 East Boulevard, Charlotte, NC 28203, Jo Ann Greyer, (704) 335-0202.

Mountain Youth Resources, P.O. Box 2847, Cullowhee, NC 28723, Elizabeth Chambers, (704) 586-8958.

Tuscarora Tribe, P.O. Box 1346, Lumberton, NC 28359, Chief Young Bear, (919) 793-0003.

South Carolina

Department of Youth Services (Greenville), 35 Perry Avenue, Greenville, SC 29601, Jane Burgess, (803) 233-5574.

Tennessee

Oasis Center, P.O. Box 121648, Nashville, TN 37312, Liz Fey, (615) 327-4455.

Link House, Inc., 1912 Stadium Court, Kingsport, TN 37664, Connie Steere, (615) 378-4163.

Region V

Illinois

Aunt Martha's, 224 Blackhawk, Park Forest, IL 60466, Steven McCabe, (312) 747-2701.

Teen Living Programs, 3179 N.

Broadway, Chicago, IL 60657,

Deborah Hinde, (312) 883-0025.

LaSalle County Youth Service Bureau, 827 Columbus Street, Ottawa, IL 61350, Dave McClure, (815) 433-3953.

Travelers and Immigrants Aid, 327 S. LaSalle, Chicago, IL 60604, Laura Friedman, (312) 435-4500.

Project OZ, 201 E. Grove, 2nd Floor, Bloomington, IL 61701, Peter Rankaitis, (309) 827-0377.

The Harbour, Inc., 355 N. East River Road, Des Plaines, IL 60016, Mary Eichling, (708) 297-8540.

McHenry County Youth Service, 101 South Jefferson Street, Woodstock, IL 60098, Susan Krause, (815) 338-7360.

Hoylton Youth and Family Services, 8787 State St., Suite 207, East St. Louis, IL 62203, Conrad Steinhoff, (618) 398-0640.

Central Illinois Youth Service Bureau, 1111 South Eighth Street, Springfield,

IL 62703, Kaywin Davis, (217) 753-8300.

Franklin-Williamson Human Services, P.O. Box 530, West Frankfort, IL 62896, Connie Baker, (618) 937-6483.

Northside Ecumenical Night Ministry, 1218 West Addison, Chicago, IL 60613, Rev. Peter Brick, (312) 935-8300.

Omni Youth Services, 1111 Lake Cook Road, Wheeling, IL 60089, Dennis Depcik, (312) 537-6878.

Children's Home and Aid Society, 1819 S. Neil, Suite D, Champaign, IL 61820, Tom Butero, (217) 359-8815.

Youth Attention Center, P.O. Box 606, Jacksonville, IL 62651, Jerome Noble, (217) 245-6000.

Indiana

Crisis Center, Inc., 215 N. Grand Boulevard, Gary, IN 46403, Shirley Caylor, (219) 980-4207.

Monroe County Youth Service Bureau, 1310 East Atwater Avenue, Bloomington, IN 47401, Roberta Wysong, (812) 333-3506.

Indiana Juvenile Justice Task Force, 3050 North Meridian, Indianapolis, IN 46208, James Miller, (317) 926-8100.

Children's Bureau of Indianapolis, 615 N. Alabama Street, Indianapolis, IN 46204, Kenneth Phelps, (317) 264-2700.

Michigan

The Sanctuary, 1222 South Washington, Royal Oak, MI 48067, Meri Pohutsky, (313) 547-2260.

Gateway Community Services, (Equal Ground), 910 Abbott Road, Suite 100, East Lansing, MI 48823, Connie Hays, (517) 351-4000.

Genesee County Youth Corp., 914 Church Street, Flint, MI 48502, Jo Davis, (313) 233-8700.

Third Level Crisis Intervention Center, P.O. Box 1035, Traverse City, MI 49685, Gail Sorenson Heath, (616) 922-4802.

Comprehensive Youth Services (Macomb), Two Crocker Boulevard, Mt. Clemens, MI 48043, Joanne Smyth, (313) 463-7079.

Link Crisis Intervention Center, 2002 South State Street, St. Joseph, MI 49085, Nancy Berendsen, (616) 983-5465.

Youth Living Centers, 3000 Hiveley Street, Inkster, MI 48141, Ouida Cash, (313) 728-3400.

Listening Ear Crisis Center, 107 E. Illinois Avenue, Mt. Pleasant, MI 48858, Donald Schuster, (517) 772-2918.

Minnesota

Minneapolis Youth Diversion Program, 1905 Third Avenue South, 1905 Third

Avenue South, Minneapolis, MN 55404, Nancy Hiite, (612) 871-3613.
The Bridge, 2200 Emerson Avenue South, Minneapolis, MN 55405, Thomas Sawyer, (612) 377-8800.
St. Paul Youth Service Bureau, 1619 Dayton Avenue, St. Paul, MN 55104, Nancy Ietourneau, (612) 647-0411.
Lutheran Social Services, 565 Dunnell Drive, Owatonna, MN 55060, Roy Harley, (612) 388-1041.

Ohio

New Life Youth Services, 6128 Madison Road, Cincinnati, OH 45227, Debbie Latter, (513) 561-0100.
Free Medical Clinic, 12201 Euclid Avenue, Cleveland, OH 44106, Rebecca Devenanzio, (216) 421-2000.
Connecting Point, 3301 Collingwood Boulevard, Toledo, OH 43610, Carole Smith, (419) 243-6326.
Daybreak, 819 Wayne Avenue, Dayton, OH 45410, David Nehring, (513) 461-1000.
Lutheran Metro Ministry, 1468 West 25th Street, Cleveland, OH 44113, Rev. Richard Serin (216) 696-2715.
Special Alternatives for Youth of Ohio, 10100 Elida Road, Delphos, OH 45833, Bruce Maag, (800) 532-7239.
Huckleberry House, 1421 Hamlet Street, Columbus, OH 43201, Douglas McCoard, (614) 294-8097.
Safe Landing Youth Shelter, 680 E. Market Street, Akron, OH 44303, David Fair, (216) 376-4200.
Southern Consortium for Children, 7990 Dairy Lane, Athens, OH 45701, Steven Trout, (614) 593-8293.

Wisconsin

Walker's Point Youth Center, 2030 W. National Avenue, Milwaukee, WI 53204, Andre Olton, (414) 672-5300.
Innovative Youth Services, 1030 Washington Avenue, Racine, WI 53403, Jane Karas, (414) 637-9557.
Wisconsin Association for Runaway Services, 2318 E. Dayton Street, Madison, Wisconsin 53704, Patricia Balke, (608) 241-2649.
Lutheran Social Services, 3821 Kohler Memorial Drive, Sheboygan, WI 53081, Merry Klemme, (414) 458-8381.
Briarpatch, 12 E. Washington Avenue, Madison, WI 53703, Steve Sperling, (608) 251-6211.
Counseling Center of Milwaukee, 2038 N. Bartlett, Milwaukee, WI 53202, Ted Seaver, (414) 271-2565.

Region VI

Arkansas

Center of Youth and Families, (Stepping Stone), 6501 W. 12th Street, Little Rock, AR 72204, Judy Kane, (501) 562-1809.

Consolidated Youth Services, 4220 Stadium Boulevard, Jonesboro, AR 72401, Bonnie Stevens, (501) 972-1110.
Youth Bridge, P.O. Box 668, Fayetteville, AR 72702, James Popejoy, (501) 521-1532.
Comprehensive Juvenile Services, 1606 South "J" Street, Fort Smith, AR 72901, Jerry Robertson, (501) 785-4031.

Louisiana

Mt. Zion Church (Safety Net), P.O. Box 72, Baton Rouge, LA 70821, Lil Veal, (504) 383-7266.
Father Flanagan's Boys' Home, Boys Town Center, New Orleans, LA 68010, Fr. Val J. Peter, (402) 498-1000.
Johnny Gray Jones Regional Youth Shelter, 4815 Shed Road, Bossier City, LA 71111, Gerry Gardner, (318) 747-1459.

New Mexico

Youth Shelters and Family Services, P.O. Box 8135, Santa Fe, NM 87504, Betty Rangel, (505) 473-0240.
A New Day, 2720 Carlisle Blvd., Suite A, Albuquerque, NM 87110, Jeffrey Burrows, (505) 881-5228.

Oklahoma

Community Children's Shelter, 15 Monroe, NE., Ardmore, OK 73401, Sandra Ayer, (405) 226-1838.
Cherokee Nation Youth Shelter, P.O. Box 948, Tahlequah, OK 74465, Linda Vann, (918) 458-4440.
Youth Services of Tulsa County, 302 South Cheyenne, Tulsa, OK 74103, Sharon Wiggins, (918) 582-0061.
Youth and Family Services of Canadian County, 2404 Sunset Drive, El Reno, OK 73036, Les Sparks, (405) 262-6555.
Youth Services for Stephens County, P.O. Box 1603, Duncan, OK 73534, John Herdt, (405) 255-8800.
Youth and Family Services of North Oklahoma, 2925 North Midway, Enid, OK 73701, Jane Webber, (405) 237-7173.

Texas

Middle Earth Unlimited, 3708-B South Second Street, Austin, TX 78704, Mitch Weynand, (512) 482-8322.
Lover's Lane, 9200 Inwood Road, Dallas, TX 75220, Charles Green, (214) 691-4721.
Sand Dollar, 103 West Park Lane, Pasadena, TX 77506, John Miller, (713) 473-9135.
Sabine Valley MHMR Center, P.O. Box 6800, Longview, TX 75608, Ron Cookston, (214) 297-2191.

Catholic Family Services, P.O. Box 15127, Amarillo, TX 79105, James Rogers, (806) 376-4571.
Collin Intervention to Youth, 902 16th Street, Plano, TX 75074, Janet Lawler, (214) 423-7057.
The Bridge Association, 115 West Broadway, Fort Worth, TX 76104, Jan Viles, (817) 877-1121.
East Texas Open Door, 414 West Burleson Street, Marshall, TX 75670, William Power, (214) 938-1211.
Texas Baptist Children's Home, P.O. Box 7, Round Rock, TX 78680, Jerry Bradley, (512) 255-3668.
Grayson County Juvenile Alternatives, P.O. Box 1625, Sherman, TX 75091, Sarah Frietsch, (913) 893-4717.
Father Flanagan's Boys' Home, Boys Town Center, San Antonio, TX 68010, Val J. Peter, (402) 498-1000.
Comal County Juvenile Resident, 1414 W. San Antonio Street, New Braunfels, TX 78130, Conley Thompson, (512) 629-6571.
Youth Alternatives, (The Bridge), 3103 West Avenue, San Antonio, TX 78213, Jon Ann Sanders, (512) 340-7971.
Catholic Family Services, 123 North Avenue, N., Lubbock, TX 79401, Stephen Hay, (806) 765-8475.
Institute for Child and Family Services, 100 Sandman, Houston, TX 77007, Jane Harding, (713) 863-7850.
Children's Aid Society, 1101 30th Street, Wichita Falls, TX 76302, Patricia King, (817) 322-3141.
Stop Child Abuse and Neglect, 6202 McPherson, Laredo, TX 78041, Ramiro Luna, Jr., (512) 725-7211.

Region VII

Iowa

Christian Home Association, North 6th and Avenue E, Council Bluffs, IA 51502, Harry Wallar, (712) 322-3700.
Valley Shelter Homes, 942 Marquette Street, Davenport, IA 52804, William Reagan, (319) 323-8094.
Youth and Shelter Services, 232½ Main Street, Ames, IA 50010, George Belitsos, (515) 233-3141.

Kansas

Wichita Children's Home, 810 North Holyoke, Wichita, KS 67208, James Garretn, (316) 684-6581.
Ray Valley Center, 4300 Brenner Drive, Kansas City, KS 66104, Wayne Sims, (913) 334-0294.

Missouri

Youth Emergency Service, 6816 Washington Avenue, University City, MO 63130, Deacon Farrelly, (314) 862-1334.
Comprehensive Human Services, 707 North Eighth Street, Columbia, MO 65201, Yvette Thayer, (314) 874-8686.

Youth in Need, 529 Jefferson, St. Charles, MO 63301, James Braun, (314) 724-7171.

Marian Hall Emergency Shelter, 325 N. Newstead Avenue, St. Louis, MO 63108, Joanne Fuchs, (314) 653-0800.

Nebraska

Father Flanagan's Boys Home, Boys Town Center, Boys Town, NE 68502, Roger Peterson, (402) 475-3040.

Youth Service System, 2202 South 11th Street, Lincoln, NE 68502, James Blue, (402) 475-3040.

Region VIII

Colorado

Let's Work It Out, 902 Taughenbaugh, #303, Rifle, CO 81650, Debbie Wilde, (303) 625-3141.

Attention, Inc., P.O. Box 907, Boulder, CO 80306, Brie Timms, (303) 447-1206.

Gemini House, (Family Tree), 3805 Marshall Street, Wheatridge, CO 80033, Tracy Kraft, (303) 235-0630.

Comitis Crisis Center, 9840 E. 17th Street, Aurora, CO 80040, Richard Barnhill, (303) 341-9160.

Larimer County Shelter Care, 303 Skyway Drive, Fort Collins, CO 80525, Jack Hickey, (303) 225-2523.

Human Services, Inc., 899 Logan St., Suite 500, Denver, CO 80203, Ben Leonard, (303) 830-2714.

Montana

Mountain Plains Youth Services, 709 East Third, Anaconda, MT 59711, Linda Wood, (701) 255-7229.

Blackfeet Tribal Council, P.O. Box 1210, Browning, MT 59417, Violet Butterfly, (406) 338-5871.

North Dakota

Mountain Plains Youth Services, 311 North Washington, Bismarck, ND 58501, Linda Wood, (701) 255-7229.

South Dakota

Crow Creek Sioux Tribe, (Red Horse Lodge), P.O. Box 49, Ft. Thompson, SD 57339, Tamara Schmidt, (605) 245-2213.

Mountain Plains Youth Services, 1206 North Third Street, Aberdeen, SD 57401, Linda Wood, (701) 255-7229.

Wyoming

Mountain Plains Youth Services, 20 W. Works, Sheridan, WY 82801, Linda Wood, (701) 255-7229.

Attention Home, P.O. Box 687, Cheyenne, WY 82003, James Cosgrove, (307) 778-7832.

Region IX

Arizona

Center for Human Resources, 915 N. Fifth Street, Phoenix, AZ 85004, Michael Garvey, (602) 271-9849.

Open-Inn, 4810 E. Broadway, Tucson, AZ 85711, Darlene Dankowski, (602) 323-0200.

The Navajo Nation, P.O. Box 1599, Window Rock, AZ 86515, Irving Toddy, (602) 871-6744.

Our Town Family Center, P.O. Box 26665, Tucson, AZ 85726, Dennis Noonan, (602) 323-1708.

California

Individuals Now, 1303 College Avenue, Santa Rosa, CA 95404, Ed Patterson, (707) 544-3299.

C.S.P. South County Youth Shelter, 980 Catalina, Laguna Beach, CA 92651, Karen Cervenka, (714) 494-4311.

Santa Clara Social Advocates, 509 View Street, Mountain View, CA 94041, Paul Schutz, (408) 253-3540.

Los Angeles Youth Network, 1944 N. Cahuenga Boulevard, Los Angeles, CA 90068, Jessica Brown, (213) 466-6200.

Central City Hospitality House, 146 Leavenworth Street, San Francisco, CA 94102, Ann O'Halloran, (415) 776-2101.

Catholic Charities, 1400 W. 9th Street, Los Angeles, CA 90015, Bill White, (213) 251-3496.

San Diego Youth and Community Services, 3878 Old Town Avenue, San Diego, CA 92110, Liz Shear, (619) 297-9310.

Interface Community, 1305 Del Norte Road, Camarillo, CA 93010, Charles Watson, (805) 485-6114.

Youth Advocates, (Nine Grove Lane), 285-12th Avenue, San Francisco, CA 94118, Bruce Fisher, (415) 668-2622.

Youth Advocates, (Huckleberry House), 285-12th Avenue, San Francisco, CA 94118, Bruce Fisher, (415) 668-2622.

Redwood Community Action Agency, 904 G Street, Eureka, CA 95501, Lloyd Throne, (707) 445-0881.

Fresno County Economic Opportunity Commission, 1920 Mariposa Mall, Suite 300, Fresno, CA 93721, Joe Williams, (209) 263-1012.

Operation Safehouse, Inc., 11980 South Mt. Vernon, Grand Terrace, CA 92324, Amy Harrison, (714) 783-8400.

City of Oceanside, 300 North Hill Street, Oceanside, CA 92054, John Mamaux, (619) 966-4411.

Emergency Housing Consortium, P.O. Box 2346, San Jose, CA 95109, Barry Del Buono, (408) 298-9657.

Hoopa Valley Business Council, P.O. Box 1348, Hoopa, CA 95546, Dale Risling, (916) 625-4211.

Hollywood Community Services Project, 1754 Taft Avenue, Hollywood, CA 90028, Leslie Forbes, (213) 467-1932.

Ocean Park Community Center (Stepping Stone), 245 Hill Street, Santa Monica, CA 90405, Vivian Rothstein, (213) 399-9232.

Santa Cruz Community Center, 298 Harvey West Boulevard, Santa Cruz, CA 95060, Terry Morarity, (408) 425-1830.

Diogenes Youth Services, 3353 Bradshaw Road, Suite 132, Sacramento, CA 95827, James Bueto, (916) 369-2020.

YMCA of San Diego County, 4715 Viewridge Avenue, San Diego, CA 92123, Beverly DiGregorio, (619) 292-4034.

Bill Wilson Counseling Center, 1000 Market Street, Santa Clara, CA 95050, Sparky Harlan, (408) 984-5955.

South Bay Community Services, 315 Fourth Avenue, Suite E, Chula Vista, CA 91910, Kathryn Lembo, (619) 420-3620.

Mendocino County Schools, 202 S. State Street, Ukiah, CA 95482, Arlene Rose, (707) 463-4915.

Casa Youth Shelter, 10911 Reagan Street, Los Alamitos, CA 90720, Lucian Maulhardt, (213) 594-6825.

Larkin Street Services, 1044 Larkin Street, San Francisco, CA 94109, Diane Flannery, (415) 673-0911.

Xanthos, 1355 Park Avenue, Alameda, CA 94501, Jon Schiller, (510) 522-8363.

Chinatown Youth Center, 1693 Polk Street, San Francisco, CA 94019, Joseph Lam, (415) 775-2636.

Center for Positive Prevention, 729 N. California Street, Stockton, CA 95202, Linda Mascarenas, (209) 948-4357.

Boys Town of Southern California, 303 West Lincoln Avenue, Anaheim, CA 92805, Michael Riley, (714) 491-7777.

Hawaii

Hawaii Youth Services Network, 2146 Damon Street, Honolulu, HI 96822, Sam Cox, (808) 946-3635.

Nevada

WestCare, 401 S. Martin Luther King Blvd., Las Vegas, NV 89106, Mike Shannon, (702) 385-2020.

Tahoe Youth and Family Services, P.O. Box 848, S. Lake Tahoe, CA 96156, Teri Mundt, (916) 541-2445.

Region X

Alaska

Juneau Youth Services, P.O. Box 32839, Juneau, AK 99803, Betty Jo Engleman, (907) 789-7610.

Alaska Youth and Parent Foundation, 3745 Community Park Loop,

Anchorage, AK 99508, Karen Brady, (907) 274-6541.

Fairbanks Native Association, 201 First Avenue, Fairbanks, AK 99701, Florence Loucks, (907) 452-6925.

Idaho

Bannock Youth Foundation, P.O. Box 2072, Pocatello, ID 83206, Stephen Mead, (208) 234-2244.

Hays Shelter Home, 5440 Franklin Road, Boise, ID 83705, Jonathan Wunrow, (208) 336-1066.

Oregon

Janis Youth Programs, 738 N.E., Davis, Portland, OR 97232, Dennis Morrow, (503) 233-6090.

Looking Glass, 44 West Broadway, Eugene, OR 97401, Galen Phipps, (503) 689-3111.

Youthworks, 1302 W. Main Street, Medford, OR 97501, Steven Groveman, (503) 779-2393.

Washington

Friend of Youth, 16225 NE 87th St., Suite A-6, Renton, WA 98052, Sheridan Hopper, (206) 869-6490.

Northwest Youth Services, P.O. Box 1449 Bellingham, WA 98226, Cindy Mudgett, (206) 876-1022.

United Indians, P.O. Box 99100, Seattle, WA 98199, Bernie Whitebear, (206) 285-4425.

EPIC, 1910 Englewood, Yakima, WA 98902, Ed Ferguson, (509) 248-3950.

YouthCare, 333 First Avenue, West Seattle, WA 98119, Victoria Wagner, (206) 282-1288.

D.2: Transitional Living Programs for Homeless Youth Grantees Ineligible for New FY 1994 Funding

Region I

Connecticut

Quinebaugh Valley, 15 Thatcher Road, Windham, CT 06255, Pamela Brown, (203) 923-9526.

Massachusetts

The Bridge, 47 West Street, Boston, MA 02111, Paul Finnegan, (617) 423-9575.

Vermont

Spectrum, Inc., 20 South Willard Street, Burlington, VT 05401, William Rowe, (802) 864-7423.

Region II

New Jersey

Anchor House, 482 Centre Street, Trenton, NJ 08611, Judith Hutton, (609) 396-8329

New York

Oswego County Opportunities, Inc., 223 Oneida Street, Fulton, NY 13069, Janette Reshick, (315) 598-4717.

Family of Woodstock, P.O. Box 3516, Kingston, NY 12401, Michael Berg, (914) 331-7080.

Equinox, 214 Lark Street, Albany, NY 12210, Judith Watson, (518) 434-6135.

Center for Children and Families, 161-20 89th Avenue, Jamaica, NY 11432, Merrith Hockmeyer (718) 526-0722.

Region III

District of Columbia

Latin American Youth Center, 3045-15th Street, N.W., Washington, DC 20009, Lori Kaplan, (202) 483-1140.

Pennsylvania

Three Rivers Youth, 2039 Termon Avenue, Pittsburgh, PA 15212, Elmer Goodson (412) 243-4429.

Youth Services of Bucks County, Neshaminy Manor Center, Almshouse, PA 18901, Roger Dawson, (215) 343-7800.

Region IV

Florida

Miami Bridge, 1149 N.W. 11th Street, Miami, FL 33136, Maxine Thurston, (305) 324-8953.

Georgia

The Bridge, 77 Peachtree Place, N.W., Atlanta, GA 30309, Ann Starr, (404) 881-8344.

Kentucky

Presbyterian Child Welfare, 1710 Terrace View Lane, Lexington, KY 40504, Charles Baker, (606) 398-7245.

Mississippi

Southern Christian Services, 347 Millsaps Avenue, Jackson, MS 39202, Susannah Cherney, (601) 345-0983.

North Carolina

Haven House, 401 E. Whitaker Mill Road, Raleigh, NC 27608, Michael Rieder, (919) 856-6368.

Tennessee

Oasis Center, P.O. Box 121648, Nashville, TN 37212, Liz Allen Fey, (615) 327-4455.

Region V

Illinois

Aunt Martha's, 224 Blackhawk, Park Forest, IL 60466, Lonnetta Albright, (708) 747-2701.

The Harbour, 355 N. East River Road, Des Plaines, IL 60016, Mary Eichling, (708) 297-8540.

Michigan

Gateway Community Services, 910 Abbott Road, East Lansing, MI 48823, Connie Hays, (517) 351-4000.

Minnesota

Evergreen House, 622 Mississippi Avenue, Bemidji, MN 56601, Clark Fairbanks, (218) 751-4332.

Freeport West, Inc., 210 E. 38th Street, Minneapolis, MN 55409, Janet Berry, (612) 824-0282.

Ohio

New Life Youth Services, 6128 Madison Drive, Hamilton, OH 45227, Robert Mecum, (513) 561-0100.

Wisconsin

Kenosha Youth Development Services, 5407 Eighth Avenue, Kenosha, WI 53140, George Schwartz, (414) 657-7188.

Walker's Point Youth Family Center, 2030 W. National Avenue, Milwaukee, WI 53204, Andre Olton, (414) 672-5300.

Region VI

Oklahoma

Youth Services of Tulsa, 302 South Cheyenne, Tulsa, OK 74301, Sharon Wiggins, (918) 582-0061.

Texas

Covenant House, 1111 Lovett Boulevard, Houston, TX 77006, Carolyn Larsen, (713) 523-2231.

El Paso Center for Children, 3700 Altura Avenue, El Paso, TX 79930, Sandy Rioux, (915) 565-8361.

Region VII

Missouri

Youth In Need, 529 Jefferson, St. Charles, MO 63301, James Braun, (314) 946-0101.

Region VIII

Colorado

Mesa County Department of Social Service, P.O. Box 20000-5035, Grand Junction, CO 81502, Anthony Silva, (303) 241-8480.

North Dakota

Mountain Plains Youth Services, 311 N. Washington Street, Bismarck, ND 58501, Doug Herzog, (701) 255-7229.

Region IX

Arizona

Center for Human Resources, 915 N. Fifth Street, Phoenix, AZ 85004, Janet Garcia, (602) 271-9904.

California

Bill Wilson Marriage and Family Counseling, 1000 Market Street, Santa Clara, CA 95050, Sparky Harlan, (408) 984-5955.

Center for Human Rights and Constitutional Law, 256 S. Occidental Boulevard, Los Angeles, CA 90057, Peter Schey, (213) 388-8693.

San Diego Youth Involvement, P.O. Box 95, Lemon Grove, CA 91946, Hura Murphy, (619) 463-7887.

Youth and Family Assistance, 609 Price Avenue, San Mateo, CA 94063, Richard Gordon, (415) 366-8401.

San Diego Youth and Community Services, 3878 Old Town Avenue, San Diego, CA 92110, Liz Shear, (619) 297-9310.

Region X**Oregon**

Northwest Human Services, 681 Center Street, N.E., Salem, OR 97301, Karen Hill, (503) 588-5828.

The Youthworks, 1032 W. Main Street, Medford, OR 97501, Steven Groveman, (503) 779-2393.

Washington

United Indians of All Tribes, Box 99100, Discovery Park, Seattle, WA 98199, Bernie Whitebear, (206) 285-4425.

Volunteers of America, S. 152 Washington, Spokane, WA 99204, Kenneth Trent, (509) 624-2378.

D.3: Drug Abuse Prevention Programs for Runaway and Homeless Youth Grantees Ineligible for New FY 1993 Funding

Region I**Connecticut**

Educational Resources, Inc. (The Bridge), 90 North Main Street, West Hartford, CT 06107, Wayne Starkey, (203) 521-8035.

Council of Churches of Greater Bridgeport, 126 Washington Avenue, Bridgeport, CT 06604, John Cottrell, (203) 334-1121.

Massachusetts

Bridge Over Troubled Waters, 47 West Street, Boston, MA 02111, Barbara Whelan, (617) 423-9575.

Marathon of Rhode Island, 1303 Washington Street, Walpole, MA 02081, Susan Doody, (508) 668-3631.

YMCA of Western Massachusetts, 120 Maple Street, Springfield, MA 01103, Mary Johnson, (413) 732-3121.

Maine

New Beginnings, 436 Main Street, Lewiston, ME 04240, Robert Rowe, (207) 795-4077.

New Hampshire

Child and Family Services, 99 Hanover Street, Manchester, NH 03101, Reed Carver, (603) 668-1920.

Rhode Island

Stopover Shelters, 3380 East Main Road, Portsmouth, RI 02871, Peter Marshall, (401) 683-1824.

Tides Family Services, 1599 Main Street, West Warwick, RI 02893, Michael Reis, (401) 822-1360.

Vermont

The Counseling Services of Addison County, 89 Main Street, Middlebury, VT 05753, Barbara Rachelson, (802) 388-6751.

Region II**New Jersey**

Crossroads, P.O. Box 321, Lumberton, NJ 08048, Mary Lou Bendit, (609) 261-5400.

Ocean's Harbor House, 2445 Windsor Avenue, Toms River, NJ 08754, Albert Borris, (201) 929-0660.

Somerset Youth Shelter, 49 Brahma Avenue, Bridgewater, NJ 08807, Jeffrey Fitzko, (201) 526-6605.

Together, 7 State Street, Glassboro, NJ 08028, Susan Sasser, (609) 881-6100.

New York

Center for Youth Services, 258 Alexander Street, Rochester, NY 14607, Roger Palma, (716) 473-2464.

Covenant House, (Under 21), 460 West 41st Street, New York, NY 10036, Eleanor Miller, (212) 354-4323.

Equinox, 214 Lark Street, Albany, NY 12210, Donna McIntosh, (518) 465-9524.

The Salvation Army, 749 S. Warren Street, Syracuse, NY 13202, Roberta Schofield, (315) 479-1323.

Educational Alliance, 197 East Broadway, New York, NY 10002, Marion Lazer, (212) 475-6200.

The Hetrick-Martin Institute, 401 West Street, New York, NY 10014, Judith Verdino, (212) 633-8920.

Dutchess County Youth Bureau, 22 Market Street, Poughkeepsie, NY 12601, Patrice Kellett, (914) 454-3600.

Puerto Rico

Centro De Servicios A La Juventud, Box 9368 Cotto Station, Arecibo, PR 00613, Nidra Torres-Martinez, (809) 878-6776.

Virgin Islands

Caribbean Institute for Psychology, P.O. Box 1547 Kinghill, St. Croix, VI 00851, Chester Copemann, (809) 773-5113.

Region III**Maryland**

Diakonia, Inc., 12747 Old Bridge Road, Ocean City, MD 21842, Fredericka Danielus, (410) 289-0923.

Youth Resources Center, 4307 Jefferson Street, Hyattsville, MD 20781, Holger Kjeldsen, (301) 864-9735.

Pennsylvania

Whale's Tale, 250 Shady Avenue, Pittsburgh, PA 15206, Christopher Smith, (412) 661-1800.

Centre County Youth Services Bureau, 410 South Fraser Street, State College, PA 16801, Norma Keller, (814) 237-5731.

Virginia

Alternatives, Inc., 1520 Aberdeen Road, Hampton, VA 23666, Richard Goll, (804) 838-2330.

Loudoun County Youth Shelter, 16450 Meadowview Court, Leesburg, VA 22075, Keren Modrak, (703) 771-5300.

West Virginia

Southwestern Community Action Council, 540 Fifth Street, Huntington, WV 25701, Pamela Dickens-Rush, (304) 525-7161.

Daymark, Inc., (Patchwork), 1598-C Washington Street, East, Charleston, WV 25311, Carol Sharlip, (304) 340-3670.

Region IV**Florida**

Youth Services Center, Inc., P.O. Box 540625, Merritt Island, FL 32954, Susan Jennings, (407) 452-8988.

Family Resources, Inc., P.O. Box 13087, St. Petersburg, FL 33733, Jane L. Harper, (813) 526-1100.

Project III of Central Florida, 1412 West Colonial Drive, Orlando, FL 32804, David Congdon, (407) 423-2273.

Georgia

Tri-County Protective Agency, P.O. Box 1937, Hinesville, GA 31313, Bryant Bradley, (912) 368-3344.

Kentucky

YMCA Center for Youth Alternatives, 1410 South First Street, Louisville, KY 40208, Kevin Connelly, (502) 635-5233.

North Carolina

Mountain Youth Resources, P.O. Box 2847, Cullowhee, NC 28723, Elizabeth Chambers, (704) 586-8958.

Mississippi

Catholic Charities, Inc., P.O. Box 2248, Jackson, MS 39225, Gayle Watts, (601) 355-8634.

North Carolina

North Carolina Department of Human Resources, 101 Blark Drive, Raleigh, NC 27603, Arthur Jones, Jr., (919) 733-4555.

Tennessee

Child and Family Services of Knox County, 114 Dameron Avenue, Knoxville, TN 37917, Sandie Shaver, (615) 524-7483.

Oasis Center, P.O. Box 121648, Nashville, TN 37212, Liz Allen Fey, (615) 327-4455.

Region V**Illinois**

Omni Youth Services, 1111 Lake Cook Road, Buffalo Grove, IL 60089, Dennis Depcik, (708) 537-6878.

Hoyleton Youth and Family Services, 8787 State Street, Suite 207, East St. Louis, IL 62203, Shelly Byndom, (618) 398-0900.

Youth Services Project, 3942 W. North Avenue, Chicago, IL 60647, Nancy Abbate, (312) 772-6270.

Project OZ, 502 Morris Avenue, Bloomington, IL 61701, Peter Rankaitis, (309) 827-0377.

Indiana

Youth Service Bureau of St. Joseph, 2222 Lincolnway West, South Bend, IN 46628, Bonnie Strycker, (219) 284-9231.

Michigan

The Sanctuary, 1232 South Washington, Royal Oak, MI 48067, Meri Pohutsky, (313) 547-2260.

Advisory Centers, (The Bridge), 1115 Ball Avenue, N.E., Grand Rapids, MI 49505, Mary Alice Williams, (616) 458-7434.

Alternatives for Girls, 1950 Trumbull, Detroit, MI 48216, Amanda Good, (313) 496-0938.

Youth Living Centers, 30000 Hiveley, Inkster, MI 48141, Sherry Olshavsky, (313) 728-3400.

Comprehensive Youth Services, Two Crocker Boulevard, Mt. Clemens, MI 48043, Joanne Smyth, (313) 463-7079.

Gateway Community Services, 910 Abbott Road, East Lansing, MI 48823, Connie Hays, (517) 351-4000.

Minnesota

The Bridge for Runaway Youth, 220 Emerson Avenue South, Minneapolis, MN 55405, Thomas Sawyer, (612) 377-8800.

Ohio

New Life Youth Services, 1527 Madison Road, Cincinnati, OH 45206, Robert Mecum (513) 221-3350.

Lutheran Metropolitan Ministry, 1468 West 25th Street, Cleveland, OH 44113, Thomas Sutton, (216) 241-4791.

Region VI**New Mexico**

Youth Shelters and Family Services, P.O. Box 8135, Santa Fe, NM 87504, Cynthia Gonzales, (505) 983-0586.

Oklahoma

Youth and Family Services of Canadian County, 2404 Sunset Drive, El Reno, OK 73036, Les Sparks, (405) 262-6555.

Youth and Family Services of North Oklahoma, 2925 North Midway, Enid, OK 73701, Jane Webber, (405) 233-7220.

Youth Services of Oklahoma County, 2915 N. Lincoln, Oklahoma City, OK 73105, Sharon Wiggins, (405) 235-7537.

Youth Services for Stephens County, P.O. Box 1603, Duncan, OK 73534, John Herdt, (405) 255-8800.

Texas

The Bridge Association, 115 West Broadway, Fort Worth, TX 76104, Jan Viles, (817) 877-1121.

Youth Alternatives, (The Bridge), 3103 West Avenue, San Antonio, TX 78213, Jo Ann Sanders, (512) 340-8077.

Montgomery County Youth Services, P.O. Box 1316, Conroe, TX 77305, Gretchen Faulkner, (409) 756-8682.

Region VII**Iowa**

Youth Homes, Inc., P.O. Box 324, Iowa City, IA 52244, William McCarty, (319) 337-4523.

Youth Emergency Services, 921 Pleasant Street, Des Moines, IA 50309, Susan Gehring-Liker, (515) 243-7825.

Kansas

Wichita Children's Home, 810 N. Holyoke, Wichita, KS 67208, Sarah Robinson, (316) 684-6581.

Missouri

Youth In Need, 529 Jefferson, St. Charles, MO 63301, James Braun, (314) 946-0101.

Managers of Roman Catholics Orphans Asylums of St. Louis, 325 North Newstead Avenue, St. Louis, MO 63108, Joanne Fuchs, (314) 653-0080.

Region VIII**Colorado**

Urban Peak, 1577 Clarkson Street, Denver, CO 80218, Jonathan Schwartz, (303) 863-7325.

Ute Mountain Ute Tribe, P.O. Box 56, Towaoc, CO 81334, Rita Arnett, (303) 565-9634.

Montana

Yellowstone County, (Tumbleweed Runaway Program, Inc.), P.O. Box 35000, 217 N. 27th Street, Billings, MT 59107.

Blackfeet Tribal Business Council, P.O. Box 1210, Browning, MT 59417, Violet Butterfly, (406) 338-5871.

North Dakota

Mountain Plains Youth Services, 311 North Washington, Bismarck, ND 58501, Linda Wood, (701) 255-7229.

South Dakota

Crow Creek Sioux Tribe, (Red Horse Lodge), Box 49, Ft. Thompson, SD 57339, Emelia Olson, (605) 245-2213.

Utah

Salt Lake City Division of Youth Services, 3975 South Main, Murray, UT 84107, Lemar Eyre, (801) 264-2254.

Region IX**Arizona**

Center for Youth Resources, 915 N. Fifth Street, Phoenix, AZ 85004, Michael Garvey, (602) 271-9849.

The Navajo Nation, P.O. Box 1599, Window Rock, AZ 86515, Irving Toddy, (602) 871-6744.

Open-Inn, 4810 E. Broadway, Tucson, AZ 85711, Darlene Dankowski, (602) 323-0200.

California

Community Service Program, 17200 Jamboree, Irvine, CA 92714, Margot Carlson, (714) 494-4311.

Klein Bottle, 401 N. Milpas, Santa Barbara, CA 93103, David Edelman, (805) 564-7830.

Los Angeles Free Clinic, 8405 Beverly Boulevard, Los Angeles, CA 90048, Andrea Sobbe, (213) 653-8622.

Orange County Youth and Family Services, 12900 Garden Grove Blvd., Garden Grove, CA 92668, Kevin Meehan, (714) 978-6896.

Santa Clara Social Advocates, 509 View Street, Mountain View, CA 94041, Paul Schutz, (408) 253-3540.

Los Angeles Gay and Lesbian Community Services Center, 1213 North Highland Avenue, Los Angeles, CA 90038, Jackie Gelfand, (213) 993-7400.

Larkin Street Services, 1044 Larkin Street, San Francisco, CA 94109, Diane Flannery, (415) 673-0911.

Youth and Family Assistance, 609 Price Avenue, Suite 205, Redwood City, CA 94063, Richard Gordon, (415) 366-8401.

Diogenes Youth Services, 9097-99
Tuolumne Drive, Sacramento, CA
95826, James Bueto, (916) 363-9943.

Central City Hospitality House, 146
Leavenworth Street, San Francisco,
CA 94102, Kate Durham, (415) 749-
2117.

South Bay Community Services, 315
Fourth Avenue, Suite E, Chula Vista,
CA 91910, Kathryn Lembo, (619) 420-
3620.

Nevada

Tahoe Youth and Family Services, P.O.
Box 848, South Lake Tahoe, CA
96156, Teri Mundt, (916) 541-2445.

Region X

Alaska

Alaska Youth and Parent Foundation,
3745 Community Park Loop,
Anchorage, AK 99508, Sheila Gaddis,
(907) 274-6541.

Oregon

The Youthworks, Inc., 1032 W Main
Street, Medford, OR 97501, Steven
Groverman, (503) 779-2393.

J Bar J Youth Services, 62895 Hamby
Road, Bend, OR 97701, Craig
Christiansen, (503) 389-1409.

Northwest Human Services, 681 Center
Street, N.E., Salem, OR 97301, Karen
Hill, (503) 588-5828.

Washington

Youth Help Association, West 1101
College, Spokane, WA 99201, Teresa
Wright, (509) 326-9553.

Pierce County Alliance, 710 S. Fawcett,
Tacoma, WA 98402, Dean Wilson,
(206) 572-4750.

Friends of Youth, 16225 NE 87th Street,
Redmond, WA 98052, Sheridan
Hopper, (206) 869-6490.

South Puget Intertribal Planning
Agency, S.E. 1750 Old Olympic
Highway, Shelton, WA 98584,
Amadeo Tiam, (206) 426-3990.

BILLING CODE 4184-01-M

Appendix E. Runaway and Homeless Youth Basic Center Program
Allocations by State

TABLE OF ALLOCATIONS BY STATE
(Total 57 States and Jurisdictions -- Fiscal Year 1993)

<u>Regions/States</u>	<u>Continuations</u>	<u>New Starts</u>	<u>Total Allotments</u>
Region I			
Connecticut	\$272,818	\$89,209	\$362,027
Maine	146,896	-0-	146,896
Massachusetts	386,469	264,611	651,080
New Hampshire	106,437	26,243	132,680
Rhode Island	108,987	-0-	108,987
Vermont	75,000	-0-	75,000
Region II			
New Jersey	796,089	76,756	872,845
New York	1,563,671	505,189	2,068,860
Puerto Rico	226,998	319,833	546,831
Virgin Islands	30,000	-0-	30,000
Region III			
Delaware	79,608	-0-	79,608
District of Columbia	75,000	-0-	75,000
Maryland	487,062	82,040	569,102
Pennsylvania	1,073,702	266,840	1,340,542
Virginia	501,142	227,650	728,792
West Virginia	207,076	-0-	207,076
Region IV			
Alabama	409,704	97,797	507,501
Florida	1,178,951	241,199	1,420,150
Georgia	594,256	246,840	841,096
Kentucky	432,064	22,365	454,429
Mississippi	60,198	295,669	355,867
North Carolina	550,031	228,516	778,547
South Carolina	82,291	362,187	444,478
Tennessee	249,494	333,350	582,844
Region V			
Illinois	1,356,061	64,089	1,420,150
Indiana	419,221	274,980	694,201
Michigan	569,400	607,661	1,177,061
Minnesota	335,198	228,218	563,416
Ohio	1,022,994	312,809	1,335,803
Wisconsin	621,227	-0-	621,227

Region VI

Arkansas	296,635	-0-	296,635
Louisiana	311,373	272,893	584,266
New Mexico	140,617	76,410	217,027
Oklahoma	312,710	87,699	400,409
Texas	1,746,583	608,013	2,354,596

Region VII

Iowa	213,297	130,723	344,020
Kansas	213,491	104,941	318,432
Missouri	501,914	133,055	634,969
Nebraska	113,688	92,440	206,128

Region VIII

Colorado	281,395	137,021	418,416
Montana	105,670	-0-	105,670
North Dakota	81,977	-0-	81,977
South Dakota	77,299	17,946	95,245
Utah	-0-	304,690	304,690
Wyoming	75,000	-0-	75,000

Region IX

American Samoa	-0-	30,000	30,000
Arizona	431,115	47,481	478,596
California	3,128,568	739,054	3,867,622
Guam	-0-	30,000	30,000
Hawaii	136,945	-0-	136,945
Northern Marianas	-0-	30,000	30,000
Nevada	146,717	5,865	152,582
Palau	-0-	30,000	30,000

Region X

Alaska	85,294	-0-	85,294
Idaho	151,160	-0-	151,160
Oregon	238,556	115,889	354,445
Washington	423,403	199,245	622,648

TOTALS	\$23,231,452	\$8,367,418	\$31,598,870
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BILLING CODE 4184-01-C

Appendix F. Administration for Children and Families Regional Office Youth Contacts

- Region I:** Sue Rosen, Administration for Children and Families, John F. Kennedy Federal Building, Room 2011, Boston, Massachusetts 02203 (CT, MA, ME, NH, RI, VT) (617) 565-1149
- Region II:** Estelle Haferling, Administration for Children and Families, 26 Federal Plaza, Room 4149, New York, NY 10278 (NJ, NY, PR, VI) (212) 264-2974
- Region III:** David Lett, Administration for Children and Families, 3535 Market Street, P.O. Box 13714, Philadelphia, PA 19101 (DC, DE, MD, PA, VA, WV) (215) 596-1224
- Region IV:** Viola Brown, Administration for Children and Families, 101 Marietta Tower, Suite 903, Atlanta, GA 30323 (AL, FL, GA, KY, MS, NC, SC, TN) (404) 221-2128
- Region V:** William Sullivan, Administration for Children and Families, 105 West Adams, 23rd Floor, Chicago, IL 60603 (IL, IN, MI, MN, OH, WI) (312) 353-4241
- Region VI:** Ralph Rogers, Administration for Children and Families, 1200 Main Tower, 20th Floor, Dallas, TX 75202 (AR, LA, NM, OK, TX) (214) 767-6596
- Region VII:** Lynda Bitner, Administration for Children and Families, Federal Office Building, Room 384, 601 East 12th Street, Kansas City, MO 64106 (IA, KS, MO, NE), (816) 426-5401
- Region VIII:** Robert Rease, Administration for Children and Families, Federal Office Building, 1961 Stout Street, 9th Floor, Denver, CO 80294 (CO, MT, ND, SD, UT, WY), (303) 844-3106
- Region IX:** Les Rucker, Administration for Children and Families, 50 United Nations Plaza, San Francisco, CA 94102 (AZ, CA, HI, NV, American Samoa, Guam, Northern Mariana Islands, Marshall Islands, Federated States of Micronesia, Palau) (415) 556-7408
- Region X:** Steve Ice, Administration for Children and Families, 2201 Sixth Avenue, RX 32, Seattle, WA 98121 (AK, ID, OR, WA) (206) 442-0482

Appendix G. Training and Technical Assistance Providers

FYSB funds ten regionally based organizations to provide training and technical assistance to programs funded under the Basic Center, Transitional Living and Drug Abuse Prevention Programs, and to other agencies serving runaway and homeless youth.

Each of the training and technical assistance providers offers on-site consultations; regional, State and local conferences; information sharing and skill-based training.

For more information, contact the training and technical assistance provider in your region.

Massachusetts Committee for Children and Youth, 14 Beacon Street, Suite 706, Boston, MA 02108, (617) 742-8555, Contact: Nancy Jackson

Empire State Coalition, 121 Avenue of the Americas, Room 507, New York, NY 10013, (212) 966-6477, Contact: Margo Hirsch

Mid-Atlantic Network of Youth and Family Services, Inc., 9400 McKnight Road, Suite 106, Pittsburgh, PA 15237, (412) 366-6562, Contact: Nancy Johnson

Southeastern Network of Youth and Family Services, 337 South Milledge Avenue, Suite 209, Athens, GA 30605, (706) 354-4568, Contact: Gail Kurtz

Michigan Network of Runaway and Youth Services, 115 West Allegan, Suite 310, Lansing, MI 48933, (517) 484-5262, Contact: Bruce Haas

Southwest Network of Youth Services, West 40th Street, Austin, TX 78751, (512) 459-1455, Contact: Theresa Andreas-Tod

M.I.N.K., A Network of Runaway and Youth Serving Agencies, P.O. Box 14403, Parkville, MO 64152, (314) 946-0101, Contact: Laura Harrison

Mountain Plains Youth Services, 311 North Washington, Bismarck, ND 58501, (701) 255-7229, Contact: Linda Wood

Western States Youth Services Network, 1306 Ross Street, Suite B, Petaluma, CA 94954, (707) 763-2213, Contact: Nancy Fastenau

Northeast Network of Runaway and Youth Services, 94 Third Street, Ashland, OR 97501, (503) 482-8890, Contact: Ginger Baggett

Appendix H—State Single Points of Contact**Arizona**

Ms. Janice Dunn, Arizona State Clearinghouse, 3800 N. Central Avenue, Fourteenth Floor, Phoenix, Arizona 85012, Telephone: (602) 280-1315

Arkansas

Mr. Joseph Gillespie, Manager, State Clearinghouse, Office of Intergovernmental Service, Department of Finance and Administration, P.O. Box 3278, Little Rock, Arkansas 72203, Telephone (501) 371-1074

California

Glenn Stober, Grants Coordinator, Office of Planning and Research, 1400 Tenth Street, Sacramento, California 95814, Telephone (916) 323-7480

Colorado

State Single Point of Contact, State Clearinghouse, Division of Local Government, 1313 Sherman Street, Room 520, Denver, Colorado 80203, Telephone (303) 866-2156

Connecticut

Under Secretary, Attn: Intergovernmental Review Coordinator, Comprehensive Planning Division, Office of Policy and Management, 80 Washington Street, Hartford, Connecticut 06106-4459, Telephone (203) 566-3410

Delaware

Francine Booth, State Single Point of Contact, Executive Department, Thomas Collins Building, Dover, Delaware 19903, Telephone (302) 736-3326

District of Columbia

Lovetta Davis, State Single Point of Contact, Executive Office of the Mayor, Office of Intergovernmental Relations, Room 416,

District Building, 1350 Pennsylvania Avenue NW., Washington, D.C. 20004, Telephone (202) 727-9111

Florida

Karen McFarland, Director, Florida State Clearinghouse, Executive Office of the Governor, Office of Planning and Budgeting, The Capitol, Tallahassee, Florida 32399-0001, Telephone: (904) 488-8114

Georgia

Charles H. Badger, Administrator, Georgia State Clearinghouse, 270 Washington Street SW., Atlanta, Georgia 30334, Telephone (404) 656-3855

Hawaii

Mr. Harold S. Masumoto, Acting Director, Office of State Planning, Department of Planning and Economic Development, Office of the Governor, State Capitol—Room 406, Honolulu, Hawaii 96813, Telephone (808) 548-5893, FAX (808) 548-8172

Illinois

Tom Berkshire, State Single Point of Contact, Office of the Governor, State of Illinois, Springfield, Illinois 62706, Telephone (217) 782-8639

Indiana

Frank Sullivan, Budget Director, State Budget Agency, 212 State House, Indianapolis, Indiana 46204, Telephone (317) 232-5610

Iowa

Steven R. McCann, Division for Community Progress, Iowa Department of Economic Development, 200 East Grand Avenue, Des Moines, Iowa 50309, Telephone (515) 281-3725

Kentucky

Debbie Anglin, State Single Point of Contact, Kentucky State Clearinghouse, 2nd Floor, Capital Plaza Tower, Frankfort, Kentucky 40601, Telephone (502) 564-2382

Maine

State Single Point of Contact, Attn: Joyce Benson, State Planning Office, State House Station #38, Augusta, Maine 04333, Telephone (207) 289-3261

Maryland

Mary Abrams, Chief, Maryland State Clearinghouse, Department of State Planning, 301 West Preston Street, Baltimore, Maryland 21201-2365, Telephone (301) 225-4490

Massachusetts

State Single Point of Contact, Attn: Beverly Boyle, Executive Office of Communities & Development, 100 Cambridge Street, Room 1803, Boston, Massachusetts 02202, Telephone (617) 727-7001

Michigan

Milton O. Waters, Director of Operations, Michigan Neighborhood Builders Alliance, Michigan Department of Commerce, Telephone (517) 373-7111

Please direct correspondence to: Manager, Federal Project Review, Michigan

Department of Commerce, Michigan
Neighborhood Builders Alliance, P.O. Box
30242, Lansing, Michigan 48909,
Telephone (517) 373-6223

Mississippi

Cathy Mallette, Clearinghouse Officer,
Department of Finance and
Administration, Office of Policy
Development, 421 West Pascagoula Street,
Jackson, Mississippi 39203, Telephone
(601) 960-4280

Missouri

Lois Pohl, Federal Assistance Clearinghouse,
Office of Administration, Division of
General Services, P.O. Box 809, Room 430,
Truman Building, Jefferson City, Missouri
65102, Telephone (314) 751-4834

Montana

Deborah Stanton, State Single Point of
Contact, Intergovernmental Review
Clearinghouse, c/o Office of Budget and
Program Planning, Capitol Station, Room
202—State Capitol, Helena, Montana
59620, Telephone (406) 444-5522

Nevada

Department of Administration, State
Clearinghouse, Capitol Complex, Carson
City, Nevada 89710, Attn: John B. Walker,
Clearinghouse Coordinator

New Hampshire

Jeffery H. Taylor, Director, New Hampshire
Office of State Planning, Attn:
Intergovernmental Review Process/James
E. Bieber, 2½ Beacon Street, Concord, New
Hampshire 03301, Telephone (603) 271-
2155

New Jersey

Barry Skokowski, Director, Division of Local
Government Services, Department of
Community Affairs, CN 803, Trenton, New
Jersey 08625-0803, Telephone (609) 292-
6613

Please direct correspondence and questions
to: Nelson S. Silver, State Review Process,
Division of Local Government Services, CN
803, Trenton, New Jersey 08625-0803,
Telephone (609) 292-9025

New Mexico

Aurelia M. Sandoval, State Budget Division,
DFA, Room 190, Bataan Memorial
Building, Santa Fe, New Mexico 87503,
Telephone (505) 827-3640, FAX (505) 827-
3006

New York

New York State Clearinghouse, Division of
the Budget, State Capitol, Albany, New
York 12224, Telephone (518) 474-1605

North Carolina

Mrs. Chrys Baggett, Director,
Intergovernmental Relations, N.C.
Department of Administration, 116 W.
Jones Street, Raleigh, North Carolina
27611, Telephone (919) 733-0499

North Dakota

William Robinson, State Single Point of
Contact, Office of Intergovernmental
Affairs, Office of Management and Budget,
14th Floor, State Capitol, Bismarck, North
Dakota 58505, Telephone (701) 224-2094

Ohio

Larry Weaver, State Single Point of Contact,
State/Federal Funds Coordinator, State
Clearinghouse, Office of Budget and
Management, 30 East Broad Street, 34th
Floor, Columbus, Ohio 43266-0411,
Telephone (614) 466-0698

Rhode Island

Daniel W. Varin, Associate Director,
Statewide Planning Program, Department
of Administration, Division of Planning,
265 Melrose Street, Providence, Rhode
Island 02907, Telephone (401) 277-2656

Please direct correspondence and questions
to: Review Coordinator, Office of Strategic
Planning

South Carolina

Danny L. Cromer, State Single Point of
Contact, Grant Services, Office of the
Governor, 1205 Pendleton Street, Room
477, Columbia, South Carolina 29201,
Telephone (803) 734-0493

South Dakota

Susan Comer, State Clearinghouse
Coordinator, Office of the Governor, 500
East Capitol, Pierre, South Dakota 57501,
Telephone (605) 773-3212

Tennessee

Charles Brown, State Single Point of Contact,
State Planning Office, 500 Charlotte
Avenue, 309 John Sevier Building,
Nashville, Tennessee 37219, Telephone
(615) 741-1676

Texas

Tom Adams, Governor's Office of Budget and
Planning, P.O. Box 12428, Austin, Texas
78711, Telephone (512) 463-1778

Utah

Utah State Clearinghouse, Office of Planning
and Budget, ATTN: Carolyn Wright, Room
116 State Capitol, Salt Lake City, Utah
84114, Telephone (801) 538-1535

Vermont

Bernard D. Johnson, Assistant Director,
Office of Policy Research & Coordination,
Pavilion Office Building, 109 State Street,
Montpelier, Vermont 05602, Telephone
(802) 828-3326

West Virginia

Fred Cutlip, Director, Community
Development Division, Governor's Office
of Community and Industrial
Development, Building #6, Room 553,
Charleston, West Virginia 25305,
Telephone (304) 348-4010

Wisconsin

William C. Carey, Federal/State Relations,
IGA Relations, 101 South Webster Street,
P.O. Box 7864, Milwaukee, Wisconsin
53707, Telephone (608) 266-1741

Please direct correspondence and questions
to: William C. Carey, Section Chief,
Federal/State Relations Office, Wisconsin
Department of Administration, (608) 266-
0267

Wyoming

Ann Redman, State Single Point of Contact,
Wyoming State Clearinghouse, State
Planning Coordinator's Office, Capitol
Building, Cheyenne, Wyoming 82002,
Telephone (307) 777-7574

Territories

Guam

Michael J. Reidy, Director, Bureau of Budget
and Management Research, Office of the
Governor, P.O. Box 2950, Agaña, Guam
96910, Telephone (671) 472-2285

Northern Mariana Islands

State Single Point of Contact, Planning and
Budget Office, Office of the Governor,
Saipan, CM, Northern Mariana Islands
96950

Puerto Rico

Patria Custodio/Israel Soto Marrero,
Chairman/Director, Puerto Rico Planning
Board, Minillas Government Center, P.O.
Box 41119, San Juan, Puerto Rico 00940-
9985, Telephone (809) 727-4444

Virgin Islands

Jose L. George, Director, Office of
Management and Budget, No. 32 & 33
Kongens Gade, Charlotte Amalie, V.I.
00802, Telephone (809) 774-0750

BILLING CODE 4184-01-M

APPENDIX I

OMB Approval No. 0348-0043

APPLICATION FOR
FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: Application ☐ Construction ☐ Non-Construction		2. DATE SUBMITTED		Applicant Identifier	
Preapplication ☐ Construction ☐ Non-Construction		3. DATE RECEIVED BY STATE		State Application Identifier	
		4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier	
5. APPLICANT INFORMATION					
Legal Name:			Organizational Unit:		
Address (give city, county, state, and zip code):			Name and telephone number of the person to be contacted on matters involving this application (give area code)		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): [] [] - [] [] [] [] [] [] [] []			7. TYPE OF APPLICANT: (enter appropriate letter in box) ☐		
8. TYPE OF APPLICATION: ☐ New ☐ Continuation ☐ Revision If Revision, enter appropriate letter(s) in box(es): ☐ ☐ A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify): _____			A. State H. Independent School Dist.		
			B. County I. State Controlled Institution of Higher Learning		
			C. Municipal J. Private University		
			D. Township K. Indian Tribe		
			E. Interstate L. Individual		
			F. Intermunicipal M. Profit Organization		
			G. Special District N. Other (Specify) _____		
			9. NAME OF FEDERAL AGENCY:		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: [] [] [] [] [] [] [] [] [] []			11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:		
TITLE: _____					
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):					
13. PROPOSED PROJECT:			14. CONGRESSIONAL DISTRICTS OF:		
Start Date	Ending Date	a. Applicant b. Project			
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?			
a. Federal	\$.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE _____			
b. Applicant	\$.00	b. NO. ☐ PROGRAM IS NOT COVERED BY E.O. 12372			
c. State	\$.00	☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW			
d. Local	\$.00				
e. Other	\$.00				
f. Program Income	\$.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?			
g. TOTAL	\$.00	☐ Yes If "Yes," attach an explanation. ☐ No			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED					
a. Typed Name of Authorized Representative		b. Title		c. Telephone number	
d. Signature of Authorized Representative				e. Date Signed	

Previous Editions Not Usable

Standard Form 424 (REV 4-88)
Prescribed by OMB Circular A-102

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BILLING CODE 4184-01-C

INSTRUCTIONS FOR THE SF 424

This is a standard form used by applicants as a required facesheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

Item and Entry:

1. Self-explanatory.
2. Date application submitted to Federal agency (or State if applicable) & applicant's control number (if applicable).
3. State use only (if applicable).
4. If this application is to continue or revise an existing award, enter present Federal identifier number. If for a new project, leave blank.
5. Legal name of applicant, name of primary organizational unit which will undertake the assistance activity, complete address of the applicant, and name and telephone number of the person to contact on matters related to this application.
6. Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.
7. Enter the appropriate letter in the space provided.

8. Check appropriate box and enter appropriate letter(s) in the space(s) provided:

- "New" means a new assistance award.
- "Continuation" means an extension for an additional funding/budget period for a project with a projected completion date.
- "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation.

9. Name of Federal agency from which assistance is being requested with this application.

10. Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.

11. Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preappropriations, use a separate sheet to provide a summary description of this project.

12. List only the largest political entities affected (e.g., State, counties, cities).

13. Self-explanatory.

14. List the applicant's Congressional District and any District(s) affected by the program or project.

15. Amount requested or to be contributed during the first funding/budget period by

each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate *only* the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.

16. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.

17. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.

18. To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)

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OMB Approval No. 0348-0044

BUDGET INFORMATION — Non-Construction Programs**SECTION A — BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget	
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)
1.		\$	\$	\$	\$
2.					
3.					
4.					
5. TOTALS		\$	\$	\$	\$

SECTION B — BUDGET CATEGORIES

Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
a. Personnel	\$	\$	\$	\$	\$
b. Fringe Benefits					
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual					
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a - 6h)					
j. Indirect Charges					
k. TOTALS (sum of 6i and 6j)	\$	\$	\$	\$	\$
7. Program Income	\$	\$	\$	\$	\$

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Prescribed by OMB Circular A 102

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8.	\$	\$	\$	\$	
9.					
10.					
11.					
12. TOTALS (sum of lines 8 and 11)	\$	\$	\$	\$	

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$	\$
14. NonFederal					
15. TOTAL (sum of lines 13 and 14)	\$	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTALS (sum of lines 16 - 19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION (Attach additional Sheets if Necessary)	
21. Direct Charges:	22. Indirect Charges:
23. Remarks	

Instructions for the SF-424A**General Instructions**

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

Section A. Budget Summary Lines 1-4, Columns (a) and (b)

For applications pertaining to a single Federal grant program (Federal Domestic Assistance Catalog number) and not requiring a functional or activity breakdown, enter on Line 1 under Column (a) the catalog program title and the catalog number in Column (b).

For applications pertaining to a single program requiring budget amounts by multiple functions or activities, enter the name of each activity or function on each line on Column (a), and enter the catalog number in Column (b). For applications pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the catalog program title on each line in Column (a) and the respective catalog number on each line in Column (b).

For applications pertaining to multiple programs where one or more programs require a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

Lines 1-4, Columns (c) Through (g.)

For new applications, leave Columns (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For continuing grant program applications, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in

Column (g) should be the sum of amounts in Columns (e) and (f).

For supplemental grants and changes to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5—Show the totals for all columns used.

Section B Budget Categories

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Lines 6a-i—Show the totals of Lines 6a to 6h in each column.

Line 6j—Show the amount of indirect cost.

Line 6k—Enter the total of amounts on lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5.

Line 7—Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount. Show under the program narrative statement the nature and source of income. The estimated amount of program income may be considered by the federal grantor agency in determining the total amount of the grant.

Section C. Non-Federal-Resources

Lines 8-11—Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.

Column (a)—Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

Column (b)—Enter the contribution to be made by the applicant.

Column (c)—Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

Column (d)—Enter the amount of cash and in-kind contributions to be made from all other sources.

Column (e)—Enter totals of Columns (b), (c), and (d).

Line 12—Enter the total for each of Columns (b)-(e). The amount in Column (e) should be equal to the amount on Line 5, Column (f), Section A.

Section D. Forecasted Cash Needs

Line 13—Enter the amount of cash needed by quarter from the grantor agency during the first year.

Line 14—Enter the amount of cash from all other sources needed by quarter during the first year.

Line 15—Enter the totals of amounts on Lines 13 and 14.

Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

Lines 16-19—Enter in Column (a) the same grant program titles shown in Column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

Line 20—Enter the total for each of the Columns (b)-(e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

Section F. Other Budget Information

Line 21—Use this space to explain amounts for individual direct object-class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

Line 22—Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

Line 23—Provide any other explanations or comments deemed necessary.

Assurances—Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to

certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, paper, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;

(e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and

Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et. seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO

11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signature of Authorized Certifying Official
Title _____

Applicant Organization
Date Submitted _____

Certification Regarding Lobbying*Certification for Contracts, Grants, Loans, and Cooperative Agreements*

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

State for Loan Guarantee and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or

attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature _____

Title _____

Organization _____

Date _____

Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Covered Transactions

By signing and submitting this proposal, the applicant, defined as the primary participant in accordance with 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:

(a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

(b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) have not within a 3-year period preceding this application/proposal had one or more public transactions

(Federal, State, or local) terminated for cause or default.

The inability of a person to provide the certification required above will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the Department of Health and Human Services (HHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

The prospective primary participant agrees that by submitting this proposal, it will include the clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transaction," provided below without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

(To Be Supplied to Lower Tier Participants)

By signing and submitting this lower tier proposal, the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

(b) Where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal.

The prospective lower tier participant further agrees by submitting this proposal that it will include this clause entitled "certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions." without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

BILLING CODE 4184-01-M

U.S. Department of Health and Human Services
Certification Regarding Drug-Free Workplace Requirements
Grantees Other Than Individuals

By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

This certification is required by regulations implementing the Drug-Free Workplace Act of 1988, 45 CFR Part 76, Subpart F. The regulations, published in the May 25, 1990 Federal Register, require certification by grantees that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the Department of Health and Human Services (HHS) determines to award the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HHS, in addition to any other remedies available to the Federal Government, may taken action authorized under the Drug-Free Workplace Act. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or governmentwide suspension or debarment.

Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios.)

If the workplace identified to HHS changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see above).

Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15).

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

The grantee certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace; (2) The grantee's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and, (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and, (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or, (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (use attachments, if needed):

Place of Performance (Street address, City, County, State, ZIP Code) _____

Check ☐ if there are workplaces on file that are not identified here.

Sections 76.630(c) and (d)(2) and 76.635(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central receipt point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, S.W., Washington, D.C. 20201.

DGMO Form#2 Revised May 1990