

consideration under, a program providing priority consideration for placement.

**§ 536.208 Termination of grade retention.**

(a) Grade retention terminates if any of the conditions listed in § 536.207(a) occurs after commencement of the 2-year period of grade retention.

(b) Grade retention as provided by § 536.103(b) also terminates if any of the conditions listed in § 536.207(b) occur after the commencement of the 2-year period of grade retention.

(c) The effective date of termination of grade retention benefits is:

(1) The day before placement if the termination is the result of the employee's placement in another position; or

(2) At the end of the last day of the pay period which the employee:

(i) Declines a reasonable offer; or  
(ii) Elects to waive grade retention benefits; or

(iii) Fails to enroll in, or comply with reasonable written requirements established to assure full consideration under, a program providing priority consideration for placement.

**§ 536.209 Loss of eligibility for, or termination of, pay retention.**

(a) Eligibility for pay retention, or actual retention of pay, ceases if any of the following conditions occurs at any time after the employee had received written notification that his or her pay is to be reduced:

(1) The employee has a break in service of 1 workday or more; or

(2) The employee is entitled to a rate of basic pay which is equal to or higher than, or declines a reasonable offer of a position the rate of basic pay for which is equal to or higher than, the rate to which the employee is entitled under pay retention; or

(3) The employee is demoted for personal cause or at the employee's request.

(b) The effective date of termination of pay retention benefits is:

(1) The day before placement if the termination is the result of the employee's placement in another position; or

(2) The end of the last day of the pay period in which the employee declines a reasonable offer.

**Subpart C—Miscellaneous Provisions**

**§ 536.301 Placement and classification plans.**

(a) Agencies which employ individuals subject to this part are required to establish in writing placement and classification plans.

(b) The placement and classification plans must commit the agency to:

(1) Identify and correct classification errors; and

(2) Correct position management problems; and

(3) Carry out specific planned efforts to place employees subject to this part; and

(4) Pursue placement efforts that do not adversely affect affirmative action goals.

**§ 536.302 Appeal of termination of benefits because of reasonable offer.**

(a) Except as provided for in paragraph (e) of this section, an employee whose grade or pay retention benefits are terminated on the grounds the employee declined a reasonable offer of a position the grade or pay of which is equal to or greater than his or her retained grade or pay may appeal the termination to the Office of Personnel Management.

(b) An employee who appeals under this section shall file the appeal in writing with the Office of Personnel Management not later than 20 calendar days after being notified that his or her grade or pay retention benefits have been terminated, and shall state in the appeal the reasons why the employee believes the offer of a position was not a reasonable offer.

(c) The Office of Personnel Management may conduct any investigation or hearing it determines necessary to ascertain the facts of the case.

(d) If a decision by the Office of Personnel Management on an appeal under this section requires corrective action by an agency, including the retroactive or prospective restoration of grade or pay retention benefits, the agency shall take that corrective action.

(e) Termination of benefits based on a declination of a reasonable offer by an employee in an exclusively recognized bargaining unit may be reviewed under negotiated grievance and arbitration procedures in accordance with chapter 71 of title 5, United States Code, and the terms of any applicable collective bargaining agreement. An employee in an exclusively recognized bargaining unit may not appeal a termination of benefits to the Office of Personnel Management if the grievance procedure of the agreement by which he or she is covered provides for this review.

(f) Decisions issued by the Office of Personnel Management shall be considered final decisions. OPM may, at its discretion, reconsider an original appellate decision when new and material information is presented, in writing, by the employee or the agency,

which establishes a reasonable doubt as to the appropriateness of the original decision. The request must show that the information was not readily available when the decision was issued. A request for reconsideration of an original appeal decision must be submitted to OPM within 30 calendar days of the date of the original decision.

**§ 536.303 Documentation.**

The application of the provisions of this part shall be documented in writing as a permanent part of the employee's Official Personnel Folder. As a minimum this documentation will include a copy of the letter described in § 536.304.

**§ 536.304 Issuance of employee letters.**

When an employee is entitled to grade and/or pay retention, the employing agency shall give to the employee, with a copy of the Notification of Personnel Action (SF-50) documenting entitlement to grade and/or pay retention, a letter describing the circumstances warranting grade and/or pay retention, and the nature of that entitlement.

**§ 536.305 Effect of grade retention on quota spaces.**

To determine the number of positions at GS-16, -17 and -18, or the equivalent, including positions in the Senior Executive Service, authorized by an Act of Congress, the grades (or SES levels) of the positions occupied, rather than the retained grades, are to be used.

**§ 536.306 Retroactive entitlement.**

Employees who are eligible for grade retention as provided by § 536.103(a) except that the reduction in grade took place on or after January 1, 1977, and before the first day of the first pay period beginning on or after January 11, 1979, shall be entitled to pay and benefits as provided in section 801(b) of the Civil Service Reform Act of 1978 under procedures and instructions issued by the Office of Personnel Management.

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**5 CFR Part 551**

**Federal Pay Administration Under the Fair Labor Standards Act**

**AGENCY:** Office of Personnel Management.

**ACTION:** Final rule

**SUMMARY:** The Fair Labor Standards Act was amended by the Fair Labor Standards Amendments of 1974 to include Federal employees under its coverage effective May 1, 1974. The

legislation authorized the Office of Personnel Management to administer the provisions of the Act for Federal employees. This document contains regulations that supplement and implement the Act.

**EFFECTIVE DATE:** January 29, 1981.

**FOR FURTHER INFORMATION CONTACT:** Dwight W. Brown, [202] 632-4634.

**SUPPLEMENTARY INFORMATION:** The Fair Labor Standards Act of 1938, as amended, provides for minimum standards for both wages and overtime entitlements, and delineates administrative procedures by which covered worktime must be compensated. Section 4(f) of the Act authorizes the Office of Personnel Management to administer the provisions of the Act for all employees of the United States, except for those who are employed by the Library of Congress, United States Postal Service, Postal Rate Commission, or the Tennessee Valley Authority; such employees are specifically covered by the Department of Labor's administration of the Act. In addition to this authority, the legislative history of Pub. L. 93-259 further authorizes the Office of Personnel Management to resolve conflicts between the Act and other statutory provisions entitling employees to overtime pay (120 Cong. Rec. 7335).

These regulations establish the rules and guidelines by which Federal administration of the Act is to be effected. In addition to specifying OPM's authority and agencies' responsibilities, they provide definitions, rules, and guidelines by which determinations are to be made as to what time constitutes "hours or work," and, therefore, as to what time is compensable. Furthermore, they provide the methodology by which precise overtime pay entitlements under the Act shall be computed. Finally, they provide special overtime provisions for employees engaged in fire protection activities or law enforcement activities.

On July 25, 1980, OPM published proposed regulations [45 FR 49580] for its administration of the Act in the Federal sector and invited written comments from the public. Comments were received from 24 Federal agencies and four labor organizations representing Federal employees. These comments, and OPM's action on these comments, are summarized as follows:

#### General

Numerous comments cited the need for supplemental guidance or examples to further clarify the regulations in this part. Numerous other comments referred to the more complete instructions

contained in FPM letters in the 551 series and asked what effect the regulations had on this material.

The regulations in this part create rights in or impose obligations upon employees or agencies for compliance with the Act. The more comprehensive instructions and examples contained in FPM letters in the 551 series provide supplemental instructions and continue in effect, with the exception of FPM Letter 551-3. OPM is issuing an FPM letter which rescinds FPM Letter 551-3 and provides instructions for the treatment of time spent in training as modified in § 551.423 of this part. The instructions in this new letter are effective on the effective date of these regulations.

In addition, OPM is completing a new book 551 to FPM Supplement 990-2. It will incorporate the instructions and examples contained in existing FPM letters. When completed, Book 551 will supplement and augment the requirements of the Act and this part. Until that time, the instructions and guidelines contained in FPM letters in the 551 series (with the exception of FPM Letter 551-3) are still appropriate.

#### Suffered or Permitted Work

Two agencies recommended transferring the definition of suffered or permitted work from subpart D, Hours of Work, to the definitions section in subpart A. This recommendation was adopted.

In addition, at the recommendation of several agencies, this definition has been modified to emphasize that the employee's supervisor (1) must have knowledge of such work and (2) must have an opportunity to prevent such work from being performed. It follows that if the supervisor did not know the work was being performed, he or she had no opportunity to prevent the work, and, therefore, the supervisor did not suffer or permit the work. Of course, once the supervisor knows work is being performed and does nothing to prevent it, he or she has suffered or permitted the work.

#### Trainees

With the change in OPM position concerning time spent in training under the Act, it was necessary to define the term "trainee" in § 551.102 and to exclude those persons meeting this definition from coverage under OPM's administration of the Act in § 551.103. Trainees who are assigned or attached to a Federal activity primarily for training are not employees of the Government of the United States for purposes of the Act. These include persons employed by a state or local

government under a CETA or WIN Program, persons employed by a college or university under a College Work Study Program, student-employees assigned or attached to a government hospital primarily for training (5 CFR Part 534), and any other person who attends a training program that meets the six conditions outlined in § 551.102.

#### Volunteers

Numerous comments were received recommending that persons who perform volunteer services for a Federal activity be excluded specifically from coverage under the Act. We have included a new definition of "volunteer" in § 551.102.

In addition, in § 551.103 we have excluded persons whose appointment authority specifically states that they are to be employed without compensation, and persons who meet the definition of volunteer in § 551.102. These include student volunteers (5 CFR Part 308), VISTA and Peace Corps volunteers, and persons who perform personal services primarily for their own benefit or for the benefit of other persons—e.g., volunteers in a Federal hospital who write letters for patients or perform other personal amenities for patients. The one group that does not meet the definition of volunteer in § 551.102 and, therefore, is not excluded from coverage by § 551.103, is that made up of individuals who perform services of economic benefit for a Federal agency. Persons in this group meet the "economic realities" test for employment. For example, they may perform services for a Federal activity to free Federal employees for other duties. If they did not perform such services, Federal employees would have to. Therefore, their services are of economic benefit to the Federal activity. However, acceptance of such services is subject to the restriction in section 665(b) of title 31, United States Code (the Anti-Deficiency Act), against accepting voluntary services.

#### Subminimum Wage

One labor organization recommended that the criteria for compliance with the subminimum wage authority be spelled out. OPM is issuing a separate FPM letter on this subject at this time. While the subminimum wage authority of the Act permits the employment of students, learners, apprentices, and handicapped workers, OPM has determined that use of this authority by Federal agencies will be limited to handicapped patients who are receiving treatment or care in a Federal hospital or institution and who are permitted to perform work of a

consequential economic benefit for the hospital or institution.

#### Records Keeping

Numerous comments addressed the proposed OPM requirement to keep records for a period of six years. The Office of Financial Management, GAO, advised that the present records retention schedule of three years at the agency level and 56 years at the National Personnel Records Center is sufficient for its use to settle pay claims. Therefore, we have removed the reference to six years. Agencies will continue to follow the GAO schedule.

#### Rest Periods and Meal Periods.

In numerous comments it was requested that OPM specify how many rest periods are allowed in a workday. Agencies are responsible for scheduling the work of their employees. This includes scheduling authorized rest periods during the workday. We have modified the language in § 551.411 to clarify that any authorized rest period is worktime.

One agency had a problem with the term "bona fide meal periods." We do not specify a specific scheduled meal period, nor do we authorize a deduction from hours worked when an employee works and does not take an authorized meal period. This term simply means that, when an employee has an authorized meal period and does, in fact, take the meal period off, the employee is off duty during this period and is not paid for it.

#### Time Spent Traveling

Numerous comments questioned the specific rules for compensable travel time under the Act. These rules are presently contained in FPM Letters 551-10 and 11. The letters also include in depth instructions, with examples, on how the rules are to be applied under the Act. The rules are consistent with the rulings, interpretations, and opinions of the Department of Labor and the courts in the private sector. We recognize that the rules for compensable travel time under title 5, United States Code, differ considerably from those under FLSA. This area is one of the most difficult in premium pay administration because of the dual administrations of title 5 and the FLSA. The rules for compensable travel time must be applied separately under each law, title 5 and FLSA, and nonexempt employees are to be paid under whichever law provides them the greater overtime pay benefit.

#### Time Spent in Training

Numerous comments recommended that we retain the prohibition currently contained in FPM Letter 551-3 on the payment of overtime pay for a period of training under the Act. The change in OPM determination concerning time spent in training was brought about by (1) a better understanding of the differences between title 5, United States Code, and the FLSA, and (2) other relevant decisions by OPM in its experience in resolving conflicts between the two laws. It has been OPM's position, endorsed by GAO, that the two laws are to be administered separately and independently, with nonexempt employees being paid under whichever law provides them the greater overtime pay benefit. Consistent with this position, we have modified our original determination to provide that time spent in training outside regular working hours is compensable as hours of work under the FLSA if certain specific criteria are met. This change will bring OPM's administration of the FLSA into line with that of the Department of Labor in the private sector and will produce consistency in OPM's administration of the Act.

We have modified the language in § 551.423, and have prepared an FPM letter to provide supplemental instructions in response to the myriad of comments received on this section. The new FPM letter rescinds FPM Letter 551-3 and is to be effective on the effective date of the regulations. Together the regulations in § 551.423 and the supplemental instructions in the FPM letter clearly outline those situations when time spent in training is hours of work and those situations when time spent in training is not hours of work. A summary of the changes in language in § 551.423 and the instructions contained in the FPM letter follows:

A paragraph was added in this section to clarify further the phrases, "directed to participate," and "to improve the employee's performance \* \* \* of his or her current position." The FPM letter provides specific instructions on what training meets these criteria.

A paragraph was added in this section to address preparatory time for attendance at training. The FPM letter provides additional instructions on how an agency may determine the appropriate allowance for preparatory time and when such preparatory time is hours of work.

A special provision was added in this section to address employees engaged in an apprenticeship program or other entry level training programs, employees

engaged in an internship program or other career related work study programs, and employees appointed under the Veterans Readjustment Act (5 CFR Part 307). The FPM letter contains special instructions for the treatment of training time for employees in these programs. Furthermore, OPM will issue Federal Personnel Manual guidance reflecting this change in its chapter 410 on training.

#### Time Spent Adjusting Grievances or Performing Representational Functions

Numerous comments expressed a need to distinguish clearly between time spent by a grievant adjusting his or her grievance and "official time" spent by an employee representative performing representational functions. The language in § 551.424 has been revised to clarify (1) that any time spent by a grievant in the settlement of his or her grievance while the grievant is required to be on the agency's premises is worktime, and (2) that any "official time" granted by an agency and used by an employee representative in the performance of representational functions is worktime.

One agency expressed concern over the meaning of the phrase, "while otherwise in a duty status." The key to whether time spent performing representational functions outside regular working hours is overtime work is that the employee representative must already have been in an overtime duty status at the direction of the agency at the time an event arises which calls for the performance of representational functions. The employee representative cannot extend his or her duty hours (including overtime hours) solely for the purpose of extending representational functions into overtime hours.

#### Time Spent Receiving Medical Attention

Three agencies recommended that the time spent receiving medical attention should be limited to job-related illnesses or injuries, and another agency recommended that such time be limited to one hour. It must be emphasized that § 551.425 addresses only a situation where an employee has already reported to work and subsequently becomes ill or injured, and, further, it only applies to that specific workday. This provision cannot be limited to a job-related illness or injury, and it cannot be limited to a specific period of time. However, it is limited to situations when an employee is receiving medical attention at the direction and under the control of the agency. When these criteria are met, the employee is on duty during the time he or she receives medical attention.

Two agencies recommended that this section be expanded to include time spent by an employee taking a physical examination that is required for continued employment with the agency. This recommendation was adopted.

#### Time Spent in Charitable Activities

The comments of a few agencies expressed some confusion concerning the treatment of time spent by volunteers in charitable activities. It must be emphasized that the rules for the treatment of such time contained in § 551.426 apply only to employees of an agency. Volunteers, as defined in § 551.102, are not employees under the Act, and, therefore, this section is not applicable to such individuals.

#### Time Spent on Standby Duty or in an On-Call Status

Two agencies recommended that § 551.431 be revised to distinguish clearly between (1) standby duty and (2) time spent in an on-call status. This recommendation was adopted.

In addition, one labor organization recommended that time spent in on-call status be compensable. Under the Act, an employee is either on duty or off duty. There is no provision for a semi-duty status such as standby duty or on-call status. Therefore, OPM was faced with the task of determining whether standby duty and time spent in an on-call status are properly worktime under the Act. OPM determined that the severe restrictions placed on an employee's whereabouts and time to qualify for standby duty pay under title 5, United States Code, make such duty worktime under the Act. However, the Department of Labor and the courts have not seen fit to consider time spent in an on-call status a severe enough limitation on an employee's off duty time to require compensation for such status. Therefore, we determined that time spent in an on-call status is not worktime. This policy determination was promulgated in FPM Letter 551-14, dated May 15, 1978. The feasibility of a premium or a differential to ensure an employee's availability during a period of on-call status is currently being reviewed by the Compensation Program Development Division, OPM.

#### Maximum Earnings Limitation

One agency recommended the inclusion of a statement that the maximum limitation on an employee's aggregate pay (basic pay and premium pay) under title 5, United States Code, does not apply to overtime pay under the Act. This recommendation was adopted.

#### Fractional Hours of Work

Numerous agencies questioned the requirements to pay for irregular, unscheduled overtime work in fractions of a quarter of an hour or less, and to pay for every minute of regularly scheduled overtime work. They indicated that it would be administratively burdensome to comply with these requirements. The requirements contained in § 551.521 are not a change in policy, but merely express in regulatory language the procedures currently prescribed in FPM Letter 551-8, dated June 12, 1975.

Recently, the Comptroller General concurred in an OPM proposal to provide for rounding of odd minutes of irregular, unscheduled overtime work under title 5, United States Code. For example, if an agency is paying for such overtime work in increments of 15 minutes, seven minutes or less may be rounded down to zero and eight minutes or more may be rounded up to 15 minutes. OPM is currently amending 5 CFR Part 550 to provide for the rounding of odd minutes under title 5. This section has been revised to provide for the rounding of odd minutes of irregular, unscheduled overtime work on the same basis. The revision will provide agencies four possible administrative procedures for the treatment of irregular, unscheduled overtime work: (1) Restrict the performance of overtime work to the full fraction used to account for overtime work, (2) pay for every minute of irregular, unscheduled overtime work, (3) round odd minutes of irregular, unscheduled overtime work on a daily basis, or (4) accumulate odd minutes of irregular, unscheduled overtime work and round on a workweek basis. Agencies are encouraged to adopt the same administrative procedure under both title 5 and the FLSA.

#### Compensatory Time Off

Two agencies and one labor organization commented on the seemingly limited use of compensatory time off under this part—i.e., that compensatory time off may be taken only in the same workweek. The rules contained in § 551.531, which are consistent with instructions contained in FPM Letter 551-6, dated June 12, 1975, allow for the use of compensatory time off in subsequent workweeks, provided the employee's overtime pay entitlement under title 5, United States Code, is equal to or greater than his or her overtime pay entitlement under the FLSA, and the employee makes a written request for such compensatory time off.

We acknowledge the position expressed by the Wage and Hour Division, Department of Labor, that an employee is entitled to overtime pay for overtime work and that overtime payments must be made within the regular pay periods. This is the basis for the Wage and Hour Division's position that an employer may not credit an employee with compensatory time off for overtime work to be used in subsequent pay periods. The Wage and Hour Divisions, at the same time, expressed its awareness of the statutory conflict between the FLSA and title 5. OPM has addressed this conflict by administering both laws concurrently and requiring compensation under whichever law provides the greater overtime pay benefit. When an employee's entitlement to overtime pay under title 5 is equal to or greater than his or her entitlement to overtime pay under the FLSA, the employee may exercise his or her statutory entitlement to request compensatory time off in lieu of overtime pay under title 5.

OPM has determined that this is a significant regulation for the purposes of E.O. 12044.

Office of Personnel Management.

JoAnn B. Platter,

Assistant Issuance System Manager.

Accordingly, OPM is adding Subparts A, C, D, and E to 5 CFR Part 551, to read as follows:

### PART 551—PAY ADMINISTRATION UNDER THE FAIR LABOR STANDARDS ACT

#### Subpart A—General Provisions

- Sec.
- 551.101 General.
  - 551.102 Definitions.
  - 551.103 Coverage.
  - 551.104 Administrative authority.

\* \* \* \* \*

#### Subpart C—Minimum Wage Provisions

- Basic Provision
- 551.301 Minimum wage.

- Subminimum Wage
- 551.311 Subminimum wage.

#### Subpart D—Hours of Work

- General Provisions
- 551.401 Basic principles.
  - 551.402 Agency responsibility.

#### Application of Principles in Relation to Normal Workday

- 551.411 Workday.
- 551.412 Preparatory or concluding activities.

#### Application of Principles in Relation to Other Activities

- 551.421 Regular working hours.

- 551.422 Time spent traveling.  
 551.423 Time spent in training or attending a lecture, meeting, or conference.  
 551.424 Time spent adjusting grievances or performing representational functions.  
 551.425 Time spent receiving medical attention.  
 551.426 Time spent in charitable activities.

#### Special Situations

- 551.431 Time spent on standby duty or in an on-call status.  
 551.432 Sleep time.

#### Subpart E—Overtime Pay Provisions.

##### Basic Provisions

- 551.501 Overtime pay.

##### Overtime Pay Computations

- 551.511 Hourly regular rate of pay.  
 551.512 Overtime pay entitlement.  
 551.513 Payment of greater overtime pay entitlement.

##### Fractional Hours of Work

- 551.521 Fractional hours of work.

##### Compensatory Time Off

- 551.531 Compensatory time off.

##### Special Overtime Pay Provisions

- 551.541 Employees engaged in fire protection activities or law enforcement activities.

Authority: Pub. L. 93-259; 29 U.S.C. 204f.

#### Subpart A—General Provisions

##### § 551.101 General.

(a) Section 3(e)(2) of the Fair Labor Standards Act of 1938, as amended, authorizes the application of the provisions of the Act to any person employed by the Government of the United States, as specified in that section. Section 4(f) of the Act authorizes the Office of Personnel Management to administer the provisions of the Act for all such employees, except for those who are employed by the Library of Congress, United States Postal Service, Postal Rate Commission, or the Tennessee Valley Authority; the named groups of employees are specifically excluded from the Office of Personnel Management's administration.

(b) The Act provides for minimum standards for both wages and overtime entitlements, and delineates administrative procedures by which covered worktime must be compensated. Included in the Act are provisions related to child labor, equal pay, and portal-to-portal activities. In addition, the Act exempts specified employees or groups of employees from the application of certain of its provisions. It prescribes penalties for the commission of specifically prohibited acts.

(c) This part contains the regulations, criteria, and conditions that the Office of

Personnel Management has prescribed for the administration of the Act. This part supplements and implements the Act, and must be read in conjunction with it.

##### § 551.102 Definitions.

In this part:

(a) "Act" means the Fair Labor Standards Act of 1938, as amended (29 U.S.C. 201 et seq.);

(b) "Agency", for purposes of the Office of Personnel Management's administration of the Act, means any instrumentality of the United States Government, or any constituent element thereof acting directly or indirectly as an employer, as this term is defined in section 3(d) of the Act; but does not include:

- (1) The Library of Congress;
- (2) The United States Postal Service;
- (3) The Postal Rate Commission; or
- (4) The Tennessee Valley Authority;

all of which are subject to the administration of the Act by the Department of Labor, under Title 29, Code of Federal Regulations.

(c) "Employ" means to engage a person in an activity that is for the benefit of an agency, as defined for this part, and includes any hours of work that are suffered or permitted.

(d) "Employee" means a person who is employed:

- (1) In an executive agency;
- (2) As a civilian in a military department;
- (3) In a nonappropriated fund instrumentality of an executive agency or a military department; or
- (4) In a unit of the legislative or judicial branch of the Government that has positions in the competitive service.

(e) "Suffered or permitted" work means any work performed by an employee for the benefit of an agency, whether requested or not, provided the employee's supervisor knows or has reason to believe that the work is being performed and has an opportunity to prevent the work from being performed.

(f) "Trainee" means a person who does not meet the definition of "employee" in (d), above, and who is assigned or attached to a Federal activity primarily for training. A person who attends a training program under the following conditions is considered a "trainee" and, therefore, is not an "employee" of the Government of the United States for purposes of the Act:

- (1) The training, even though it includes actual operation of the facilities of the Federal activity, is similar to that given in a vocational school or other institution of learning;
- (2) The training is for the benefit of the individual;

(3) The trainee does not displace regular employees, but, rather, is supervised by them;

(4) The Federal activity which provides the training derives no immediate advantage from the activities of the trainee; on occasion its operations may actually be impeded;

(5) The trainee is not necessarily entitled to a job with the Federal activity at the completion of the training period; and

(6) The agency and the trainee understand that the trainee is not entitled to the payment of wages from the agency for the time spent in training.

(g) "Volunteer" means a person who does not meet the definition of "employee" in (d), above, and who volunteers or donates his or her service the primary benefit of which accrues to the performer of the service or to someone other than the agency. Under such circumstances there is neither an expressed nor an implied compensation agreement. Services performed by such a volunteer include personal services that, if left unperformed, would not necessitate the assignment of an employee to perform them.

##### § 551.103 Coverage.

(a) Any employee of an agency who is not specifically excluded by another statute is covered by the Act. This includes any person who is:

(1) Defined as an employee under section 2105 of title 5, United States Code;

(2) Appointed under other appropriate authority; or

(3) Suffered or permitted to work by an agency whether or not formally appointed.

(b) The following persons are not covered under the Act:

(1) A person appointed under appropriate authority without compensation;

(2) A trainee as defined in § 551.102(f); or

(3) A volunteer as defined in § 551.102(g).

##### § 551.104 Administrative authority.

The Office of Personnel Management is the administrator of the provisions of the Act with respect to any person employed by an agency, except for the equal pay provisions contained in section 6(d) of the Act, which are administered by the Equal Employment Opportunity Commission.

\* \* \* \* \*

**Subpart C—Minimum Wage Provisions****Basic Provision****§ 551.301 Minimum wage.**

(a) Except as provided in § 551.311, an agency shall pay each of its employees wages at rates not less than the minimum wage specified in section 6(a)(1) of the Act for all hours of work as defined in subpart D of this part.

(b) An employee has been paid in compliance with the minimum wage provisions of this subpart if the employee's hourly regular rate of pay, as defined in § 551.511(a) of this part, for the workweek is equal to or in excess of the rate specified in section 6(a)(1) of the Act.

**Subminimum Wage****§ 551.311 Subminimum wage.**

An agency may, if it meets certain criteria published by the Office of Personnel Management, employ certain groups of less than fully productive employees (e.g., handicapped patient workers) at rates less than the minimum wage specified in section 6(a)(1) of the Act.

**Subpart D—Hours of Work****General Provisions****§ 551.401 Basic principles.**

(a) All time spent by an employee performing an activity for the benefit of an agency and under the control or direction of the agency is "hours of work." Such time includes:

(1) Time during which an employee is required to be on duty;

(2) Time during which an employee is suffered or permitted to work; and

(3) Waiting time or idle time which is under the control of an agency and which is for the benefit of an agency.

(b) Paid periods of nonwork (e.g., leave, holidays, or excused absences) are not hours of work for the purposes of this part.

(c) Time that is considered hours of work under this part shall be used only to determine an employee's entitlement to minimum wages or overtime pay under the Act, and shall not be used to determine hours of work for pay administration under title 5, United States Code, or any other authority.

**§ 551.402 Agency responsibility.**

(a) An agency is responsible for exercising appropriate controls to assure that only that work for which it intends to make payment is performed.

(b) An agency shall keep complete and accurate records of all hours worked by its employees.

**Application of Principles in Relation to Normal Workday****§ 551.411 Workday.**

(a) For the purposes of this part, "workday" means the period between the commencement of the principal activity(s) that an employee is engaged to perform on a given day, and the cessation of the principal activity(s) for that day. All time spent by an employee in the performance of such activity(s) is hours of work. The workday is not limited to a calendar day or any other 24-hour period.

(b) Any rest period authorized by an agency that does not exceed 20 minutes and that is within the workday shall be considered hours of work.

(c) *Bona fide* meal periods shall not be considered hours of work.

**§ 551.412 Preparatory or concluding activities.**

(a) A preparatory or concluding activity that is closely related to the principal activity, and is indispensable to its performance, is an integral part of the principal activity and is, therefore, a part of the workday and shall be considered hours of work.

(b) A preparatory or concluding activity that is not an integral part of the performance of the principal activity is not a part of the workday. Such an activity is a preliminary or postliminary activity and is not considered hours of work.

**Application of Principles in Relation to Other Activities****§ 551.421 Regular working hours.**

(a) Under the Act there is no requirement that a Federal employee have a regularly scheduled administrative workweek. However, under title 5 United States Code, and Part 610 of this chapter, the head of an agency is required to establish work schedules for his or her employees. In determining what activities constitute hours of work under the Act, there is generally a distinction based on whether the activity is performed by an employee during regular working hours or outside regular working hours. For purposes of this part, "regular working hours" means the hours and days during which an employee is normally scheduled to be on duty.

**§ 551.422 Time spent traveling.**

(a) Time spent traveling shall be considered hours of work if:

(1) An employee is required to travel during regular working hours;

(2) An employee is required to drive a vehicle or perform other work while traveling;

(3) An employee is required to travel as a passenger on a one-day assignment away from the official duty station; or

(4) An employee is required to travel as a passenger on an overnight assignment away from the official duty station during hours on nonworkdays that correspond to the employee's regular working hours.

(b) An employee who travels from home before the regular workday begins and returns home at the end of the workday is engaged in normal "home to work" travel; such travel is not hours of work. When an employee travels directly from home to a temporary duty location outside the limits of his or her official duty station, the time the employee would have spent in normal home to work travel shall be deducted from hours of work as specified in paragraphs (a)(2) and (a)(3) of this section.

(c) An employee who is offered one mode of transportation, and who is permitted to use an alternative mode of transportation, or an employee who travels at a time other than that selected by the agency, shall be credited with the lesser of:

(1) The actual travel time which is hours of work under this section; or

(2) The estimated travel time which would have been considered hours of work under this section had the employee used the mode of transportation offered by the agency, or traveled at the time selected by the agency.

**§ 551.423 Time spent on training or attending a lecture, meeting, or conference.**

(a) Time spent in training, whether or not it is under the purview of Part 410 of this chapter, shall be administered as follows:

(1) Time spent in training during regular working hours shall be considered hours of work.

(2) Time spent in training outside regular working hours shall be considered hours of work if:

(i) The employee is directed to participate in the training by his or her employing agency; and

(ii) The purpose of the training is to improve the employee's performance of the duties and responsibilities of his or her current position.

(3) Time spent in apprenticeship or other entry level training, or internship or other career related work study training, or training under the Veterans Readjustment Act (5 CFR Part 307) outside regular working hours shall not be considered hours of work, provided no productive work is performed during such periods.

(4) Time spent by an employee performing work for the agency during a period of training shall be considered hours of work.

(b) The following phrases contained in (a), above, are further clarified:

(1) "Directed to participate" means that the training is required by the agency and the employee's performance or continued retention in his or her current position will be adversely affected by nonenrollment in such training.

(2) Training "to improve the employee's performance . . . of his or her current position" is distinguished from upward mobility training or developmental training to provide an employee the knowledge or skills needed for a subsequent position in the same career field.

(c) Time spent by an employee within an agency's allowance of preparatory time for attendance at training shall be considered hours of work if such preparatory time is:

(1) During an employee's regular working hours; or

(2) Outside the employee's regular working hours, and the purpose of the training meets the requirements of (a)(2), above.

(d) Time spent attending a lecture, meeting, or conference shall be considered hours of work if attendance is:

(1) During an employee's regular working hours; or

(2) Outside an employee's regular working hours, and

(i) The employee is directed by an agency to attend such an event; or

(ii) The employee performs work for the benefit of the agency during such attendance.

#### § 551.424 Time spent adjusting grievances or performing representational functions.

(a) Time spent by an employee adjusting his or her grievance (or any appealable action) with an agency during the time the employee is required to be on the agency's premises shall be considered hours of work.

(b) "Official time" granted an employee by an agency to perform representational functions during those hours when the employee is otherwise in a duty status shall be considered hours of work. This includes time spent by an employee performing such functions during regular working hours (including regularly scheduled overtime hours), or during a period of irregular, unscheduled overtime work, provided an event arises incident to representational functions that must be dealt with during the irregular, unscheduled overtime period.

#### § 551.425 Time spent receiving medical attention.

(a) Time spent waiting for and receiving medical attention for illness or injury shall be considered hours of work if:

(1) The medical attention is required on a workday an employee reported for duty and subsequently became ill or was injured;

(2) The time spent receiving medical attention occurs during the employee's regular working hours; and

(3) The employee receives the medical attention on the agency's premises, or at the direction of the agency at a medical facility away from the agency's premises.

(b) Time spent taking a physical examination that is required for the employee's continued employment with the agency shall be considered hours of work.

#### § 551.426 Time spent in charitable activities.

Time spent working for public or charitable purposes at an agency's request, or under an agency's direction or control, shall be considered hours of work. However, time spent voluntarily in such activities outside an employee's regular working hours is not hours of work.

#### Special Situations

##### § 551.431 Time spent on standby duty or in an on-call status.

(a) An employee will be considered on duty and time spent on standby duty shall be considered hours of work if:

(1) The employee is restricted to an agency's premises, or so close thereto that the employee cannot use the time effectively for his or her own purposes; or

(2) The employee, although not restricted to the agency's premises:

(i) Is restricted to his or her living quarters or designated post of duty;

(ii) Has his or her activities substantially limited; and

(iii) Is required to remain in a state of readiness to perform work.

(b) An employee will be considered off duty and time spent in an on-call status shall not be considered hours of work if:

(1) The employee is allowed to leave a telephone number or to carry an electronic device for the purpose of being contacted, even though the employee is required to remain within a reasonable call-back radius; or

(2) The employee is allowed to make arrangements such that any work which may arise during the on-call period will be performed by another person.

#### § 551.432 Sleep time.

(a) Except as provided in paragraph (b) of this section, *bona fide* sleep time that fulfills the following conditions shall not be considered hours of work if:

(1) The tour of duty is 24 hours or more;

(2) During such time there are adequate facilities such that an employee may usually enjoy an uninterrupted period of sleep; and

(3) There are at least 5 hours available for such time during the sleep period.

(b) For employees engaged in fire protection activities or law enforcement activities, the exclusion of sleep time is appropriate for tours of duty of more than 24 hours only. However, paragraphs (a)(2) and (a)(3) of this section still apply to employees in these activities.

(c) Not more than 8 hours in a 24-hour period shall be considered sleep time.

(d) If sleep time is interrupted by a call to duty, the time spent on duty is considered hours of work.

### Subpart E—Overtime Pay Provisions

#### Basic Provisions

##### § 551.501 Overtime pay.

(a) Except as otherwise provided in this subpart, an agency shall compensate an employee who is not exempt under subpart B of this part for all hours of work in excess of 40 in a workweek at a rate equal to one and one-half times the employee's hourly regular rate of pay.

(b) An employee's "workweek" is a fixed and recurring period of 168 hours—seven consecutive 24-hour periods. It need not coincide with the calendar week but may begin on any day and at any hour of a day. For employees subject to Part 610 of this chapter, the workweek shall be the same as the administrative workweek defined in § 610.102 of this chapter.

(c) The maximum limitation on an employee's aggregate rate of pay under § 550.105 of this chapter does not apply to overtime pay due the employee under this subpart.

#### Overtime Pay Computations

##### § 551.511 Hourly regular rate of pay.

(a) An employee's "hourly regular rate" is computed by dividing the total remuneration paid to an employee in the workweek by the total number of hours of work in the workweek for which such compensation was paid.

(b) "Total remuneration" includes all remuneration for employment paid to, or on behalf of, an employee except:

(1) Payments as rewards for service the amount of which is not measured by

or dependent on hours of work, production, or efficiency (e.g., a cash award for a suggestion made by an employee and adopted by an agency);

(2) Payments for periods during which no work is performed (e.g., leave, holidays, or excused absences), or reimbursements for travel expenses, or other similar expenses, incurred by an employee in furtherance of an agency's interest, which are not related to hours of work;

(3) Payments made in recognition of services performed during a given period, if both the fact that payment is to be made and the amount of the payment are determined at the sole discretion of the agency (e.g., incentive awards for outstandingly high-quality work);

(4) Contributions by an agency to a fund for retirement, insurance, or similar benefits;

(5) Extra compensation provided by a premium rate paid for hours of work performed by an employee in excess of eight in a day, or in excess of the normal workweek applicable to the employee;

(6) Extra compensation provided by a premium rate paid for hours of work performed by an employee on a Sunday or a holiday where such premium rate is at least one and one-half times the employee's rate of pay for work performed in nonovertime hours on other days; or

(7) Extra compensation provided by a premium rate paid for hours of work performed by an employee outside his or her regular working hours, where such premium rate is at least one and one-half times the employee's rate of pay for work performed in nonovertime hours.

#### **§ 551.512 Overtime pay entitlement.**

(a) An employee's overtime entitlement under this subpart includes:

(1) The straight time rate of pay times all overtime hours worked; plus

(2) One-half times the employee's hourly regular rate of pay times all overtime hours worked.

(b) An employee's "straight time rate of pay" is equal to the employee's rate of pay for his or her position (exclusive of any premiums or differentials) except for an employee who is authorized annual premium pay under §§ 550.141 or 550.151 of this chapter. For an employee who is authorized annual premium pay, straight time rate of pay is equal to basic pay plus annual premium pay divided by the hours for which the basic pay plus annual premium pay are intended.

(c) An employee has been paid in compliance with the overtime pay provisions of this subpart only if the employee has received pay at a rate at

least equal to the employee's straight time rate of pay for all nonovertime hours of work in the workweek.

#### **§ 551.513 Payment of greater overtime pay entitlement.**

An employee entitled to overtime pay under this subpart and overtime pay under § 550.113 of this chapter, or under any other authority, shall be paid under whichever authority provides the greater overtime entitlement in the workweek. This overtime pay shall be paid in addition to all pay, other than overtime pay, to which the employee is entitled under title 5, United States Code, or any other authority.

#### **Fractional Hours of Work**

##### **§ 551.521 Fractional hours of work.**

(a) A quarter of an hour shall be the largest fraction of an hour used for crediting irregular, unscheduled overtime work under this subpart. Odd minutes or irregular, unscheduled overtime work shall be rounded up or rounded down to the nearest full fraction of an hour being used to account for overtime work.

(b) An employee shall be compensated for every minute of regularly scheduled overtime work.

#### **Compensatory Time Off**

##### **§ 551.531 Compensatory time off.**

(a) An agency may grant an employee compensatory time off in lieu of overtime pay under appropriate statutory authority, to be taken during the same workweek in which the overtime work was performed.

(b) An employee who earns an overtime pay entitlement under this subpart may be granted compensatory time off in a subsequent workweek provided:

(1) The employee earns overtime entitlement under § 550.113 of this chapter that is equal to or greater than the employee's overtime entitlement under this subpart; and

(2) The employee makes a written request to substitute compensatory time off for overtime payment.

#### **Special Overtime Pay Provisions**

##### **§ 551.541 Employees engaged in fire protection activities or law enforcement activities.**

(a) An employee engaged in fire protection activities or law enforcement activities shall be paid at a rate equal to one and one-half times the employee's hourly regular rate of pay for those hours in a tour of duty which exceed the overtime standard for a work period specified in section 7(k) of the Act.

(b) The "tour of duty" of an employee engaged in these activities shall include all time the employee is on duty. Meal periods and sleep periods are included in the tour of duty except as otherwise provided in § 551.432 of this part.

(c) Each agency shall establish the "work period" to be used for application of section 7(k) of the Act. The work period shall be at least seven days and not more than 28 days.

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#### **5 CFR Part 581**

#### **Processing Garnishment Orders for Child Support and/or Alimony**

**AGENCY:** Office of Personnel Management.

**ACTION:** Final rule.

**SUMMARY:** This document revises and updates the entire appendix to the garnishment regulations which lists agents who are designated to accept legal process for garnishment for child support and/or alimony.

**EFFECTIVE DATE:** December 30, 1980.

**FOR FURTHER INFORMATION CONTACT:** Murray Meeker, Office of the General Counsel, (202) 632-5524.

#### **SUPPLEMENTARY INFORMATION:**

Appendix A was originally published in the *Federal Register* on July 22, 1980 (45 FR 48853-48864). On July 22, 1980, OPM published final garnishment regulations for the executive branch. The regulations were in compliance with Executive Order 12105 which expressly directed OPM to promulgate such regulations. Included with the regulations was an appendix which listed designated agents to accept service of process in garnishment actions.

On September 3, 1980, OPM issued FPM Bulletin 581-3 which requested additional agents from agencies which had not responded previously. FPM Bulletin 581-3 was directly responsible for the majority of the new designations published herein. The entire Appendix is reprinted below as a service to the reader.

OPM has determined that this is a nonsignificant regulation for the purposes of E.O. 12044.

Office of Personnel Management.  
JoAnn B. Platter,  
Assistant Issuance System Manager.

Accordingly, OPM is revising Part 581 to read as follows:

# **PART 581—PROCESSING GARNISHMENT ORDERS FOR CHILD SUPPORT AND/OR ALIMONY**

## **Subpart A—Purpose and Definitions**

Sec.

- 581.101 Purpose.
- 581.102 Definitions.
- 581.103 Moneys which are subject to garnishment.
- 581.104 Moneys which are not subject to garnishment.
- 581.105 Exclusions.
- 581.106 Future payments.

## **Subpart B—Service of Process**

- 581.201 Agent to receive process.
- 581.202 Service of process.
- 581.203 Information minimally required to accompany legal process.

## **Subpart C—Compliance with Process**

- 581.301 Suspension of payment.
- 581.302 Notification of obligor.
- 581.303 Response to legal process or interrogatories.
- 581.304 Nonliability for disclosure.
- 581.305 Honoring legal process.
- 581.306 Lack of moneys due from, or payable by, a governmental entity served with legal process.

## **Subpart D—Consumer Credit Protection Act Restrictions**

- 581.401 Aggregate disposable earnings.
- 581.402 Maximum garnishment limitations.

## **Subpart E—Implementation by Governmental Entities**

- 581.501 Rules, regulations, and directives by governmental entities.

## **Appendix A—List of Agents Designated to Accept Legal Process.**

Authority: 42 U.S.C. 659, 661-662; 15 U.S.C. 1673; E.O. 12105.

## **Subpart A—Purpose and Definitions**

### **§ 581.101 Purpose.**

Section 659 of title 42 of the United States Code, as amended, provides that moneys, the entitlement to which is based upon remuneration for employment, due from, or payable by, the United States or the District of Columbia to any individual, shall be subject, as if the United States or the District of Columbia were a private person, to legal process brought for the enforcement of such individual's legal obligations to provide child support and/or make alimony payments. The purpose of this part is to implement the objectives of section 659 as it pertains to the executive branch of the Government of the United States.

### **§ 581.102 Definitions.**

In this part: (a) "The executive branch of the Government of the United States" means all "governmental entities" as defined in this section, including therein

the territories and possessions of the United States, the United States Postal Service, the Postal Rate Commission, any wholly owned Federal corporation created by an Act of Congress, and the government of the District of Columbia.

(b) "Governmental entity" means each department, both civilian and military, agency, independent establishment, or instrumentality of the executive branch, including the United States Postal Service, the Postal Rate Commission, any wholly owned Federal corporation created by an Act of Congress, any office, commission, bureau, or other administrative subdivision or creature of the executive branch, and the governments of the District of Columbia and of the territories and possessions of the United States.

(c) "Private person" means a person who does not have sovereign or other special immunity or privilege which causes that person not be subject to legal process.

(d) "Child support" means periodic payments of funds for the support and maintenance of a child or children, and, subject to and in accordance with State or local law, includes, but is not limited to, payments to provide for health care, education, recreation, clothing, or to meet other specific needs of such a child or children; the term also includes attorney's fees, interest, and court costs, if they are expressly made recoverable under a decree, order, or judgment issued in accordance with applicable State or local law by a court of competent jurisdiction.

(e) "Alimony" means periodic payments of funds for the support and maintenance of a spouse or former spouse, and, subject to and in accordance with State or local law, includes, but is not limited to, separate maintenance, alimony pendente lite, maintenance, and spousal support. Alimony also includes attorney's fees, interest, and court costs, if they are expressly made recoverable under a decree, order, or judgment issued in accordance with applicable State or local law by a court of competent jurisdiction. This term does not include any payment or transfer of property or its value by an individual to his/her spouse or former spouse in compliance with any community property settlement, equitable distribution of property, or other division of property between spouses or former spouses. (See instead 5 U.S.C. 8345(j).)

(f) "Legal process" means any writ, order, summons, or other similar process in the nature of garnishment, which may include an attachment, writ of execution, or court ordered wage assignment, which—

(1) Is issued by: (i) A court of competent jurisdiction, including Indian tribal courts, within any State, territory, or possession of the United States, or the District of Columbia;

(ii) A court of competent jurisdiction in any foreign country with which the United States has entered into an agreement which requires the United States to honor the process; or

(iii) An authorized official pursuant to an order of a court of competent jurisdiction or pursuant to State or local law, and

(2) Is directed to, and the purpose of which is to compel, a governmental entity, to make a payment from moneys otherwise payable to an individual, to another party to satisfy a legal obligation of the individual to provide child support and/or make alimony payments.

(g) "Legal obligation" means an obligation to pay alimony and/or child support which is enforceable under appropriate State or local law.

(h) "Obligor" means an individual having a legal obligation to pay alimony and/or child support.

(i) "Remuneration for employment" means compensation paid or payable for personal services, whether such compensation is denominated as wages, salary, commission, bonus, pay, or otherwise, and includes, but is not limited to, those items set forth in § 581.103.

(j) "Party" means the person or persons to whom alimony and/or child support payments should be made, or, in the case of an agency established by State or local law, the agency which has been assigned, by law or by agreement, the right to receive such payment or payments.

### **§ 581.103 Moneys which are subject to garnishment.**

(a) For the personal service of a civilian employee obligor:

- (1) Saved pay;
- (2) Retained pay;
- (3) Night differentials;
- (4) Sunday and holiday premium pay;
- (5) Overtime pay;
- (6) Standby pay;
- (7) Environmental differentials;
- (8) Hazardous duty pay;
- (9) Tropical differentials;
- (10) Recruitment incentives;
- (11) Equalization allowance;
- (12) Any payment in consideration of accrued leave;
- (13) Severance pay;
- (14) Sick pay;
- (15) Physicians comparability allowances;
- (16) Special pay for physicians and dentists;

(17) Amounts paid pursuant to a personal services contract where the contractor recipient performed the services and received the payments in the capacity as a Federal employee;

(18) Merit pay;

(19) Incentive pay;

(20) Cash awards;

(21) Agency and Presidential incentive awards (except where such award is for making a suggestion); and

(22) Senior Executive Service rank and performance awards.

(b) For the personal service of an obligor in the uniformed services of the United States: (1) Basic pay (including service academy cadet and midshipmen pay);

(2) Special pay (including enlistment and re-enlistment bonuses);

(3) Lump sum reserve bonus;

(4) Continuation pay for physicians and dentists;

(5) Special pay for physicians, dentists, optometrists, and veterinarians;

(6) Incentive pay;

(7) Variable incentive pay;

(8) Inactive duty training pay;

(9) Administrative duty pay;

(10) Academy official pay (other than personal money allowances);

(11) Any payments made in consideration of accrued leave (basic pay portion only);

(12) Readjustment pay;

(13) Disability retired pay;

(14) Severance pay (including disability severance pay); and

(15) Cash awards (NOAA Corps).

(c) For obligors generally: (1) Periodic benefits, including a periodic benefit as defined in section 428(h)(3) of title 42 of the United States Code, title II of the Social Security Act, to include a benefit payable in a lump sum if it is commutation of, or a substitute for, periodic payments; or other payments to these individuals under the programs established by subchapter II of chapter 7 of title 42 of the United States Code (Social Security Act) and by chapter 9 of title 45 of the United States Code (Railroad Retirement Act) or any other system or fund established by the United States (as defined in section 662(a) of title 42 of the United States Code) which provides for the payment of:

(i) Pensions;

(ii) Retirement;

(iii) Retired/retainer pay;

(iv) Annuities;

(v) Refunds of retirement contributions where an application has been filed; and

(vi) Dependents' or survivors' benefits when payable to the obligor.

(2) Amounts received under any Federal program for compensation for work injuries; and

(3) Benefits received under the Longshoremen's and Harbor Workers' Compensation Act.

(4) Exceptions. Remuneration would not include: (i) Any payment as compensation for death, including any lump sum death benefit under any Federal program;

(ii) Any payment under any Federal program established to provide "black lung" benefits;

(iii) Any payment by the Veterans Administration as pension; or

(iv) Any payments by the Veterans Administration as compensation for a service-connected disability or death, except any compensation paid by the Veterans Administration to a former member of the Armed Forces who is in receipt of retired or retainer pay if such former member has waived a portion of his/her retired pay in order to receive such compensation. In this case, only that part of the Veterans Administration payment which is in lieu of the waived retired/retainer pay, is subject to garnishment.

#### § 581.104 Moneys which are not subject to garnishment.

(a) Payments made pursuant to the provisions of the Federal Tort Claims Act, as amended, sections 1346(b) and 2671 *et seq.*, of title 28 of the United States Code;

(b) Payments or portions of payments made by the Veterans Administration pursuant to sections 501-562 of title 38 of the United States Code, in which the entitlement of the payee is based on non-service-connected disability or death, age and need;

(c) Refunds and other payments made in connection with overpayments or erroneous payments of income tax and other taxes levied under Title 26 of the United States Code;

(d) Grants;

(e) Fellowships;

(f) Veterans' educational assistance payments under sections 1651 *et seq.*, of Title 38 of the United States Code;

(g) Contracts, except where the contractor recipient performed personal services and received payments in his/her capacity as an employee of a governmental entity; and

(h) Reimbursement for expenses incurred by an individual in connection with his/her employment, or allowances in lieu thereof, and other payments and allowances, including, but not limited to:

(1) In the case of civilian employees:

(i) Uniform allowances;

(ii) Travel and transportation expenses (including mileage allowances);

(iii) Relocation expenses;

(iv) Storage expenses;

(v) Post differentials;

(vi) Foreign areas allowances;

(vii) Education allowances for dependents;

(viii) Separate maintenance allowances;

(ix) Post allowances and supplementary post allowances;

(x) Home service transfer allowances;

(xi) Quarters allowances;

(xii) Cost-of-living allowances (COLA), when applicable to an employee in a foreign area or an employee stationed outside of the continental United States or in Alaska;

(xiii) Remote worksite allowance; and

(xiv) Per diem allowances.

(2) In the case of members of the uniformed services: (i) Position pay (Navy only);

(ii) Basic allowance for quarters;

(iii) Basic allowance for subsistence;

(iv) Station allowances;

(v) Armed Forces health professions scholarship stipends;

(vi) Public Health Service scholarship stipends;

(vii) Travel and transportation allowances;

(viii) Dislocation allowances;

(ix) Family separation allowances;

(x) ROTC subsistence allowance;

(xi) Allowance for recruiting expenses;

(xii) Education allowances for dependents;

(xiii) Clothing allowances for enlisted personnel; and

(xiv) Uniform allowances for General and Flag officers, and for the Surgeon General and other employees of the Public Health Service.

(3) In the case of volunteers serving under either the Domestic Volunteer Service Act or the Peace Corps Act, all allowances, including, but not limited to, readjustment allowances, stipends, and reimbursements for out-of-pocket expenses.

§ 581.105 Exclusions.

In determining the amount of any "moneys due from or payable by, the United States" to any individual, there shall be excluded amounts which:

(a) Are owed by the individual to the United States;

(b) Are required by law to be deducted from the remuneration or other payment involved, including, but not limited to:

(1) Amounts withheld from benefits payable under title II of the Social Security Act where the withholding is required by law;

(2) Amounts withheld from benefits payable under title II of the Social Security Act where the withholding is required by law;

(3) Amounts withheld from benefits payable under title II of the Social Security Act where the withholding is required by law;

(4) Amounts withheld from benefits payable under title II of the Social Security Act where the withholding is required by law;

(5) Amounts withheld from benefits payable under title II of the Social Security Act where the withholding is required by law;

(6) Amounts withheld from benefits payable under title II of the Social Security Act where the withholding is required by law;

(7) Amounts withheld from benefits payable under title II of the Social Security Act where the withholding is required by law;

(2) Federal employment taxes;  
(3) Amounts mandatorily withheld for the U.S. Soldiers' and Airmen's Home; and

(4) Fines and forfeitures ordered by a court-martial or by a commanding officer;

(c) Are properly withheld for Federal, State, or local income tax purposes, if the withholding of the amounts is authorized or required by law and if amounts withheld are not greater than would be the case if the individual claimed all dependents to which he/she were entitled. The withholding of additional amounts pursuant to section 3402(i) of title 26 of the United States Code may be permitted only when the individual presents evidence of a tax obligation which supports the additional withholding;

(d) Are deducted as health insurance premiums, including, but not limited to, amounts deducted from civil service annuities for Medicare where such deductions are requested by the Health Care Financing Administration;

(e) Are deducted as normal retirement contributions, not including amounts deducted for supplementary coverage. Amounts withheld as Survivor Benefit Plan or Retired Serviceman's Family Protection Plan payments are considered to be normal retirement contributions. Amounts voluntarily contributed toward additional civil service annuity benefits are considered to be supplementary; or

(f) Are deducted as normal life insurance premiums from salary or other remuneration for employment, not including amounts deducted for supplementary coverage. Both Servicemen's Group Life Insurance and "regular" Federal Employees' Group Life Insurance premiums are considered to be normal life insurance premiums; "optional" Federal Employees' Group Life Insurance premiums and life insurance premiums paid for by allotment, such as National Service Insurance, are considered to be supplementary.

#### § 581.106 Future payments.

Moneys paid by a governmental entity which may be due and payable to an individual at some future date, shall not be considered due the individual unless and until all of the conditions necessary for payment of the moneys to the individual have been met, including, but not limited to, the following conditions which might apply:

- (a) Retirement;
- (b) Resignation from a position in the Federal service; or
- (c) Application for payment of moneys by the individual.

### Subpart B—Service of Process

#### § 581.201 Agent to receive process.

(a) Appendix A to this part lists agents designated to accept service of process.

(b) The head of each governmental entity shall submit to the Office of the General Counsel, Room 5H30, Office of Personnel Management, 1900 E Street, NW., Washington, D.C. 20415, for publication in Appendix A to this part, the following information concerning the agent(s) designated to accept service of process:

- (1) Title;
- (2) Mailing address;
- (3) Telephone number; and
- (4) Geographical area or region, if applicable.

(c) United States Attorneys are not considered appropriate agents to accept service of process.

#### § 581.202 Service of process.

(a) A party using this part shall serve on the designated agent of the governmental entity which has moneys due and payable to the obligor, legal process which names the governmental entity as the garnishee.

(b) Service of legal process brought for the enforcement of an obligation to provide child support and/or alimony shall be accomplished by certified or registered mail, return receipt requested, or by personal service, upon the appropriate agent designated in Appendix A to this part, or if no agent has been designated for the governmental entity having payment responsibility for the moneys involved, then upon the head of that governmental entity. The designated agent shall note the date and time of receipt on the legal process. The governmental entity shall make every reasonable effort to facilitate proper service of process on its designated agent(s). If legal process is not directed to any particular official within the entity, or if it is addressed to the wrong individual, the recipient shall, nonetheless, forward the legal process to the designated agent. However, valid service is not accomplished until the legal process is received in the office of the designated agent.

(c) Where it does not appear from the face of the process that it has been brought to enforce the legal obligation(s) defined in § 581.102(d) and/or (e), the process must be accompanied by a certified copy of the court order establishing such legal obligation(s).

(d) Where the State or local law provides for the issuance of legal process without a support order, such other documentation establishing that it was brought to enforce legal

obligation(s) defined in § 581.102(d) and/or (e) must be submitted.

(e) In order for the party who caused the legal process to be served to receive the additional five (5) percent provided for in either § 581.402(a) or (b), it must appear on the face of the legal process that the process was brought for the enforcement of a support order for a period which is twelve (12) weeks in arrears, or a certified copy of the support order, or other evidence acceptable to the head of the governmental entity, establishing this fact, must be submitted.

#### § 581.203 Information minimally required to accompany legal process.

(a) Sufficient identifying information must accompany the legal process in order to enable processing by the governmental entity named. Therefore, the following identifying information about the obligor, if known, is requested:

- (1) Full name;
- (2) Date of birth;
- (3) Employment number, social security number, Veterans Administration claim number, or civil service retirement claim number;
- (4) Component of the governmental entity for which the obligor works, and the official duty station or worksite; and
- (5) Status of the obligor, e.g., employee, former employee, or annuitant.

(b) If the information submitted is not sufficient to identify the obligor, the legal process shall be returned directly to the court, or other authority, with an explanation of the deficiency. However, prior to returning the legal process, if there is sufficient time, and attempt should be made to inform the party who caused the legal process to be served, or the party's representative, that it will not be honored unless adequate identifying information is supplied.

### Subpart C—Compliance With Process

#### § 581.301 Suspension of payment.

Upon proper service of legal process, together with all supplementary documents and information as required by §§ 581.202 and 581.203, the head of the governmental entity, or his/her designee, shall identify the obligor to whom that governmental entity holds moneys due and payable as remuneration for employment and shall suspend, i.e., withhold payment of such moneys for the amount necessary to permit compliance with the legal process.

#### § 581.302 Notification of obligor.

(a) As soon as possible, but not later than fifteen (15) calendar days after the date of valid service of legal process, the

agent designated to accept legal process shall send to the obligor, at his or her duty station or last known home address, written notice:

(1) That such process has been served, including a copy of the legal process, and, if submitted, such other documents as may be required by § 581.202;

(2) Of the maximum garnishment limitations set forth in § 581.402, with a request that the obligor submit supporting affidavits or other documentation necessary for determining the applicable percentage limitation;

(3) That by submitting supporting affidavits or other necessary documentation, the obligor consents to the disclosure of such information to the garnishor; and

(4) Of the percentage that will be deducted if he/she fails to submit the documentation necessary to enable the governmental entity to respond to the legal process within the time limits set forth in § 581.303.

(b) The governmental entity may provide the obligor with the following additional information:

(1) Copies of any other documents submitted in support of the legal process;

(2) That the United States does not represent the interests of the obligor in the pending legal proceedings;

(3) That the obligor may wish to consult legal counsel regarding defenses to the legal process that he or she may wish to assert; and

(4) That obligors in the uniformed services may avail themselves of the protections provided in sections 520, 521, and 523 of the Soldiers' and Sailors' Civil Relief Act of 1940 (50 U.S. Code App. 501 *et seq.*).

#### § 581.303 Response to legal process or interrogatories.

(a) Whenever the designated agent is validly served with legal process, the agent shall respond within thirty (30) calendar days, or within such longer period as may be prescribed by applicable State or local law, after the date valid service is made. The agent shall also respond within this time period to interrogatories which accompany legal process.

(b) If State or local law authorizes the issuance of interrogatories prior to or after the issuance of legal process, the agent shall respond to the interrogatories within thirty (30) calendar days after receipt: *Provided*, That the document(s) required by § 581.202(c) have been presented.

#### § 581.304 Nonliability for disclosure.

(a) No Federal employee whose duties include responding to interrogatories pursuant to § 581.303(b), shall be subject to any disciplinary action or civil or criminal liability or penalty for any disclosure of information made by him/her in connection with the carrying out of any duties pertaining directly or indirectly to answering the interrogatories.

(b) However, a governmental entity would not be precluded from taking disciplinary action against an employee who consistently or purposely failed to provide correct information requested by interrogatories.

#### § 581.305 Honoring legal process.

(a) The governmental entity shall comply with legal process, except where the process cannot be complied with because:

(1) It does not, on its face, conform to the laws of the jurisdiction from which it was issued;

(2) The legal process would require the withholding of funds not deemed moneys due from, or payable by, the United States as remuneration for employment;

(3) The legal process is not brought to enforce legal obligation(s) for alimony and/or child support;

(4) It does not comply with the mandatory provisions of this part;

(5) An order of a court of competent jurisdiction enjoining or suspending the operation of the legal process has been served on the governmental entity; or

(6) Where notice is received that the obligor has appealed the underlying alimony and/or child support order, payment of moneys subject to the legal process shall be suspended until the governmental entity is ordered by a court, or other authority, to resume payments. However, no suspension action shall be taken where the applicable law of the jurisdiction wherein the appeal is filed requires compliance with the legal process while an appeal is pending.

(b) Under the circumstances set forth in § 581.305(a), or where the governmental entity is directed by the Justice Department not to comply with the legal process, the entity shall respond directly to the court, or other authority, setting forth its objections to compliance with the legal process. In addition, the governmental entity shall inform the garnishor, or the garnishor's representative, that the legal process will not be honored. Thereafter, if litigation is initiated or threatened, the entity shall immediately refer the matter to the United States Attorney for the district from which the legal process

issued. To ensure uniformity in the executive branch, governmental entities which have statutory authority to represent themselves in court shall coordinate their representation with the United States Attorney.

(c) In the event that a governmental entity is served with more than one legal process for the same moneys due or payable to an individual, then the moneys shall be available to satisfy such processes on a first-come, first-served basis: *Provided*, That in no event will the total amount garnished for any pay or disbursement cycle exceed the applicable limitation set forth in § 581.402.

(d) Neither the United States, any disbursing officer, nor governmental entity shall be liable for any payment made from moneys due from, or payable by, the United States to any individual pursuant to legal process regular on its face, if such payment is made in accordance with this part. However, where a governmental entity negligently fails to comply with legal process, the United States shall be liable for the amount that the governmental entity would have paid, if the legal process had been properly honored.

(e) Governmental entities affected by legal process served under this part shall not be required to vary their normal pay or disbursement cycles to comply with the legal process. However, legal process, valid at the time of service, which is received too late to be honored during the disbursement cycle in which it is received, shall be honored to the extent that the legal process may be satisfied during the next disbursement cycle within the limits set forth in § 581.402. The fact that the legal process may have expired during this period would not relieve the governmental entity of its obligation to honor legal process which was valid at the time of service. If, in the next disbursement cycle, no further payment will be due from the entity to the obligor, the entity shall follow the procedures set forth in § 581.306.

#### § 581.306 Lack of moneys due from, or payable by, a governmental entity served with legal process.

(a) When legal process is served on a governmental entity, and the individual identified in the legal process as the obligor is found not to be entitled to moneys (the entitlement to which is based upon remuneration for employment) due from, or payable by, the governmental entity the entity shall follow the procedures set forth in the legal process for that contingency or, if no procedures are set forth therein, shall return the legal process to the court, or

other authority from which it was issued, and advise the court, or other authority, that no moneys, the entitlement to which is based upon remuneration for employment are due from, or payable by, the governmental entity to the named individual.

(b) Where it appears that remuneration for employment is only temporarily exhausted or otherwise unavailable, the court, or other authority, shall be fully advised as to why, and for how long, the remuneration will be unavailable, if that information is known by the governmental entity.

(c) In instances where an obligor employee separates from his/her employment with a governmental entity which is presently honoring a continuing legal process, the entity shall inform the party who caused the legal process to be served, or the party's representative, and the court, or other authority, that the payments are being discontinued. In cases where the obligor has retired, or separated and requested a refund of retirement contributions, or transferred, or is receiving benefits under the Federal Employee's Compensation Act, and where this information is known by the entity, the entity shall provide the party with the designated agent for the new disbursing governmental entity.

#### Subpart D—Consumer Credit Protection Act Restrictions

##### § 581.401 Aggregate disposable earnings.

The "aggregate disposable earnings", when used in reference to the amounts due from, or payable by, the United States or the District of Columbia which are garnishable under the Consumer Credit Protection Act for child support and/or alimony, are the obligor's remuneration for employment less those amounts deducted in accordance with § 581.105.

##### § 581.402 Maximum garnishment limitations.

Pursuant to section 1673(b)(2) (A) and (B) of title 15 of the United States Code (the Consumer Credit Protection Act, as amended), unless a lower maximum garnishment limitation is provided by applicable State or local law, the maximum part of the aggregate disposable earnings subject to garnishment to enforce any support order(s) shall not exceed:

(a) Fifty (50) percent of the obligor's aggregate disposable earnings for any workweek, where he/she asserts by affidavit, or by other acceptable evidence, that he/she is supporting a spouse and/or dependent child, other than the former spouse and/or child for whose support such order is issued,

except that an additional five (5) percent will apply if it appears on the face of the legal process, or from other evidence submitted in accordance with § 581.202(d), that such earnings are to enforce a support order for a period which is twelve (12) weeks prior to that workweek. An obligor shall be considered to be supporting a spouse and/or dependent child only if the obligor provides over half of the spouse's and/or dependent child's support.

(b) Sixty (60) percent of the obligor's aggregate disposable earnings for any workweek, where he/she fails to assert by affidavit or establishes by other acceptable evidence, that he/she is supporting a spouse and/or dependent child, other than a former spouse and/or child with respect to whose support such order is issued, except that an additional five (5) percent will apply if it appears on the face of the legal process, or from other evidence submitted in accordance with § 581.202(d), that such earnings are to enforce a support order for a period which is twelve (12) weeks prior to that workweek.

(c) Where, under § 581.302(a)(2), an obligor submits evidence that he/she is supporting a second spouse and/or child, copies of the evidence shall be sent by the governmental entity to the garnishor, or the garnishor's representative, as well as to the court, or other authority, together with notification that the obligor's support claim will be honored. If the garnishor disagrees with the obligor's support claim, the garnishor should immediately refer the matter to the court, or other authority, for resolution.

#### Subpart E—Implementation by Governmental Entities

##### § 581.501 Rules, regulations, and directives by governmental entities.

Appropriate officials of all governmental entities shall, to the extent necessary, issue implementing rules, regulations, and/or directives that are consistent with this part.

##### Appendix A—List of Agents Designated to Accept Legal Process

(This appendix lists the agents designated to accept legal process for the executive branch of the United States, including the United States Postal Service, the Postal Rate Commission, the District of Columbia, American Samoa, Guam, the Virgin Islands, and the Smithsonian Institution.)

##### I. Departments

##### Department of Agriculture

General Counsel, Department of Agriculture,  
14th & Independence Ave., SW.,  
Washington, D.C. 20250, (202) 447-3351.

##### Department of Commerce

1. For employee obligors in the Office of the Secretary, Economic Development Administration, Domestic and International Business Administration, Bureau of Economic Analysis, Office of Minority Business Enterprise, National Fire Prevention and Control Administration, United States Travel Service, Office of Regional Economic Coordination, Appalachian Regional Commission, and Regional Action Planning Commissions: Director, Finance Operations Division, Department of Commerce, Room 6830-A, 14th Street and Constitution Avenue, NW., Washington, D.C. 20230, (202) 377-2227.

2. Census Bureau: Chief, Finance Division, Bureau of the Census, Suite 111, Iverson Mall, Washington, D.C. 20233, (301) 763-5654.

3. National Oceanic and Atmospheric Administration: Chief, Finance Division, National Oceanic and Atmospheric Administration, Building AD-5, Room 300, 6010 Executive Boulevard, Rockville, MD 20852, (301) 443-8795.

4. Patent and Trademark Office: Director, Office of Finance, Patent and Trademark Office, Room 2-6D-07, Crystal Plaza, Washington, D.C. 20231, (703) 557-3761.

5. National Bureau of Standards, National Technical Information Service, and Office of Telecommunications: Chief, Financial Management Division, National Bureau of Standards, Room A-931, Administration Building, Washington, D.C. 20234, (301) 921-2507.

6. Maritime Administration: Chief, Division of Accounts, Office of Financial Management, Maritime Administration, Room 3090, 14th Street and Constitution Avenue, NW., Washington, D.C. 20230, (202) 377-4764.

7. In cases where the name of the operating unit in the Department of Commerce cannot be ascertained: Chief, Accounting Standards Division, Office of the Secretary, Room 6800, 14th Street and Constitution Avenue, NW., Washington, D.C. 20230, (202) 377-4407.

##### Department of Defense

##### Army

Commander, Army Finance and Accounting Center, Attention: FINCL-G, Indianapolis, IN 46249, (317) 542-4284.

##### Navy and Marine Corps

1. Navy Active-duty, Reserve, Fleet Reserve or retired Navy: Director Navy Family Allowance Activity, A. J. Celebrezze Federal Building, Room 967, Cleveland, Ohio 44199.

2. Marine Corps Active-duty, Reserve, Fleet Marine Corps Reserve, or retired, and civilian personnel, except non-appropriated fund employees: Commanding Officer, Marine Corps Finance Center (AA) Kansas City, Missouri 64197.

3. Civilian personnel of the Navy or Marine Corps, Director of Civilian Personnel Law, Office of the General Counsel, Navy Department, Washington, D.C. 23090.

4. Non-civil service civilian personnel of Navy Exchange or related non-appropriated fund instrumentalities administered by the Navy Resale System Office: Commanding Officer, Navy Resale System Office, Attention: Industrial Relations Officer, 29th Street & Third Avenue, Brooklyn, New York 11232.

5. Non-civil service civilian personnel of Navy clubs, messes, or recreation facilities (non-appropriated funds): Chief of Naval Personnel Director, Recreation Services Division (Pers/NMPC-72) Washington, D.C. 20370.

#### *Air Force*

1. Active duty, reserve, Air National Guard (ANG), retired military members and civilian employees of appropriated fund activities: Commander, Air Force Accounting and Finance Center, Attention: JA, Denver, CO 80279, (303) 370-7524.

2. Non-appropriated fund civilian employees of base exchanges: Army and Air Force Exchange Service, Attention: GC-G, Dallas, TX 75222, (214) 330-2174.

3. Civilian employees of all other Air Force nonappropriated fund activities: AFMPC/JA, Attention: NAF Law Division, Randolph AFB, TX 78548, (512) 652-6691.

With respect to other civilian employees of Department of Defense agencies, or other employing activities within the Department of Defense or the Military Departments, the Director of the agency or activity shall assist by receiving and forwarding process to the designated agent in the appropriate disbursing office.

#### *Defense Communications Agency*

General Counsel and Deputy General Counsel, Office of the General Counsel (Code 105), Defense Communications Agency, Washington, D.C. 20305 (202) 692-2009.

#### *Defense Contract Audit Agency*

Director of Personnel, Defense Contract Audit Agency, Cameron Station, Alexandria, VA 22314 (202) 274-7325.

#### *Defense Logistics Agency*

Accounting & Finance Officer (DCSC-CA), Defense Construction Supply Center, Columbus, OH 43215, (614) 236-3161.

Accounting & Finance Officer (DESC-CA), Defense Electronics Supply Center, 1507 Wilmington Pike, Dayton, OH 45444 (513) 296-6415.

Command Security Officer, Defense General Supply Center, Richmond, VA 23297 (804) 275-4751.

Accounting & Finance Officer (DPSC-ZA), Defense Personnel Support Center, 2800 South 20th Street, Philadelphia, PA 19101 (215) 952-2741.

Accounting & Finance Officer (DDMP-BD), Defense Depot Mechanicsburg, Mechanicsburg, PA 17055, (717) 790-2992.

Accounting & Finance Officer (DDMT-FD), Defense Depot Memphis, 2163 Airways Boulevard, Memphis, TN 38114 (901) 744-5541.

Accounting & Finance Officer (DDOU-RF), Defense Depot Ogden, Ogden, UT 84407, (801) 399-7358.

Accounting & Finance Officer (DDT-GD), Defense Depot Tracy, S. Chrisman Road, Tracy, CA 95376 (209) 835-9316.

Accounting & Finance Officer (DASC-F), Cameron Station, Alexandria, VA 22314 (202) 274-6108.

Accounting & Finance Officer (DCRA-FA), Defense Contract Administration Services Region, Atlanta, 805 Walker

Street, Marietta, GA 30060 (404) 424-9304.

Accounting & Finance Officer (DCRB-FA), Defense Contract Administration Services Region, Boston, 666 Summer Street, Boston, MA 02210 (617) 542-8893.

Accounting & Finance Officer (DCRI-FA), Defense Contract Administration Services Region, Chicago, O'Hare International Airport, 6400 North Mannheim Road, P.O. Box 66475, Chicago, IL 60666 (312) 694-2245.

Accounting & Finance Officer (DCRO-FA), Defense Contract Administration Services Region, Cleveland, Anthony J. Celebrezze Federal Building, 1240 East Ninth Street, Cleveland, OH 44199 (216) 522-5490.

Accounting & Finance Center Officer (DCRT-FA), Defense Contract Administration Services Region, Dallas, 500 South Ervay Street, Dallas, TX 75201 (214) 670-1350.

Accounting & Finance Officer (DCRL-FA), Defense Contract Administration Services Region, Los Angeles, 11099 South La Cienega Boulevard, Los Angeles, CA 90045 (213) 643-2210.

Accounting & Finance Center (DCRN-FA), Defense Contract Administration Services Region, New York, 60 Hudson Street, New York, NY 10013 (212) 374-9408.

Accounting & Finance Officer (DCRS-FA), Defense Contract Administration Services Region, St. Louis, 1136 Washington Avenue, St. Louis, MO 63101 (314) 263-6510.

#### *Defense Mapping Agency*

1. For employee obligors in the Headquarters and Components listed below: Headquarters, Defense Mapping Agency, Building 56, U.S. Naval Observatory, Washington, D.C. 20315.

Defense Mapping School, Fort Belvoir, Virginia 22060.

DMA Inter American Geodetic Survey, Fort Sam Houston, Texas 78234.

General Counsel, Defense Mapping Agency, Building 56, U.S. Naval Observatory, Washington, D.C. 20305 (202) 254-4431.

2. For employee obligors in the DMA Aerospace Center: Counsel, DMA Aerospace Center, St. Louis Air Force Station, St. Louis, Missouri 63118 (314) 263-4501.

3. For employee obligors in the DMA Hydrographic/Topographic Center: Counsel, DMA Hydrographic/Topographic Center, Washington, D.C. 20315 (202) 227-2268.

#### *Defense Nuclear Agency*

General Counsel, Defense Nuclear Agency, Washington, D.C. 20305 (703) 325-7681.

#### *Department of Energy*

##### *Power Administrations*

1. Alaska Power Administration: Administrator, Alaska Power Administration, Department of Energy, P.O. Box 50, Juneau, AK 99802, (907) 586-7405.

2. Bonneville Power Administration: Head, Disbursement Audit Section (SNJ), Bonneville Power Administration, Department of Energy, 1002 N.E. Holladay, Portland, OR, (503) 234-3361.

3. Southeastern Power Administration: Director, Washington Financial Services Division (CR-46), Mail Station C-212, Department of Energy, Washington, D.C. 20545, (301) 353-5316.

4. Southwestern Power Administration: Chief Counsel, Southwestern Power Administration, Department of Energy, P.O. Drawer 1619, Tulsa, OK 74101, (918) 581-7426.

5. Western Area Power Administration: General Counsel, Western Area Power Administration, Department of Energy, P.O. Box 3402, Golden, CO 80401, (303) 231-1529.

#### *Field Offices*

1. Albuquerque Operations Office and Richland Operations Office (includes Fast Flux Test Facility Project Office): Chief Counsel, Albuquerque Operations Office, Department of Energy, P.O. Box 5400, Albuquerque, NM 87115, (505) 264-7265.

2. Chicago Operations Office and Oak Ridge Operations Office (includes Clinch River Breeder Reactor Project Office, and the Technical Information Center): Chief Counsel, Oak Ridge Operations Office, Department of Energy, P.O. Box E, Oak Ridge, TN 37830, (615) 693-7153.

3. Grand Junction Office, Nevada Operations Office, San Francisco Operations Office: Chief, Collection, Disbursement and Funds Branch, Nevada Operations Office, Department of Energy, P.O. Box 14100, Las Vegas, NV 89114, (702) 734-3166.

4. Idaho Operations Office: Chief, General and Fund Accounting Branch, Idaho Operations Office, Department of Energy, 550 Second Street, Idaho Falls, ID 43201, (208) 526-1598.

5. Savannah River Operations Office: Director, Finance Division, Savannah River Operations Office, Department of Energy, P.O. Box A, Aiken, SC 29801, (803) 725-2681.

6. Pittsburgh Naval Reactors Office, Schenectady Naval Reactors Office, Washington Headquarters, and all other organizations: Director, Washington Financial Services Division (CR-46), Mail Station C-212, Department of Energy, Washington, D.C. 20545, (301) 353-5316.

#### *Department of Health and Human Services*

1. For the garnishment of the remuneration of employees of the Department of Health and Human Services: Garnishment Agent, Office of General Counsel, Room 5362—North Building, 330 Independence Ave., S.W., Washington, D.C. 20201, (202) 472-3109.

2. For the garnishment of benefits under Title II of the Social Security Act, legal process may be served on the office manager at any Social Security District or Branch Office. The addresses and telephone numbers of the Social Security District or Branch Offices may be found in the local telephone directory.

#### *Department of Housing and Urban Development*

Chief, Operations Branch, Personnel Systems and Payroll Division, Department of Housing and Urban Development, 451

Seventh Street, S.W., Room 2132,  
Washington, D.C. 20410, (202) 755-8906.

#### Department of the Interior

Secretarial Offices: Office of Territorial Affairs; Office of Water Research and Technology; Commission of Fine Arts; Delaware River Basin Commission; and Susquehanna River Basin Commission; Chief, Division of Fiscal Services, Department of the Interior, 18th & C Streets, NW., Room 5261, Washington, D.C. 20240, (202) 343-5207.

Bureau of Mines: Chief, Branch of Finance, Bureau of Mines, Department of the Interior, Denver Federal Center, Bldg. 20, Rm. D-2038, Denver, CO 80225, (303) 234-2354.

Fish and Wildlife Service: Chief, Division of Financial and Management Systems, Fish and Wildlife Service, Department of the Interior, 18th & C Streets, NW., Washington, D.C. 20240, (202) 343-8991.

Geological Survey: Chief, Branch of Financial Management, MS 270, Geological Survey, Department of the Interior, 12201 Sunrise Valley Drive, Reston, VA 22092, (804) 860-6181.

Heritage Conservation and Recreation Service: Chief, Division of Personnel and Management, Heritage Conservation and Recreation Service, Department of the Interior, Pension Building, 440 G Street, NW., Washington, D.C. 20243, (202) 343-4275.

National Park Service: Chief, Division of Finance, National Park Service, Department of the Interior, 1100 L Street, NW., Washington, D.C. 20005, (202) 523-5150.

Water and Power Resources Service (formerly Bureau of Reclamation): Chief, Division of Personnel and Management, Water and Power Resources Service, Department of the Interior, 18th & C Streets, NW., Washington, D.C. 20240, (202) 343-4626.

Bureau of Indian Affairs: Chief, Branch of Employee Data and Compensation, Bureau of Indian Affairs, Department of the Interior, 500 Gold Avenue, SW., Albuquerque, NM 87103, (505) 766-2936.

Office of Surface Mining Reclamation and Enforcement: Chief, Budget and Financial Management Division, Office of Surface Mining Reclamation and Enforcement, Department of the Interior, 1951 Constitution Avenue, NW., Washington, D.C. 20245, (202) 343-4926.

Bureau of Land Management: Chief, Division of Finance, Bureau of Land Management, Department of the Interior, 18th & C Streets, NW., Room 3559, Washington, D.C. 20240, (202) 343-3607.

#### Department of Justice

1. For all employees, except employees of the Federal Bureau of Investigation: Assistant Director, Employee Data Service, Systems Operations Staff, Justice Management Division, Department of Justice, P.O. Box 2922, Washington, D.C. 20013, (202) 633-4442.

2. For employees of the Federal Bureau of Investigation: Personnel Officer, FBI Headquarters, Department of Justice, J. Edgar Hoover Building, Room 6052, Washington, D.C. 20535, (202) 324-4981.

#### Department of Labor

1. Payments to employees of the Department of Labor: Director, Office of Accounting, Room N1309, Department of Labor, 200 Constitution Avenue, NW., Washington, D.C. 20210, (202) 523-8314.

2. Process relating to moneys due and payable by the United States under the Longshoremen's Act should be directed to the: Associate Director for Longshore and Harbor Workers' Compensation, Room C-3520, 200 Constitution Avenue, NW., Washington, D.C. 20210, (202) 523-8721.

3. Process relating to benefits payable under the Federal Employees' Compensation Act should be directed to the appropriate district office of the Office of Workers' Compensation Programs.

#### District No. 1

Deputy Commissioner, Office of Workers' Compensation Programs, Room 1800, John F. Kennedy Building, Government Center, Boston, MA 02203, (617) 223-6755.

Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont

#### District No. 2

Deputy Commissioner, Office of Workers' Compensation Programs, 1515 Broadway (at West 44th), New York, NY 10036, (212) 399-5501.

New Jersey, New York, Puerto Rico, and the Virgin Islands

#### District No. 3

Deputy Commissioner, Office of Workers' Compensation Programs, Gateway Building, Room 2150, 3535 Market Street, Philadelphia, PA 19104, (215) 596-1180.

Delaware, Pennsylvania, and West Virginia

#### District No. 6

Assistant Deputy Commissioner, Office of Workers' Compensation Programs, 400 West Bay Street, Box 35049, Jacksonville, FL 32202, (904) 791-3426.

Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee

#### District No. 7

Assistant Deputy Commissioner, Office of Workers' Compensation Programs, Hale Boggs Federal Building, 500 Camp Street, New Orleans, LA 70130, (504) 589-6135.

Arkansas and Louisiana

#### District No. 9

Assistant Deputy Commissioner, Office of Workers' Compensation Programs, 1240 East 9th Street, Room 867, Cleveland, OH 44199, (216) 522-3803.

Indiana, Michigan, and Ohio

#### District No. 10

Deputy Commissioner, Office of Workers' Compensation Programs, 230 S. Dearborn Street, 8th Floor, Chicago, IL 60604, (312) 353-5650.

Illinois, Minnesota, and Wisconsin

#### District No. 11

Deputy Commissioner, Office of Workers' Compensation Programs, 1910 Federal Office Building, 911 Walnut Street, Kansas City, MO 64106, (816) 374-2723.

#### District No. 12

Deputy Commissioner, Office of Workers' Compensation Programs, Drawer 3558, Federal Building, 1961 Stout Street, Denver, CO 80202, (303) 837-5402.

Colorado, Montana, North Dakota, South Dakota, Utah, and Wyoming

#### District No. 13

Deputy Commissioner, Office of Workers' Compensation Programs, 450 Golden Gate Avenue, Box 36022, San Francisco, CA 94102, (415) 556-6183.

Arizona, California, and Nevada

#### District No. 14

Deputy Commissioner, Office of Workers' Compensation Programs, 4010 Federal Office Building, 909 First Avenue, Seattle, WA 98174, (206) 442-5521.

Alaska, Idaho, Oregon, and Washington

#### District No. 15

Assistant Deputy Commissioner, Office of Workers' Compensation Programs, 300 Ala Moana Boulevard, Room 5108, Box 50209, Honolulu, HI 96850, (808) 546-836.

All land and water areas west of the continents of North and South America to 60 degrees east longitude (excluding Iran)

#### District No. 16

Deputy Commissioner, Office of Workers' Compensation Programs, 555 Griffin Square Building, Room 100, Griffin and Young Streets, Dallas, TX 75201, (214) 767-4712.

Arkansas, Louisiana, New Mexico, Oklahoma, and Texas

#### District No. 17

Deputy Commissioner, Office of Workers' Compensation Programs, 1371 Peachtree Street, NE, Room 331, Atlanta, GA 30309, (404) 881-7566.

Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee

#### District No. 25

Assistant Deputy Commissioner, Office of Workers' Compensation Programs, 666 11th Street, NW., Room 405, Washington, D.C. 20211, (202) 724-0713.

District of Columbia, Maryland, and Virginia

4. Process relating to claims arising out of the places set forth below and process seeking to attach Federal Employees' Compensation Act benefits payable to employees of the Department of Labor should be directed to the: Associate Director for Federal Employees' Compensation, Room S3229, 200 Constitution Avenue, NW., Washington, D.C. 20210, (202) 523-7552.

Canada, Mexico, Central and South America, and all land and water areas east of the continents of North and South America to 60 degrees east longitude (including Iran but excluding Puerto Rico and the Virgin Islands)

#### Department of State

Secretary, Attention: Executive Director,  
Office of the Legal Adviser (L-EX), 2201  
C Street, NW., Washington, D.C. 20502,  
(202) 632-0460.

#### Agency for International Development

Chief, Employee Relations & Services  
Division, Office of Personnel  
Management, Agency for International  
Development, Washington, D.C. 20523  
(202) 632-2954.

#### Department of Transportation

Office of the Secretary, General Counsel, 400  
7th Street, SW., Washington, D.C. 20590,  
(202) 426-4702.

United States Coast Guard, Chief Counsel,  
2100 2nd Street, SW., Washington, D.C.  
20593, (202) 426-1616.

#### Federal Aviation Administration

1. Headquarters (Washington, D.C.) and  
overseas employees: Chief Counsel, 800  
Independence Ave., S.W., Washington,  
D.C. 20591 (202) 426-3773.

2. Central Region: Nebraska, Kansas, Iowa,  
and Missouri. Regional Counsel, ACE-7,  
601 E. 12th Street, Kansas City, Missouri  
64106 (816) 374-5446.

3. Alaskan Region: Regional Counsel, AAL-7,  
701 C Street, Box 14, Anchorage, Alaska  
99513 (907) 271-5269.

4. Pacific-Asia Region: Regional Counsel,  
APC-7, P.O. Box 50109, Honolulu, Hawaii  
46850 (808) 546-5621.

5. Eastern Region: New York, Pennsylvania,  
New Jersey, West Virginia, Maryland,  
Delaware and Virginia. Regional  
Counsel, AEA-7, Federal Building, JFK  
International Airport, Jamaica, New York  
11430 (212) 995-2814.

6. Great Lakes Region: Minnesota, Wisconsin,  
Michigan, Illinois, Indiana and Ohio.  
Regional Counsel, AGL-7, 2300 East  
Devon, Des Plaines, Illinois 60018 (312)  
694-4500, ext. 311.

7. Northeast Region: Maine, New Hampshire,  
Vermont, Massachusetts, Connecticut  
and Rhode Island. Regional Counsel,  
ANE-7, 12 New England Executive Park,  
Burlington, Massachusetts 01803 (617)  
273-7384.

8. Northwest Region: Washington, Oregon  
and Idaho. Regional Counsel, ANW-7,  
FAA Building, 9010 E. Marginal Way  
South, King County International Airport  
(Boeing Field), Seattle, Washington 98108  
(206) 767-2670.

9. Rocky Mountain Region: Montana, North  
Dakota, South Dakota, Wyoming, Utah,  
Colorado. Regional Counsel, ARM-7,  
10455 East 25th Avenue, Aurora,  
Colorado 80010 (303) 837-4846.

10. Southern Region: Kentucky, North  
Carolina, Tennessee, Mississippi,  
Alabama, Georgia, South Carolina,  
Florida, Puerto Rico, Republic of Panama  
and Virgin Islands. Regional Counsel,  
ASO-7, P.O. Box 20636, Atlanta, Georgia  
30320 (404) 763-7204.

11. Southwest Region: Arkansas, Louisiana,  
Oklahoma, Texas, New Mexico. Regional  
Counsel, ASO-7, P.O. Box 1689, Forth  
Worth, Texas 76101 (213) 536-6270.

12. Mike Monroney Aeronautical Center:  
Center Counsel, AAC-7, P.O. Box 25082,  
Oklahoma City, Oklahoma 73103 (405)  
686-2296.

13. FAA Technical Center: Central Region,  
ACT-7, Atlantic City, New Jersey 08405  
(604) 641-8200, ext. 3605.

Federal Highway Administration, Chief  
Counsel, 400 7th Street, SW., Washington,  
D.C. 20590, (202) 426-0740.

#### Federal Railroad Administration

1. For all employees, except those of the  
Alaska Railroad: Chief Counsel, 400 7th  
Street, S.W., Washington, D.C. 20590  
(202) 426-0767.

2. For employees of the Alaska Railroad:  
Personnel Officer, Chief, Employment  
Section, The Alaska Railroad, RAR-14,  
Pouch 7-2111, Anchorage, Alaska 99510  
(907) 265-2436.

National Highway Traffic Safety  
Administration, Chief Counsel, 400 7th  
Street, SW., Washington, D.C. 20590,  
(202) 426-9511.

Urban Mass Transportation Administration,  
Chief Counsel, 400 7th Street, SW.,  
Washington, D.C. 20590, (202) 426-4063.

St. Lawrence Seaway Development  
Corporation, General Counsel, P.O. Box  
520, Massena, New York, 13662, (315)  
764-0271.

Research and Special Programs  
Administration, Chief Counsel, 400 7th  
Street, SW., Washington, D.C. 20590,  
(202) 755-4972.

#### Department of the Treasury

1. Office of the Secretary—General Counsel,  
Department of the Treasury, Room 3000,  
Main Treasury Building, 1500  
Pennsylvania Avenue, NW., Washington,  
D.C. 20220, (202) 566-2093.

2. Office of Revenue Sharing—Chief Counsel,  
Fifteenth Floor, 2401 E Street, NW.,  
Washington, D.C. 20226, (202) 634-5182.

3. Office of Foreign Assets Control—Chief  
Counsel, Room 401, 1331 G Street, NW.,  
Washington, D.C. 20220, (202) 376-0236.

4. U.S. Savings Bond Division—Assistant  
General Counsel (ALFO), Room 1410,  
Main Treasury Building, 1500  
Pennsylvania Avenue, NW., Washington,  
D.C. 20220, (202) 566-8464.

5. Bureau of Government Financial  
Operations—Assistant General Counsel  
(ALFO), Room 1410, Main Treasury  
Building, 1500 Pennsylvania Avenue,  
NW., Washington, D.C. 20220, (202) 566-  
8464.

6. Internal Revenue Service—Director,  
General Legal Services Division, Office  
of Chief Counsel, 1111 Constitution  
Avenue, N.W., Washington, D.C. 20224,  
(202) 566-3488.

7. Bureau of Alcohol, Tobacco & Firearms—  
Chief Counsel, Room 5526, Federal  
Building, 1200 Pennsylvania Avenue,  
N.W., Washington, D.C. 20226, (202) 566-  
7772.

8. Bureau of Public Debt—Chief Counsel,  
Room 309, Washington Building,  
Washington, D.C. 20226, (202) 376-0244.

9. Secret Service—Legal Counsel, Room 842,  
1800 G Street, N.W., Washington, D.C.  
20223, (202) 535-5771.

10. Bureau of Engraving & Printing—Legal  
Counsel, Room 109M, 14th & C Streets,  
N.W., Washington, D.C. 20228, (202) 447-  
1425.

11. Office of the Comptroller of the  
Currency—Director, Litigation, Office of  
Chief Counsel, Fifth Floor, 490 L'Enfant  
Plaza East, S.W., Washington, D.C.  
20219, (202) 447-1893.

12. Bureau of the Mint—Legal Counsel, Room  
1033, 501 13th Street, N.W., Washington,  
D.C. 20220, (202) 376-0565.

13. Federal Law Enforcement Training  
Center—Legal Counsel, Building 94,  
Glynco, GA 31520, (912) 267-2441.

14. Customs Service  
(a) Headquarters (Washington, D.C.) and  
Overseas employees: Assistant Chief Counsel  
of Customs (Hearings and Claims), 1301  
Constitution Ave., N.W., Washington, D.C.  
20229, (202) 566-2482.

(b) Employees not located at headquarters  
or overseas, service of process may be made  
upon the Regional Counsel of Customs in  
whose region the obligor is employed, as  
listed below:

Region I—Regional Counsel of Customs,  
Suite 1739, 100 Summer Street, Boston,  
MA 02110, (617) 223-0075.

Region II—Regional Counsel of Customs,  
Room 732, 6 World Trade Center, New  
York, NY 10048, (212) 466-4562.

Region III—Regional Counsel of Customs,  
40 S. Gay Street, Baltimore, MD 21202,  
(301) 962-4119.

Region IV—Regional Counsel of Customs,  
99 S.E. 5th Street, Miami, FL 33131, (305)  
350-4321.

Region V—Regional Counsel of Customs,  
Suite 2422, 1440 Canal Street, New  
Orleans, LA 70112, (504) 589-6981.

Region VI—Regional Counsel of Customs,  
Suite 1220, 500 Dallas Avenue, Houston,  
TX 77002, (713) 226-4887.

Region VII—Regional Counsel of Customs,  
300 N. Los Angeles Street, Los Angeles,  
CA 90053, (213) 688-5936.

Region VIII—Regional Counsel of Customs,  
Suite 1000, 211 Main Street, San  
Francisco, CA 94105, (415) 556-3873.

Region IX—Regional Counsel of Customs,  
Suite 1417, 55 E. Monroe Street, Chicago,  
IL 60603, (312) 353-7860.

#### II. Agencies

(Unless otherwise indicated below, all  
agencies of the executive branch shall be  
subject to service of legal process brought for  
the enforcement of an individual's obligation  
to provide child support and/or make  
alimony payments where such service is sent  
by certified or registered mail, return receipt  
requested, or by personal service, upon the  
head of the agency.)

#### Central Intelligence Agency

Director of Personnel Policy, Planning, and  
Management, Central Intelligence  
Agency, Washington, D.C. 20505, or  
Chief, Special Activities Staff, Office of  
Personnel Policy, Planning, and  
Management, Central Intelligence  
Agency, Washington, D.C. 20505, (703)  
351-3452.

## Civil Aeronautics Board

General Counsel, Civil Aeronautics Board,  
1825 Connecticut Avenue, NW.,  
Washington, D.C. 20428, (202) 673-5233.  
or Director, Office of Human Resources,  
Civil Aeronautics Board, 1825  
Connecticut Avenue, NW., Washington,  
D.C. 20428, (202) 673-6140.

## Commodity Futures Trading Commission

Director of Personnel, Commodity Futures  
Trading Commission, 2033 K Street, NW.,  
Washington, D.C. 20581, (202) 254-3275.

## Consumer Product Safety Commission

Office of the General Counsel, Room 509,  
1111 18th Street, NW., Washington, D.C.  
20207, (202) 634-7770.

## Farm Credit Administration

Director or Assistant Director, Administrative  
Division, 490 L'Enfant Plaza East, S.W.,  
Washington, D.C. 20578, (202) 755-4394.

## Federal Election Commission

Assistant Staff Director, Administrative  
Division, Federal Election Commission,  
1325 K Street, NW., Washington, D.C.  
20463, (202) 523-4112.

## Federal Home Loan Bank Board

Director, Administration Division, Office of  
the General Counsel, Federal Home Loan  
Bank Board, 1700 G Street, NW., 3rd  
Floor, Washington, D.C. 20552, (202) 377-  
6462.

## Federal Labor Relations Authority

Director of Personnel Federal Labor Relations  
Authority, 1900 E Street, NW., Room  
7469, Washington, D.C. 20424, (202) 632-  
6880.

## Federal Maritime Commission

Director of Personnel/Deputy Director of  
Personnel, Federal Maritime  
Commission, 1100 L Street, NW., Room  
11213, Washington, D.C. 20573, (202) 523-  
5773.

## Federal Mediation and Conciliation Service

General Counsel, Federal Mediation and  
Conciliation Service, 2100 K Street, NW.,  
Washington, D.C. 20427, (202) 653-5209.

## General Services Administration

1. Region 1: Maine, Vermont, New  
Hampshire, Massachusetts, Connecticut:  
Regional Counsel, John W. McCormack  
Post Office & Courthouse, Boston, MA  
02109, (617) 223-2621.
2. Region 2: New York, New Jersey, Puerto  
Rico, Virgin Islands: Regional Counsel,  
26 Federal Plaza, New York, NY 10007,  
(212) 264-8306.
3. Regional 3: Pennsylvania, West Virginia,  
Maryland, Virginia less the greater  
metropolitan area of Washington, D.C.:  
Regional Counsel, Ninth and Market  
Streets, Philadelphia, PA 19107, (215)  
597-1319.
4. Region 4: Kentucky, Tennessee, North  
Carolina, Mississippi, Alabama, Georgia,  
South Carolina, Florida: Regional  
Counsel, R.B. Russell Federal Building  
and U.S. Courthouse, 75 Spring Street,  
S.W., Atlanta, GA 30303, (404) 881-3006.
5. Region 5: Minnesota, Wisconsin, Illinois,  
Indiana, Michigan, Ohio: Regional

Counsel, 230 South Dearborn Street,  
Chicago, IL 60604, (312) 353-5392.

6. Region 6: Nebraska, Iowa, Kansas,  
Missouri: Regional Counsel: 1500 E.  
Bannister Road, Kansas City, MO 64131,  
(816) 926-7212.
7. Region 7: New Mexico, Texas, Oklahoma,  
Arkansas, Louisiana: Regional Counsel,  
819 Taylor Street, Fort Worth, TX 76102,  
(817) 334-2325.
8. Region 8: Montana, North Dakota, South  
Dakota, Wyoming, Utah, Colorado:  
Regional Counsel, Building 41—Denver  
Federal Center, Denver, CO 80225, (303)  
234-3813.
9. Region 9: California, Nevada, Arizona,  
Hawaii, Guam: Regional Counsel, 525  
Market Street, San Francisco, CA 94105,  
(415) 556-3963.
10. Region 10: Washington, Oregon, Idaho,  
Alaska: Regional Counsel, GSA Center,  
Auburn, Washington 98002, (206) 883-  
6500, ext. 225.
11. Greater metropolitan area of Washington,  
D.C. (parts of Maryland and Virginia):  
Regional Counsel, 7th & D Streets, NW.,  
Washington, D.C. 20407, (202) 472-1809.

## Government Printing Office

General Counsel (Stop GC), Government  
Printing Office, Washington, D.C. 20401,  
(202) 275-2758.

## International Communication Agency

General Counsel, International  
Communication Agency, 1750  
Pennsylvania Avenue, NW., Washington,  
D.C. 20547, (202) 724-9563.

## Interstate Commerce Commission

Chief, Budget and Fiscal Office, Interstate  
Commerce Commission, 12th and  
Constitution Avenue, NW., Washington,  
D.C. 20423.

## Merit Systems Protection Board

Director, Office of Administration, Merit  
Systems Protection Board, 1717 H Street,  
NW., Room 362, Washington, D.C. 20419,  
(202) 632-4956.

## National Aeronautics and Space Administration

*NASA Headquarters*—Assistant General  
Counsel for Litigation, 400 Maryland  
Avenue, SW, Washington, D.C. 20546,  
(202) 755-3920.

*NASA Field Installations*—

- Chief Counsel, Ames Research Center,  
Moffett Field, CA 94035, (415) 965-5103.
- Chief Counsel, Dryden Flight Research  
Center, Edwards, CA 93520, (805) 258-  
8787.
- Chief Counsel, Goddard Space Flight  
Center, Greenbelt, MD 20771, (301) 344-  
8887.
- Chief Counsel, Johnson Space Center,  
Houston, TX 77058, (713) 483-3021.
- Chief Counsel, Kennedy Space Center,  
Kennedy Space Center, FL 32899, (305)  
867-2550.
- Chief Counsel, Langley Research Center  
and Wallops Flight Center, Hampton, VA  
23665, (804) 827-3397.
- Chief Counsel, Lewis Research Center,  
Cleveland, OH 44135, (216) 433-6411.
- Chief Counsel, Marshall Space Flight  
Center, Marshall Space Flight Center, AL  
35812, (205) 453-2440.

Chief Counsel, National Space Technology  
Laboratories, NSTL Station, MS 39529,  
(601) 688-2164.

## National Capital Planning Commission

Administrative Officer, National Capital  
Planning Commission, 1325 G Street,  
NW., Washington, D.C. 20576, (202) 724-  
0170.

## National Credit Union Administration

Director, Division of Personnel, National  
Credit Union Administration, 1776 G  
Street, NW., Washington, D.C. 20456,  
(202) 357-1156.

## National Endowment for the Humanities

General Counsel, National Endowment for  
the Humanities, Washington, D.C. 20506,  
(202) 724-0367.

## National Mediation Board

Administrative Officer, National Mediation  
Board, Washington, D.C. 20572, (202)  
523-5950.

## National Railroad Adjustment Board

Staff Director/Grievances, National Railroad  
Adjustment Board, 202 S. State Street,  
Chicago, IL 60604.

## National Science Foundation

General Counsel, National Science  
Foundation, 1800 G Street, NW.,  
Washington, D.C. 20550, (202) 634-4286.

## Nuclear Regulatory Commission

Controller, Nuclear Regulatory Commission,  
Washington, D.C. 20555, (301) 492-7521.

## National Transportation Safety Board

Chief, Personnel and Training Division,  
National Transportation Safety Board,  
800 Independence Ave., SW.,  
Washington, D.C. 20594. ATTN: AD-30,  
(202) 472-6166.

## Office of Personnel Management

1. Payments to OPM employees: General  
Counsel, Office of the General Counsel,  
Room 5H30, Office of Personnel  
Management, Washington, D.C. 20415,  
(202) 632-5524.
2. Payments of retirement benefits under the  
Civil Service Retirement System:  
Associate Director for Compensation,  
Office of Personnel Management,  
Allotment Section, P.O. Box 17,  
Washington, D.C. 20044, (202) 632-5437.

## Panama Canal Commission

Director, Office of Executive Administration,  
Panama Canal Commission, APO Miami,  
Florida 34011 (52-3519).

## Pension Benefit Guaranty Corporation

General Counsel or Deputy General Counsel,  
Pension Benefit Guaranty Corporation,  
2020 K Street, NW., Washington, D.C.  
20006, (202) 254-4864.

## Railroad Retirement Board

General Counsel, Railroad Retirement Board,  
844 North Rush Street, Chicago, Illinois  
60611, (312) 751-4569.

## Selective Service System

General Counsel, Selective Service System,  
600 E Street, NW., Washington, D.C.  
20435, (202) 724-0433.

## Small Business Administration

(District Directors are designated to accept legal process for their respective districts as set forth in 13 CFR 101.3-1.)

District Director, Boston District Office, 150 Causeway Street, Boston, MA 02114, (617) 223-2100.

District Director, Augusta District Office, 40 Western Avenue, Augusta, ME 04330, (207) 622-6171.

District Director, Concord District Office, 55 Pleasant Street, Concord, NH 03301, (603) 224-4041.

District Director, Hartford District Office, One Financial Plaza, Hartford CT (203) 244-3600.

District Director, Montpelier District Office, 87 State Street, Montpelier, VT 05602 (802) 229-0538.

District Director, Providence District Office, 57 Eddy Street, Providence, RI 02903 (401) 528-4580.

District Director, New York District Office, 26 Federal Plaza, New York, NY 10007 (212) 264-4355.

District Director, Hato Rey District Office, Chardon & Bolivia Streets, Hato Rey, PR 00918 (809) 753-4572.

District Director, Newark District Office, 970 Broad Street, Newark, NJ 07102 (201) 645-2434.

District Director, Syracuse District Office, 100 South Clinton Street, Syracuse, NY 13260 (315) 423-5383.

District Director, Philadelphia District Office, 231 St. Asaphs Road, Bala Cynwyd, PA 19004 (215) 597-3311.

District Director, Baltimore District Office, 8600 LaSalle Road, Towson, MD 21204 (301) 962-4392.

District Director, Clarksburg District Office, 109 North 3rd Street, Clarksburg, WV 26301 (304) 623-5631.

District Director, Pittsburgh District Office, 1000 Liberty Avenue, Pittsburgh, PA 15222 (412) 644-2780.

District Director, Richmond District Office, 400 North 8th Street, Richmond, VA 23240 (804) 782-2617.

District Director, Washington District Office, 1030 15th Street, NW., Washington, D.C. 20417 (202) 655-4000.

District Director, Atlanta District Office, 1720 Peachtree Street, NW., Atlanta, GA 30309 (404) 881-4325.

District Director, Birmingham District Office, 908 South 20th Street, Birmingham, AL 35205 (205) 254-1344.

District Director, Charlotte District Office, 230 S. Tryon Street, Charlotte, NC 28202 (704) 371-6111.

District Director, Columbia District Office, 1835 Assembly Street, Columbia, SC 29201 (803) 765-5376.

District Director, Jackson District Office, 100 West Capitol Street, Jackson, MS 39201 (601) 969-4371.

District Director, Jacksonville District Office, 400 West Bay Street, Jacksonville, FL 32202 (904) 791-3782.

District Director, Louisville District Office, 600 Federal Place, Louisville, KY 40201 (502) 582-5971.

District Director, Miami District Office, 2222 Ponce De Leon Blvd., Coral Gables, FL 33134 (305) 350-5521.

District Director, Nashville District Office, 404 James Robertson Parkway, Nashville, TN 37219 (615) 251-5881.

District Director, Chicago District Office, 219 South Dearborn Street, Chicago, IL 60604 (312) 353-4528.

District Director, Cleveland District Office, 1240 East 9th Street, Cleveland, OH 44199 (216) 522-4180.

District Director, Columbus District Office, 85 Marconi Boulevard, Columbus, OH 43215 (614) 469-6860.

District Director, Detroit District, 477 Michigan Avenue, Detroit, MI 48226 (313) 226-6075.

District Director, Indianapolis District Office, 575 N. Pennsylvania Street, Indianapolis, IN 46204 (317) 269-7272.

District Director, Madison District Office, 212 E. Washington Avenue, Madison, WI 53703 (608) 264-5261.

District Director, Minneapolis District Office, 12 South 6th Street, Minneapolis, MN 55402 (612) 725-2362.

District Director, Dallas District Office, 1100 Commerce Street, Dallas, TX 75242 (214) 767-0605.

District Director, Albuquerque District Office, 5000 Marble Avenue, NE, Albuquerque, NM 87110 (505) 766-3430.

District Director, Houston District Office, 500 Dallas Street, Houston, TX 77002 (713) 226-4341.

District Director, Little Rock District Office, 611 Gaines Street, Little Rock, AR 72201 (501) 378-5871.

District Director, Lubbock District Office, 1205 Texas Avenue, Lubbock, TX 79401 (806) 762-7466.

District Director, Lower Rio Grande Valley District Office, 222 East Van Buren Street, Harlingen, TX 78550 (512) 423-4534.

District Director, New Orleans District Office, 1001 Howard Avenue, New Orleans, LA 70113 (504) 589-6685.

District Director, Oklahoma City District Office, 200 N.W. 5th Street, Oklahoma City, OK 73102 (405) 231-4301.

District Director, San Antonio District Office, 727 East Durango Street, San Antonio, TX 78206 (512) 229-6250.

District Director, Kansas City District Office, 1150 Grande Avenue, Kansas City, MO 64106 (816) 374-3416.

District Director, Des Moines District Office, 210 Walnut Street, Des Moines, IA 50309 (515) 284-4422.

District Director, Omaha District Office, 19th & Farnum Street, Omaha, NE 68102 (404) 221-4691.

District Director, St. Louis District Office, One Mercantile Center, St. Louis, MO 63101, (314) 425-4191.

District Director, Wichita District Office, 110 East Waterman Street, Wichita, KS 67202, (316) 267-6571.

District Director, Denver District Office, 721 19th Street, Denver, CO 80202, (303) 837-2607.

District Director, Casper District Office, 100 East B Street, Casper, WY 82602, (307) 265-5266.

District Director, Fargo District Office, 657 2nd Avenue, North, Fargo, ND 58108, (701) 237-5771.

District Director, Helena District Office, 301 South Park Avenue, Helena, MT 59601, (406) 449-5381.

District Director, Salt Lake City District Office, 125 South State Street, Salt Lake City, UT 84138, (314) 425-5800.

District Director, Sioux Falls District Office, 101 South Main Avenue, Sioux Falls, SD 57102, (605) 336-2980.

District Director, San Francisco District Office, 211 Main Street, San Francisco, CA 94105, (415) 556-7490.

District Director, Honolulu District Office, 300 Ala Moana, Honolulu, HI 96850, (808) 546-8950.

District Director, Los Angeles District Office, 350 S. Figueroa Street, Los Angeles, CA 90071, (213) 688-2956.

District Director, Phoenix District Office, 3030 North Central Avenue, Phoenix, AZ 85012, (602) 261-3611.

District Director, San Diego District Office, 880 Front Street, San Diego, CA 92188, (714) 293-5440.

District Director, Seattle District Office, 915 Second Avenue, Seattle, WA 98174, (206) 442-5534.

District Director, Las Vegas District Office, 301 E. Stewart, Las Vegas, NV 89101, (702) 385-6611.

District Director, Anchorage District Office, 1016 West 6th Avenue, Anchorage, AK 99501, (907) 271-4022.

District Director, Boise District Office, 1005 Main Street, Boise, ID 83701, (208) 384-1096.

District Director, Portland District Office, 1220 S.W. Third Avenue, Portland, OR 97204, (503) 221-2682.

District Director, Spokane District Office, West 920 Riverside Avenue, Spokane, WA 99210, (509) 456-5310.

## Tennessee Valley Authority

1. Payments to TVA employees: Chairman, Board of Directors, Tennessee Valley Authority, 400 Commerce Avenue, Knoxville, TN 37902, (615) 632-2101.
2. Payments of retirement benefits under the TVA Retirement System: Chairman, Board of Directors, TVA Retirement System, 400 Commerce Avenue, Knoxville, TN 37702, (615) 632-2904.

## Veterans Administration

The fiscal officer at each VA facility shall be the designated agent for VA employee obligors at that facility. When a facility at which an individual is employed does not have a fiscal officer, the address and telephone number listed is for the fiscal officer servicing such a facility.

In those limited cases where a portion of VA service-connected benefits may be subject to garnishment, service of process, unless otherwise indicated below, should be made at the regional office nearest the veteran obligor's permanent residence.

## Alabama

Fiscal Officer, Birmingham Medical Center, 700 South 19th Street, Birmingham, AL 35233, (205) 933-8101.

Mobile Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, 215 Perry Hill Road, Montgomery, AL 36109 (205) 272-4670 ext. 204.

National Cemetery Area Office—Send to:  
Fiscal Officer, VA Medical Center,  
Gulfport, MS 39501 (601) 863-1972 ext.  
225.

Fiscal Officer, Montgomery Regional Office,  
474 South Court Street, Montgomery, AL  
36104 (205) 832-7172.

Fiscal Officer, Montgomery Medical Center,  
215 Perry Hill Road, Montgomery, AL  
36109 (205) 272-4670 ext. 204.

Fiscal Officer, Tuscaloosa Medical Center,  
Tuscaloosa, AL 35401 (205) 553-3760.

Fiscal Officer, Tuskegee Medical Center,  
Tuskegee, AL 36083 (205) 727-0550 ext.  
0622.

#### Alaska

Fiscal Officer, Anchorage Regional Office—  
Outpatient Clinic, Old Federal Bldg. &  
Post Office, 605 West 4th Avenue,  
Anchorage, AK 99501 (907) 271-4562.

Juneau VA Office—Send to: Fiscal Officer,  
VA Regional Office, Old Federal Bldg. &  
Post Office, 605 West 4th Avenue,  
Anchorage, AK 99501 (907) 271-4562.

Sitka National Cemetery Area Office—Send  
to: Fiscal Officer, VA Medical Center,  
4435 Beacon Avenue, South, Seattle, WA  
98108 (206) 762-1016 ext. 286.

#### Arizona

Fiscal Officer, Phoenix Regional Office, 3225  
North Central Avenue, Phoenix, AZ  
85102 (602) 241-2735.

Fiscal Officer, Phoenix Medical Center,  
Seventh St. & Indian School Rd., Phoenix,  
AZ 85012 (602) 277-5551.

Fiscal Officer, Prescott Medical Center,  
Prescott, AZ 86313 (602) 445-4860 ext.  
264.

Prescott National Cemetery Area Office—  
Send to: Fiscal Officer, VA Center,  
Prescott, AZ 86313 (602) 445-4860 ext.  
264.

Fiscal Officer, Tucson Medical Center,  
Tucson, AZ 85723 (602) 792-1450 ext. 710.

#### Arkansas

Fayetteville National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Fayetteville, AR 72701 (501) 443-  
4301.

Fiscal Officer, Fayetteville Medical Center,  
Fayetteville, AR 72701 (501) 443-4301.

Fort Smith National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Fayetteville, AR 72701 (501) 443-  
4301.

Fiscal Officer, Little Rock Regional Office,  
1200 W. 3d Street, Little Rock, AR 72201  
(501) 378-5142.

Fiscal Officer, Little Rock Medical Center, 300  
Roosevelt Road, Little Rock, AR 72206  
(501) 372-8361 ext. 781.

#### California

Bell Supply Depot—Send to: Fiscal Officer,  
VA Supply Depot, P.O. Box 27, Hines, IL  
60141, (312) 681-6800.

Fiscal Officer, Fresno Medical Center, 2615  
East Clinton Avenue, Fresno, CA 94703,  
(209) 225-6100.

Fiscal Officer, Livermore Medical Center,  
Livermore, CA 94550, (415) 447-2560 ext.  
217.

Fiscal Officer, Loma Linda Medical Center,  
11201 Benton Street, Loma Linda, CA  
92357, (714) 825-7084 ext. 2550/2551.

Fiscal Officer, Long Beach Medical Center,  
5901 East Seventh Street, Long Beach,  
CA 90822, (213) 498-1313 ext. 2101.

Fiscal Officer, Los Angeles Regional Office,  
Federal Bldg., 11000 Wilshire Blvd., Los  
Angeles, CA 90024, (213) 824-7565;  
Jurisdiction over the following counties  
in California: Inyo, Kern, Los Angeles,  
Orange, San Bernardino, San Luis  
Obispo, Santa Barbara and Ventura.

Los Angeles Data Processing Center—Send  
to: Fiscal Officer, VA Regional Office,  
Federal Bldg., 11000 Wilshire Blvd., Los  
Angeles, CA 90024, (213) 824-7565.

Fiscal Officer, Los Angeles Medical Center,  
Los Angeles (Brentwood), CA 90073,  
(213) 478-3478.

Fiscal Officer, Los Angeles Medical Center,  
Los Angeles (Wadsworth), CA 90073,  
(213) 478-3478.

Fiscal Officer, Los Angeles Outpatient Clinic,  
425 South Hill Street, Los Angeles, CA  
90013, (213) 688-3870.

Los Angeles Field Office of Audit—Send to:  
Fiscal Officer, VA Medical Center, Los  
Angeles (Wadsworth), CA 90073, (213)  
478-3478.

Los Angeles National Cemetery Area  
Office—Send to: Fiscal Officer, VA  
Medical Center, Los Angeles  
(Brentwood), CA 90073, (213) 478-3478.

Fiscal Officer, Martinez Medical Center, 150  
Muir Rd., Martinez, CA 94553, (415) 228-  
6800 ext. 235.

Fiscal Officer, Palo Alto Medical Center, 3801  
Miranda Avenue, Palo Alto, CA 94304,  
(415) 493-5000 ext. 5643.

Riverside National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Los Angeles (Wadsworth), CA  
90073, (213) 478-3478.

San Bruno National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, 4150 Clement Street, San Bruno,  
CA 94121, (415) 221-4810 ext. 315/316.

Fiscal Officer, San Diego Medical Center,  
3350 La Jolla Village Drive, San Diego,  
CA 92161 (714) 453-7500 ext. 3351.

San Diego National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, 3350 La Jolla Village Drive, San  
Diego, CA 92161, (714) 453-7500 Ext. 3351.

San Diego Outpatient Clinic—Send to: VA  
Medical Center, 3350 La Jolla Village  
Drive, San Diego, CA 92161, (714) 453-  
7500 ext. 3351.

Fiscal Officer, San Diego Regional Office,  
2022 Camino Del Rio North, San Diego,  
CA 92108, (714) 293-5703; Jurisdiction  
over the following counties in California:  
Imperial, Riverside and San Diego.

San Francisco National Cemetery Area  
Office—Send to: Fiscal Officer, VA  
Medical Center, 4150 Clement Street, San  
Francisco, CA 94121 (415) 221-4810 ext.  
315/316.

Fiscal Officer, San Francisco Regional Office,  
211 Main Street, San Francisco, CA 94105  
(415) 556-0483; Jurisdiction over all  
counties in California except Inyo, Kern,  
Los Angeles, Orange, San Bernardino,  
San Luis Obispo, Santa Barbara,  
Ventura, Imperial, Riverside, San Diego,  
Alpine, Lassen, Modoc and Mono.

Fiscal Officer, San Francisco Medical Center,  
4150 Clement Street, San Francisco, CA  
94121 (415) 221-4810 ext. 315/316.

Fiscal Officer, Sepulveda Medical Center,  
16111 Plummer Street, Sepulveda, CA  
91343 (213) 891-2377.

#### Colorado

Fiscal Officer, Denver Regional Office,  
Denver Federal Center, Bldg. 20, Denver  
CO 80225 (303) 234-3920.

Fiscal Officer, Denver Medical Center, 1055  
Clermont Street, Denver, CO 80220 (303)  
399-8020.

Denver National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, 1055 Clermont Street, Denver, CO  
80220 (303) 399-8020.

Fort Logan National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, 1055 Clermont Street, Denver, CO  
80220 (303) 399-8020.

Fort Lyon National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Fort Lyon, CO 81038 (303) 456-  
1260.

Fiscal Officer, Fort Lyon Medical Center, Fort  
Lyon, CO 81038 (303) 456-1260.

Fiscal Officer, Grand Junction Medical  
Center, Grand Junction, CO 81501 (303)  
242-0731.

#### Connecticut

Fiscal Officer, Hartford Regional Office, 450  
Main Street, Hartford, CT 06103 (203)  
244-3217.

Fiscal Officer, Newington Medical Center,  
555 Willard Avenue, Newington, CT  
06111 (203) 666-6951 ext. 370.

Fiscal Officer, West Haven Medical Center,  
West Spring Street, West Haven, CT  
06516 (203) 932-5711 ext. 271.

#### Delaware

Fiscal Officer, Wilmington Medical and  
Regional Office Center, 1601 Kirkwood  
Highway, Wilmington, DE 19805 (302)  
994-2511.

#### District of Columbia

Finance Division Chief (047B2), Washington  
Central Office, Room C-50, 810 Vermont  
Avenue, NW, Washington, D.C. 20420  
(202) 389-3901.

Washington Data Processing Center—Send  
to: Finance Division Chief (047B2), VA  
Central Office, Room C-50, 810 Vermont  
Avenue, NW, Washington, D.C. 20420  
(202) 389-3901.

Washington Veterans Canteen Service Field  
Office—Send to: Finance Division Chief  
(047B2), VA Central Office, Room C-50,  
810 Vermont Avenue, NW, Washington,  
D.C. 20420 (202) 389-3901.

Fiscal Office, Washington Regional Office,  
941 North Capitol Street, NE,  
Washington, D.C. 20421 (202) 275-1349;  
Jurisdiction over all foreign countries or  
overseas areas except Mexico, American  
Samoa, Guam, Midway, Wake, Trust  
Territory of the Pacific Islands, Virgin  
Islands and Philippines. Also,  
jurisdiction over Prince Georges and  
Montgomery Counties in Maryland;  
Fairfax and Arlington Counties and the  
cities of Alexandria, Fairfax and Falls  
Church in Virginia.

Fiscal Officer, Washington Medical Center,  
50 Irving Street, NW, Washington, D.C.  
20422 (202) 389-7593.

#### Florida

Fiscal Officer, Bay Pines Medical Center,  
National Cemetery Area Office, Bay  
Pines, FL 33504 (813) 391-9644 ext. 584.  
Fiscal Officer, Gainesville Medical Center,  
Archer Road, Gainesville, FL 32602 (904)  
376-1611 ext. 6685.

Jacksonville Outpatient Clinic Substation—  
Send to: Fiscal Officer, VA Medical  
Center, Archer Road, Gainesville, FL  
32602 (904) 376-1611 ext. 6685.

Jacksonville VA Office—Send to: Fiscal  
Officer, VA Regional Office, 144 First  
Avenue, South, St. Petersburg, FL 33731  
(813) 893-3227.

Fiscal Officer, Lake City Medical Center,  
Lake City, FL 32055 (904) 752-1400.

Miami VA Office—Send to: Fiscal Officer,  
VA Regional Office, 144 First Avenue,  
South, St. Petersburg, FL 33731 (813) 893-  
3227.

Fiscal Officer, Miami Medical Center, 1201  
Northwest 16th St., Miami, FL 33125 (305)  
324-4455.

Orlando Outpatient Clinic Substation—Send  
to: Fiscal Officer, VA Medical Center,  
1300 North 30th Street, Tampa, FL 33612  
(813) 971-4500.

Riviera Beach Outpatient Clinic Substation—  
Send to: Fiscal Officer, VA Medical  
Center, 1201 Northwest 16th St., Miami,  
FL 33125 (305) 324-4455.

Pensacola National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Gulfport, MS 39501 (601) 863-1972  
ext. 225.

St. Augustine National Cemetery Area  
Office—Send to: Fiscal Officer, VA  
Medical Center, Archer Road,  
Gainesville, FL 32602 (904) 376-1611 ext.  
6685.

Fiscal Officer, St. Petersburg Regional Office,  
144 First Avenue, South, St. Petersburg,  
FL 33731 (813) 893-3227.

Fiscal Officer, Tampa Medical Center, 13000  
North 30th Street, Tampa, FL 33612 (813)  
971-4500.

#### Georgia

Fiscal Officer, Atlanta Regional Office, 730  
Peachtree Street, NE, Atlanta, GA 30308  
(404) 881-3381.

Atlanta Veterans Canteen Service Field  
Office—Send to: Fiscal Officer, VA  
Medical Center, 1670 Clairmont Road,  
Decatur, GA 30033 (404) 321-6111.

Atlanta National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, 1670 Clairmont Road, Decatur,  
GA 30033 (404) 321-6111.

Atlanta Field Office of Audit—Send to: Fiscal  
Officer, VA Regional Office, 730  
Peachtree Street, NE, Atlanta, GA 30308  
(404) 881-3381.

Fiscal Officer, Augusta Medical Center,  
Augusta, GA 30904 (404) 733-4471 ext.  
675-676.

Fiscal Officer, Decatur Medical Center, 1670  
Clairmont Road, Decatur, GA 30033 (404)  
321-6111.

Fiscal Officer, Dublin Medical Center, Dublin,  
GA 31021 (912) 272-1210 ext. 373.

Marietta National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, 1670 Clairmont Road, Decatur,  
GA 30033 (404) 321-6111.

#### Hawaii

Fiscal Officer, Honolulu Regional Office, P.O.  
Box 50188, Honolulu, HI 96850 (808) 546-  
2109; Jurisdiction over Islands of  
American Samoa, Guam, Wake, Midway  
and Trust Territory of the Pacific Islands.  
Honolulu National Cemetery Area Office—  
Send to: Fiscal Officer, VA Regional  
Office, P.O. Box 50188, Honolulu, HI  
96850 (808) 546-2109.

#### Idaho

Fiscal Officer, Boise Medical Center, Fifth  
and Fort Street, Boise, ID 83702 (208) 336-  
5100 ext. 315.

Fiscal Officer, Boise Regional Office, Federal  
Bldg. & U.S. Courthouse, 550 West Fort  
St., Box 044, Boise ID 83724 (208) 334-  
1009.

#### Illinois

Alton National Cemetery Area Office—Send  
to: Fiscal Officer, VA Medical Center, St.  
Louis, MO 63125 (314) 894-4631.

AMF O'Hare Field Office of Audit—Send to:  
Fiscal Officer, VA Medical Center,  
Hines, IL 60141 (312) 343-7200 ext. 2481.

Fiscal Officer, Chicago Regional Office, 536  
South Clark Street, Chicago, IL 60680  
(312) 353-4025.

Fiscal Officer, Chicago Medical Center, 333  
East Huron St. (Lakeside), Chicago, IL  
60611 (312) 943-6600.

Fiscal Officer, Chicago Medical Center, 820  
South Damen Avenue (West Side),  
Chicago, IL 60680 (312) 666-6500 ext. 281.

Fiscal Officer, Danville Medical Center,  
Danville, IL 61832 (217) 442-8000.

Danville National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Danville, IL 61832 (217) 442-8000.

Fiscal Officer, Hines Medical Center, Hines,  
IL 60141 (312) 343-7200 ext. 2481.

Hines Marketing Center—Send to: Fiscal  
Officer, VA Supply Depot, P.O. Box 27,  
Hines, IL 60141 (312) 681-6800.

Fiscal Officer, Hines Supply Depot, P.O. Box  
27, Hines, IL 60141 (312) 681-6800.

Fiscal Officer, Hines Data Processing Center,  
P.O. Box 66303, AMF O'Hare, Hines, IL  
60666 (312) 681-6650.

Fiscal Officer, Marion Medical Center,  
Marion, IL 62959 (618) 997-5311.

Mound City National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Marion, IL 62959 (618) 997-5311.

Fiscal Officer, North Chicago Medical Center,  
North Chicago, IL 60064 (312) 689-1900.

Quincy National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Iowa City, IA 52240 (319) 338-  
0581 ext. 304.

Rock Island National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Iowa City, IA 52240 (319) 338-  
0581 ext. 304.

Springfield National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Danville, IL 61832 (217) 442-8000.

#### Indiana

Evansville Outpatient Clinic Substation—  
Send to: Fiscal Officer, VA Medical  
Center, Marion, IL 62959 (618) 997-5311.

Fiscal Officer, Fort Wayne Medical Center,  
1600 Randalia Drive, Fort Wayne, IN  
46805 (219) 743-5431.

Fiscal Officer, Indianapolis Regional Office,  
575 North Pennsylvania St., Indianapolis,  
IN 46204 (317) 269-7840.

Fiscal Officer, Indianapolis Medical Center,  
1481 West 10th Street, Indianapolis, IN  
46202 (317) 635-7401 ext. 2293.

Indianapolis National Cemetery Area  
Office—Send to: Fiscal Officer, VA  
Medical Center, 1481 West 10th Street,  
Indianapolis, IN 46202 (317) 635-7401 ext.  
2293.

Fiscal Officer, Marion Medical Center,  
Marion, IN 46952 (317) 674-3321 ext. 211.

Marion National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Marion, IN 46952 (317) 674-3321  
ext. 211.

New Albany National Cemetery Area  
Office—Send to: Fiscal Officer, VA  
Medical Center, 800 Zorn Avenue,  
Louisville, KY 40202 (502) 895-3401.

#### Iowa

Fiscal Officer, Des Moines Regional Office,  
210 Walnut Street, Des Moines, IA 50309  
(515) 284-4220.

Fiscal Officer, Des Moines Medical Center,  
30th & Euclid Avenue, Des Moines, IA  
50310 (515) 255-2173.

Fiscal Officer, Iowa City Medical Center,  
Iowa City, IA 52240 (319) 338-0581 ext.  
304.

Keokuk National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Iowa City, IA 52240 (319) 338-  
0581 ext. 304.

Fiscal Officer, Knoxville Medical Center,  
Knoxville, KY 50138 (515) 842-3101 ext.  
241.

#### Kansas

Ft. Leavenworth National Cemetery Area  
Office—Send to: Fiscal Officer, VA  
Medical Center, Leavenworth, KS 66048  
(913) 682-2000 ext. 214.

Ft. Scott National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical  
Center, Leavenworth, KS 66048 (913) 682-  
2000 ext. 214.

Leavenworth National Cemetery Area  
Office—Send to: Fiscal Officer, VA  
Medical Center, Leavenworth, KS 66048  
(913) 682-2000 ext. 214.

Fiscal Officer, Leavenworth Medical Center,  
Leavenworth, KS 66048 (913) 682-2000  
ext. 214.

Fiscal Officer, Topeka Medical Center, 2200  
Gage Blvd., Topeka, KS 66622 (913) 272-  
3111 ext. 521.

Fiscal Officer, Wichita Medical Center, 5500  
East Kellogg, Wichita, KS 67218 (316)  
685-2221 ext. 256.

Wichita Regional Office—Send to: VA  
Medical Center, 5500 East Kellogg,  
Wichita, KS 67211 (316) 685-2221 ext. 256;  
Process for VA service-connected  
benefits should also be sent to the  
Wichita Medical Center, rather than to  
the Wichita Regional Office.

*Kentucky*

- Danville National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical Center, Lexington, KY 40507 (606) 233-4511.
- Lebanon National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical Center, Lexington, KY 40507 (606) 233-4511.
- Lexington National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical Center, Lexington, KY 40507 (606) 233-4511.
- Fiscal Officer, Lexington Medical Center, Lexington, KY 40507 (606) 233-4511.
- Fiscal Officer, Louisville Regional Office, 600 Federal Place, Louisville, KY 40202 (502) 582-6482.
- Fiscal Officer, Louisville Medical Center, 800 Zorn Avenue, Louisville, KY 40202 (502) 895-3401.
- Louisville National Cemetery Area Office (Zachary Taylor)—Send to: Fiscal Officer, VA Medical Center, 800 Zorn Avenue, Louisville, KY 40202 (502) 895-3401.
- Louisville National Cemetery Area Office (Cave Hill)—Send to: Fiscal Officer, VA Medical Center, 800 Zorn Avenue, Louisville, KY 40202 (502) 895-3401.
- Nancy National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Lexington, KY 40507 (606) 233-4511.
- Nicholasville National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Lexington, KY 40507 (606) 233-4511.
- Perryville National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Lexington, KY 40507 (606) 233-4511.

*Louisiana*

- Fiscal Officer, Alexandria Medical Center, Alexandria, LA 71301 (318) 442-0251.
- Baton Rouge National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1601 Perdido Street, New Orleans, LA 70146 (504) 568-0811.
- Fiscal Officer, New Orleans Regional Office, 701 Loyola Avenue, New Orleans, LA 70113 (504) 589-6604.
- Fiscal Officer, New Orleans Medical Center, 1601 Perdido St., New Orleans, LA 70146 (504) 568-0811.
- Pineville National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Alexandria, LA 71301 (318) 442-0251.
- Fiscal Officer, Shreveport Medical Center, 510 East Stoner Avenue, Shreveport, LA 71130 (318) 221-8411 ext. 722.
- Shreveport VA Office—Send to: Fiscal Officer, VA Regional Office, 701 Loyola Avenue, New Orleans, LA 70113 (504) 589-6604.
- Zachary National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1601 Perdido St., New Orleans, LA 70146 (504) 568-0811.

*Maine*

- Portland VA Office—Send to: Fiscal Officer, VA Center, Togus, ME 04330 (207) 623-8411.

- Fiscal Officer, Togus Medical & Regional Office Center, Togus, ME 04330 (207) 623-8411.
- Togus National Cemetery Area Office—Send to: Fiscal Officer, VA Center, Togus, ME 04330 (207) 623-8411.

*Maryland*

- Annapolis National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical Center, 3900 Loch Raven Blvd., Baltimore, MD 21218 (301) 467-9932 ext. 5281/5282.
- Fiscal Officer, Baltimore Regional Office, Federal Bldg., 31 Hopkins Plaza, Baltimore, MD 21201 (301) 962-4410; Jurisdiction does not include Prince Georges and Montgomery Counties which are included under the Washington, D.C. Regional Office.
- Baltimore Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, 3900 Loch Raven Blvd., Baltimore, MD 21218 (301) 467-9932 ext. 5281/5282.
- Fiscal Officer, Baltimore Medical Center, 3900 Loch Raven Blvd., Baltimore, MD 21218 (301) 467-9932 ext. 5281/5282.
- Baltimore National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical Center, 3900 Loch Raven Blvd., Baltimore, MD 21218 (301) 467-9932 ext. 5281/5282.
- Baltimore National Cemetery Area Office (Loudon Park)—Send to: Fiscal Officer, VA Medical Center, 3900 Loch Raven Blvd., Baltimore, MD 21218 (301) 467-9932 ext. 5281/5282.
- Fiscal Officer, Fort Howard Medical Center, Fort Howard, MD 21052 (301) 447-1800 ext. 328.
- Hyattsville Field Office of Audit—Send to: Finance Division Chief (047B2), VA Central Office, Room C-50, 810 Vermont Avenue, NW, Washington, D.C. 20420 (202) 389-3901.
- Fiscal Officer, Perry Point Medical Center, Perry Point, MD 21902 (301) 642-2411 ext. 313.

*Massachusetts*

- Fiscal Officer, Bedford Medical Center, 200 Springs Road, Bedford, MA 01730 (617) 275-7500.
- Fiscal Officer, Boston Regional Office, John Kennedy Bldg., Government Center, Boston, MA 02203 (617) 223-3034; Jurisdiction over certain towns in Bristol and Plymouth Counties and the counties of Barnstable, Dukes and Nantucket is allocated to the Providence, Rhode Island Regional Office.
- Boston Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, 150 South Huntington Avenue, Boston, MA 02130 (617) 232-9500 ext. 427/420.
- Fiscal Officer, Boston Medical Center, 150 South Huntington Avenue, Boston, MA 02130 (617) 232-9500 ext. 427/420.
- Bourne National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical Center, Brockton, MA 02401 (617) 583-4500 ext. 266.
- Fiscal Officer, Brockton Medical Center, Brockton, MA 02401 (617) 583-4500 ext. 266.
- Lowell Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center,

- 150 South Huntington Avenue, Boston, MA 02130 (617) 232-9500 ext. 427/420.
- New Bedford Outpatient Clinic Substation—  
Send to: Fiscal Officer, VA Medical Center, Providence, RI 02908 (401) 273-7100.
- Fiscal Officer, Northampton Medical Center, Northampton, MA 01060 (413) 584-4040.
- Springfield Outpatient Clinic Substation—  
Send to: Fiscal Officer, VA Medical Center, Northampton, MA 01060 (413) 584-4040.
- Springfield VA Office—Send to: Fiscal Officer, VA Regional Office, John Kennedy Bldg., Government Center, Boston, MA 02203 (617) 223-3034.
- Fiscal Officer, West Roxbury Medical Center, 1400 Veterans of Foreign Wars Parkway, West Roxbury, MA 02132 (617) 323-7700 ext. 5650.
- Worcester Outpatient Clinic Substation—  
Send to: Fiscal Officer, VA Medical Center, 1400 Veterans of Foreign Wars Parkway, West Roxbury, MA 02132 (617) 323-7700 ext. 5650.

*Michigan*

- Fiscal Officer, Allen Park Medical Center, Allen Park, MI 48101 (313) 562-6000 ext. 535.
- Fiscal Officer, Ann Arbor Medical Center, 2215 Fuller Road, Ann Arbor, MI 48105 (313) 769-7100 ext. 288/289.
- Fiscal Officer, Battle Creek Medical Center, Battle Creek, MI 49016 (616) 965-3281 ext. 566.
- Grand Rapids Outpatient Clinic Substation—  
Send to: Fiscal Officer, VA Medical Center, 2215 Fuller Road, Ann Arbor, MI 48105 (313) 769-7100 ext. 288/289.
- Fiscal Officer, Detroit Regional Office, 477 Michigan Avenue, Detroit, MI 48226 (313) 226-4190.
- Fiscal Officer, Iron Mountain Medical Center, Iron Mountain, MI 49801, (906) 774-3300 ext. 301.
- Fiscal Officer, Saginaw Medical Center, 1500 Weiss Street, Saginaw, MI 48602, (517) 793-2340 ext. 270.

*Minnesota*

- Fiscal Officer, Minneapolis Medical Center, 54th & 48th Avenue, South, Minneapolis, MN 55417, (612) 725-6767 ext. 6311.
- Fiscal Officer, St. Cloud Medical Center, St. Cloud, MN 56301, (612) 252-1600 ext. 411.
- Fiscal Officer, St. Paul Center (Regional Office), Federal Bldg., Ft. Snelling, St. Paul, MN 55111, (612) 725-4075; Jurisdiction over the counties of Becker, Beltrami, Clay, Clearwater, Kittson, Lake of the Woods, Mahnommen, Marshall, Norman, Otter Trail, Pennington, Polk, Red Lake, Roseau and Wilkin is allocated to the Fargo, North Dakota Center.
- St. Paul National Cemetery Area Office—  
Send to: Fiscal Officer, VA Medical Center, 54th & 48th Avenue, South, Minneapolis, MN 55417, (612) 725-6767 ext. 6311.
- St. Paul Data Processing Center—Send to: Fiscal Officer, VA Center, Federal Bldg., Ft. Snelling, St. Paul, MN 55111, (612) 725-4075.
- St. Paul Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, 54th & 48th

Avenue, South, Minneapolis, MN 55417,  
(612) 725-6767 ext. 6311.

#### Mississippi

Biloxi National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Biloxi, MS 39531, (601) 863-1972 ext. 225.

Fiscal Officer, Biloxi Medical Center, Biloxi, MS 39531, (601) 863-1972 ext. 225.

Corinth National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1030 Jefferson Avenue, Memphis, TN 38104, (901) 523-8990.

Fiscal Officer, Gulfport Medical Center, Gulfport, MS 39601, (601) 863-1972 ext. 225.

Fiscal Officer, Jackson Medical Center, 1500 East Woodrow Wilson Drive, Jackson, MS 39216, (601) 362-4471 ext. 1471.

Jackson Regional Office—Send to: VA Medical Center, 1500 East Woodrow Wilson Drive, Jackson, MS 39216, (601) 362-4471 ext. 1471.

Process for VA service-connected benefits should also be sent to the Jackson Medical Center, rather than to the Jackson Regional Office.

Natchez National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1500 East Woodrow Wilson Drive, Jackson, MS 39216, (601) 362-4471 ext. 1471.

#### Missouri

Fiscal Officer, Columbia Medical Center, 800 Stadium Road, Columbia, MO 65201, (314) 443-2511.

Jefferson City National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 800 Stadium Road, Columbia, MO 65201, (314) 443-2511.

Fiscal Officer, Kansas City Medical Center, 4801 Linwood Blvd., Kansas City, MO 64128, (816) 861-4700.

Fiscal Officer, Poplar Bluff Medical Center, Poplar Bluff, MO 63901, (314) 686-4151.

St. Louis National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, St. Louis, MO 63125 (314) 894-4631.

Fiscal Officer, St. Louis Regional Office, 1520 Market Street, St. Louis, MO 63103 (314) 435-5112.

St. Louis Veterans Canteen Service Field Office—Send to: Fiscal Officer, VA Medical Center, St. Louis, MO 63125 (314) 894-4631.

Fiscal Officer, St. Louis Medical Center, St. Louis, MO 63125 (314) 894-4631.

St. Louis Records Processing Center—Send to: Fiscal Officer, VA Regional Office, 1520 Market Street, St. Louis, MO 63103 (314) 425-5112.

Springfield National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Fayetteville, AR 72701 (501) 443-4301.

#### Montana

Fiscal Officer, Fort Harrison Medical & Regional Office Center, Fort Harrison, MT 59636 (406) 442-6410 ext. 329/326.

Fiscal Officer, Miles City Medical Center, Miles City, MT 59301 (406) 232-3060.

#### Nebraska

Fiscal Officer, Grand Island Medical Center, Grand Island, NE 68801 (308) 382-3660 ext. 244.

Fiscal Officer, Lincoln Regional Office, 100 Centennial Mall North, Lincoln, NE 68508 (402) 471-5041.

Fiscal Officer, Lincoln Medical Center, 600 South 70th Street, Lincoln, NE 68510 (402) 489-3802 ext. 332.

Maxwell National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Grand Island, NE 68801 (308) 382-3660 ext. 244.

Fiscal Officer, Omaha Medical Center, 4101 Woolworth Avenue, Omaha, NE 68105 (402) 346-8800.

#### Nevada

Las Vegas Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, 1000 Locust Street, Reno, NV 89520 (702) 786-7200 ext. 244.

Fiscal Officer, Reno Regional Office, 1201 Terminal Way, Reno, NV 89520 (702) 784-5637; Jurisdiction over the following counties in California: Alpine, Lassen, Modoc and Mono.

Fiscal Officer, Reno Medical Center, 1000 Locust Street, Reno, Nevada 89520 (702) 786-7200 ext. 244.

Henderson Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, 1000 Locust Street, Reno, NV 89520 (702) 786-7200 ext. 244.

#### New Hampshire

Fiscal Officer, Manchester Regional Office, 275 Chestnut Street, Manchester, NH 03103 (603) 666-7638.

Fiscal Officer, Manchester Medical Center, 718 Smyth Road, Manchester, NH 03104 (603) 624-4366.

#### New Jersey

Beverly National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, University & Woodland Avenues, Philadelphia, PA 19104 (215) 382-2400 ext. 291/292.

Fiscal Officer, East Orange Medical Center, Tremont Avenue & So. Center St., East Orange, NJ 07019 (201) 676-1000 ext. 525.

Fiscal Officer, Lyons Medical Center, Lyons, NJ 07939 (201) 647-0180 ext. 372.

Newark Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, Tremont Avenue & So. Center St., East Orange, NJ 07019 (201) 676-1000 ext. 525.

Fiscal Officer, Newark Regional Office, 20 Washington Place, Newark, NJ 07102 (201) 645-3508.

Salem National Cemetery Area Office—Send to: Fiscal Officer, VA Center, 1601 Kirkwood Highway, Wilmington, DE 19805 (302) 994-2511.

Fiscal Officer, Somerville Supply Depot, Somerville, NJ 08876 (201) 725-2540.

#### New Mexico

Fiscal Officer, Albuquerque Regional Office, 500 Gold Avenue, SW, Albuquerque, NM 87102 (505) 766-2204.

Fiscal Officer, Albuquerque Medical Center, 2100 Ridgecrest Drive, SE, Albuquerque, NM 87108 (505) 265-1711.

Ft. Bayard National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 2100 Ridgecrest Drive, SE, Albuquerque, NM 87108 (505) 265-1711.

Santa Fe National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 2100 Ridgecrest Drive, SE, Albuquerque, NM 87108 (505) 265-1711.

#### New York

Fiscal Officer, Albany Medical Center, Albany, NY 12208 (518) 462-3311 ext. 355.

Albany VA Office—Send to: Fiscal Officer, VA Regional Office, 252 Seventh Avenue, New York, NY 10001 (212) 620-6293.

Fiscal Officer, Batavia Medical Center, Batavia, NY 14020 (716) 343-7500 ext. 215.

Fiscal Officer, Bath Medical Center, Bath, NY 14810 (607) 776-2111.

Bath National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Bath, NY 14810 (607) 776-2111.

Fiscal Officer, Bronx Medical Center, 130 West Kingsbridge Road, Bronx, NY 10468 (212) 584-9000.

Fiscal Officer, Brooklyn Medical Center, 800 Poly Place, Brooklyn, NY 11209 (212) 836-6600.

Brooklyn National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 800 Poly Place, Brooklyn, NY 11209 (212) 836-6600.

Brooklyn Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, 800 Poly Place, Brooklyn, NY 11209 (212) 836-6600.

Fiscal Officer, Buffalo Regional Office, 111 West Huron Street, Buffalo, NY 14202 (716) 846-5251; Jurisdiction over all counties in New York not listed under the New York Regional Office.

Fiscal Officer, Buffalo Medical Center, 3495 Bailey Avenue, Buffalo, NY 14215 (716) 834-9200.

Calverton National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Northport, NY 11768 (516) 261-4400 ext. 2462/2463.

Fiscal Officer, Canandaigua Medical Center, Canandaigua, NY 14424 (716) 394-2000 ext. 336.

Fiscal Officer, Castle Point Medical Center, Castle Point, NY 12511 (914) 831-2000 ext. 322.

Elmira National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Bath, NY 14810 (607) 776-2111.

Farmingdale National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Northport, NY 11768 (516) 261-4400 ext. 2462/2463.

Fiscal Officer, Montrose Medical Center, Montrose, NY 10548 (914) 737-4400 ext. 463.

Fiscal Officer, New York Regional Office, 252 Seventh Avenue at 24th Street, New York, NY 10001 (212) 620-6293;

Jurisdiction over the following counties in New York: Albany, Bronx, Clinton, Columbia, Delaware, Dutchess, Essex, Franklin, Fulton, Greene, Hamilton, Kings, Montgomery, Nassau, New York, Orange, Otsego, Putnam, Queens, Rensselaer, Richmond, Rockland, Saratoga, Schenectady, Schoharie, Suffolk, Sullivan, Ulster, Warren, Washington and Westchester.

New York Prosthetics Center—Send to: Fiscal Officer, VA Regional Office, 252 Seventh Avenue, New York, NY 10001 (212) 620-6293.

New York Veterans Canteen Service Field Office—Send to: Fiscal Officer, VA Medical Center, First Avenue at East 24th Street, New York, NY 10010 (212) 686-7500.

Fiscal Officer, New York Medical Center, First Avenue at East 24th Street, New York, NY 10010 (212) 686-7500.

New York Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, First Avenue at East 24th Street, New York, NY 10010 (212) 686-7500.

Fiscal Officer, Northport Medical Center, Northport, NY 11768 (516) 261-4400 ext. 2462/2463.

Rochester VA Office—Send to: Fiscal Officer, VA Regional Office, 111 West Huron Street, Buffalo, NY 14202 (716) 846-5251.

Rochester Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, Batavia, NY 14020 (716) 343-7500 ext. 215.

Fiscal Officer, Syracuse Medical Center, Irving Avenue & University Place, Syracuse, NY 13210 (315) 476-7461.

Syracuse VA Office—Send to: Fiscal Officer, VA Regional Office, 111 West Huron Street, Buffalo, NY 14202 (716) 846-5251.

#### North Carolina

Fiscal Officer, Asheville Medical Center, Asheville, NC 28805, (704) 298-7911 ext. 374.

Fiscal Officer, Durham Medical Center, 508 Fulton Street, Durham, NC 27705, (919) 286-0411 ext. 6469.

Fiscal Officer, Fayetteville Medical Center, 2300 Ramsey Street, Fayetteville, NC 28301, (919) 488-2120.

New Bern National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 2300 Ramsey Street, Fayetteville, NC 28301, (919) 488-2120.

Raleigh National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 508 Fulton Street, Durham, NC 27705, (919) 286-0411 ext. 6469.

Fiscal Officer, Salisbury Medical Center, Salisbury, NC 28144, (704) 636-2351.

Salisbury National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Salisbury, NC 28144, (704) 636-2351.

Wilmington National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 2300 Ramsey Street, Wilmington, NC 28301, (919) 488-2120.

Fiscal Officer, Winston-Salem Regional Office, 251 North Main Street, Winston-Salem, NC 27102, (919) 761-3513.

Winston-Salem Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, Salisbury, NC 28144, (704) 636-2351.

#### North Dakota

Fiscal Officer, Fargo Medical and Regional Office Center, 21st & Elm, Fargo, ND 58102, (701) 232-3241 ext. 249; See the listing under the St. Paul, Minnesota Center for the names of the counties in Minnesota which come under the jurisdiction of the Fargo, North Dakota Center.

#### Ohio

Fiscal Officer, Chillicothe Medical Center, 17273 State Route 104, Chillicothe, OH 45601, (614) 773-1141 ext. 203.

Fiscal Officer, Cincinnati Medical Center, 3200 Vine Street, Cincinnati, OH 45220, (513) 559-5040 ext. 4113.

Cincinnati VA Office—Send to: Fiscal Officer, VA Regional Office, 1240 East Ninth Street, Cleveland, OH 44199, (216) 522-3540.

Fiscal Officer, Cleveland Regional Office, 1240 East Ninth Street, Cleveland, OH 44199, (216) 522-3540.

Fiscal Officer, Cleveland Medical Center, 10701 East Boulevard, Cleveland, OH 44106, (216) 526-3030 ext. 531.

Fiscal Officer, Columbus Outpatient Clinic, 456 Clinic Drive, Columbus, OH 43210, (614) 469-6712.

Columbus VA Office—Send to: Fiscal Officer, VA Regional Office, 1240 East Ninth Street, Cleveland, OH 44199, (216) 522-3540.

Fiscal Officer, Dayton Medical Center, Dayton, OH 45428, (513) 268-6511 ext. 356.

Dayton National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Dayton, OH 45428, (513) 268-6511 ext. 356.

#### Oklahoma

Fort Gibson National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Memorial Station, Honor Heights Drive, Muskogee, OK 74401 (918) 683-3261 ext. 392.

Fiscal Officer, Muskogee Regional Office, 125 South Main Street, Muskogee, OK 74401 (918) 687-2520.

Fiscal Officer, Muskogee Medical Center, Memorial Station, Honor Heights Drive, Muskogee, OK 74401 (918) 683-3261 ext. 392.

Fiscal Officer, Oklahoma City Medical Center, 921 Northeast 13th Street, Oklahoma City, OK 73104 (405) 272-9876 ext. 500.

Oklahoma City VA Office—Send to: Fiscal Officer, VA Regional Office, 125 South Main Street, Muskogee, OK 74401 (918) 687-2520.

#### Oregon

Portland National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 3710 SW U.S. Veterans Hospital Road, Portland, OR 97201 (503) 222-9221 ext. 377.

Fiscal Officer, Portland Regional Office, 1220 SW 3rd Avenue, Portland, OR 97204 (503) 221-3040.

Fiscal Officer, Portland Medical Center, 3710 SW U.S. Veterans Hospital Road, Portland, OR 97201 (503) 222-9221 ext. 377.

Portland Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, 3710 SW U.S. Veterans Hospital Road, Portland, OR 97201 (503) 222-9221 ext. 377.

Fiscal Officer, Roseburg Medical Center, Roseburg, OR 97470 (503) 672-4411.

Roseburg National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Roseburg, OR 97470 (503) 672-4411.

Fiscal Officer, White City Domiciliary, White City, OR 97501 (503) 826-2111 ext. 241.  
White City National Cemetery Area Office—Send to: Fiscal Officer, VA Domiciliary, White City, OR 97501 (503) 826-2111 ext. 241.

#### Pennsylvania

Fiscal Officer, Altoona Medical Center, Altoona, PA 16603 (814) 943-8164.

Annville National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Lebanon, PA 17042 (717) 272-6621 ext. 229.

Fiscal Officer, Butler Medical Center, Butler, PA 16001 (412) 287-4781.

Fiscal Officer, Coatesville Medical Center, Coatesville, PA 19320 (215) 384-7711 ext. 342.

Fiscal Officer, Erie Medical Center, 135 East 38th Street, Erie, PA 16501 (814) 868-8661.

Harrisburg Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, Lebanon, PA 17042 (717) 272-6621 ext. 229.

Fiscal Officer, Lebanon Medical Center, Lebanon, PA 17042 (717) 272-6621 ext. 229.

Fiscal Officer, Philadelphia Center (Regional Office), P.O. Box 8079, Philadelphia, PA 19101 (215) 951-5321; Jurisdiction over the following counties in Pennsylvania: Adams, Berks, Bradford, Bucks, Cameron, Carbon, Centre, Chester, Clinton, Columbia, Cumberland, Dauphin, Delaware, Franklin, Juniata, Lackawanna, Lancaster, Lebanon, Lehigh, Luzerne, Lycoming, Mifflin, Monroe, Montgomery, Montour, Northampton, Northumberland, Perry, Philadelphia, Pike, Potter, Schuylkill, Snyder, Sullivan, Susquehanna, Tioga, Union, Wayne, Wyoming, and York.

Philadelphia Data Processing Center—Send to: Fiscal Officer, VA Center, P.O. Box 8079, Philadelphia, PA 19101 (215) 951-5321.

Philadelphia National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, University & Woodland Avenues, Philadelphia, PA 19104 (215) 382-2400 ext. 291/292.

Philadelphia Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, University & Woodland Avenues, Philadelphia, PA 19104 (215) 382-2400 ext. 291/292.

Fiscal Officer, Philadelphia Medical Center, University & Woodland Avenues, Philadelphia, PA 19104 (215) 382-2400 ext. 291/292.

Fiscal Officer, Pittsburgh Regional Office, 1000 Liberty Avenue, Pittsburgh, PA 15222 (412) 644-6640; Jurisdiction over all of the counties in Pennsylvania that are not listed under the Philadelphia Center (Regional Office) and jurisdiction over the following counties in West Virginia: Brooke, Hancock, Marshall and Ohio.

Fiscal Officer, Pittsburgh Medical Center, Highland Drive, Pittsburgh, PA 15206 (412) 363-4900 ext. 235.

Fiscal Officer, Pittsburgh Medical Center, University Drive C, Pittsburgh, PA 15240 (412) 683-3000 ext. 652/675.

Pittsburgh Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, University

Drive C, Pittsburgh, PA 15240 (412) 683-3000 ext. 652/675.

Fiscal Officer, Wilkes-Barre Medical Center, 1111 East End Blvd., Wilkes-Barre, PA 18711 (717) 824-3521 ext. 247.

#### *Philippines*

1. Manila Regional Office—Outpatient Clinic.
2. Manila Medical and Regional Office Center.

For either of the above, send to: Director, U.S. Veterans Administration, APO, San Francisco 96528, 59-80-11 Local 2574.

#### *Puerto Rico*

Bayamon National Cemetery Area Office—Send to: Fiscal Officer, VA Center, GPO, Box 4867, San Juan, PR 00936 (809) 763-0275.

Hato Rey Medical and Regional Office Center—Send to: Fiscal Officer, VA Center, GPO, Box 4867, San Juan, PR 00936 (809) 763-0275.

Mayaguez Outpatient Clinic Substation—Send to: Fiscal Officer, VA Center, GPO, Box 4867, San Juan, PR 00936 (809) 763-0275.

Ponce Outpatient Clinic Substation—Send to: Fiscal Officer, VA Center, GPO, Box 4867, San Juan, PR 00936 (809) 763-0275.

Rio Piedras Medical and Regional Office Center—Send to: Fiscal Officer, VA Center, GPO, Box 4867, San Juan, PR 00936 (809) 763-0275.

#### *Rhode Island*

Fiscal Officer, Providence Regional Office, 321 South Main Street, Providence, RI 02903 (401) 528-4480; Jurisdiction over the following towns and counties in Massachusetts: All towns in Bristol County except Mansfield and Easton, the towns of Lakeville, Middleboro, Carver, Rochester, Mattapoisett, Marion, and Wareham in Plymouth County; and the counties of Dukes, Nantucket and Barnstable.

Fiscal Officer, Providence Medical Center, Davis Park, Providence, RI 02908 (401) 273-7100.

#### *South Carolina*

Beaufort National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 109 Bee Street, Charleston, SC 29403 (803) 577-5011 ext. 222.

Fiscal Officer, Charleston Medical Center, 109 Bee Street, Charleston, SC 29403 (803) 577-5011 ext. 222.

Fiscal Officer, Columbia Regional Office, 1801 Assembly Street, Columbia, SC 29201 (803) 765-5210.

Fiscal Officer, Columbia Medical Center, Columbia, SC 29201 (803) 776-4000 ext. 149.

Florence National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Columbia, SC 29201 (803) 776-4000 ext. 149.

Greenville Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, Columbia SC 29201 (803) 776-4000 ext. 149.

#### *South Dakota*

Fort Meade National Cemetery Area Office—Send to: Fiscal Officer, VA Medical

Center, Fort Meade, SD 57741 (605) 347-2511 ext. 272.

Fort Meade Medical Center—Send to: Fiscal Officer, VA Medical Center, Fort Meade, SD 57741 (605) 347-2511 ext. 272.

Hot Springs National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Hot Springs, SD 57747 (605) 745-4101 ext. 246.

Fiscal Officer, Hot Springs Medical Center, Hot Springs, SD 57747 (605) 745-4101 ext. 246.

Fiscal Officer, Sioux Falls Medical Center, 2501 West 22nd St., Sioux Falls, SD 57101 (605) 336-3230 ext. 201.

Sioux Falls Regional Office—Send to: VA Medical Center, 2501 West 22nd St., Sioux Falls, SD 57101 (605) 336-3230 ext. 201; Process for VA service-connected benefits should also be sent to the Sioux Falls Medical Center, rather than to the Sioux Falls Regional Office.

Sturgis National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Fort Meade, SD 57741 (605) 347-2511 ext. 272.

#### *Tennessee*

Chattanooga Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, 1310 24th Avenue, South, Nashville, TN 37203 (615) 327-4651 ext. 553.

Chattanooga National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Murfreesboro, TN 37130 (615) 893-1360 ext. 346.

Knoxville National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Mountain Home, TN 37684 (615) 926-1171.

Knoxville Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, 1310 24th Avenue, South, Knoxville, TN 37203 (615) 327-4651 ext. 553.

Madison National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1320 24th Avenue, South, Nashville, TN 37203 (615) 327-4751 ext. 553.

Fiscal Officer, Memphis Medical Center, 1030 Jefferson Avenue, Memphis, TN 38104 (901) 523-8990.

Memphis National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1030 Jefferson Avenue, Memphis, TN 38104 (901) 523-8990.

Fiscal Officer, Mountain Home Medical Center, Mountain Home, TN 37684 (615) 926-1171.

Mountain Home National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Mountain Home, TN 37684 (615) 926-1171.

Fiscal Officer, Murfreesboro Medical Center, Murfreesboro, TN 37130 (615) 893-1360 ext. 346.

Fiscal Officer, Nashville Regional Office, 110 Ninth Avenue, South, Nashville, TN 37203 (615) 251-5352.

Fiscal Officer, Medical Center, 1310 24th Avenue, South, Nashville, TN 37203 (615) 327-4751 ext. 553.

#### *Texas*

Fiscal Officer, Amarillo Medical Center, 6010 Amarillo Blvd., W., Amarillo, TX 79106 (806) 355-9703 ext. 216.

Fiscal Officer, Austin Data Processing Center, 1615 East Woodward Street, Austin, TX 78772 (512) 397-7366.

Beaumont Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, 2002 Holcombe Blvd., Houston, TX 77211 (713) 795-4411.

Fiscal Officer, Big Spring Medical Center, Big Spring, TX 79720 (915) 263-7361 ext. 327.

Fiscal Officer, Bonham Medical Center, Bonham, TX 75418 (214) 583-2111.

Corpus Christi Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, 7400 Merton Minter Blvd., San Antonio, TX 78284 (512) 696-9660 ext. 6301.

Fiscal Officer, Dallas Medical Center, 4500 South Lancaster Rd., Dallas, TX 75216 (214) 376-5451.

Dallas VA Office—Send to: Fiscal Officer, VA Regional Office, 1400 North Valley Mills Drive, Waco, TX 76710 (817) 756-6511 ext. 635.

Fiscal Officer, El Paso Outpatient Clinic, 5919 Brook Hollow Drive, El Paso, TX 79925 (915) 543-7960/7961.

Fort Bliss National Cemetery Area Office—Send to: Fiscal Officer, VA Outpatient Clinic, 5919 Brook Hollow Drive, El Paso, TX 79925 (915) 543-7960/7961.

Fiscal Officer, Houston Regional Office, 2515 Murworth Drive, Houston, TX 77054 (713) 226-4185; Jurisdiction over the country of Mexico and the following counties in Texas: Angelina, Aransas, Atascosa, Austin, Bandera, Bee, Bexar, Blanco, Brazoria, Brewster, Brooks, Caldwell, Calhoun, Cameron, Chambers, Colorado, Comal, Crockett, DeWitt, Dimmitt, Duval, Edwards, Fort Bend, Frio, Galveston, Gillespie, Goliad, Gonzales, Grimes, Guadalupe, Hardin, Harris, Hays, Hidalgo, Houston, Jackson, Jasper, Jefferson, Jim Hogg, Jim Wells, Karnes, Kendall, Kenedy, Kerr, Kimble, Kinney, Kleberg, LaSalle, Lavaca, Liberty, Live Oak, McCulloch, McMullen, Mason, Matagorda, Marverick, Medina, Menard, Montgomery, Neches, Newton, Nueces, Orange, Pecos, Polk, Real, Refugio, Sabine, San Augustine, San Jacinto, San Patricio, Schleicher, Shelby, Starr, Sutton, Terrell, Trinity, Tyler, Ulvalde, Val Verde, Victoria, Walker, Waller, Washington, Webb, Wharton, Willacy, Wilson, Zapata and Zavala.

Fiscal Officer, Houston Medical Center, 2002 Holcombe Blvd., Houston, TX 77211 (713) 795-4411.

Houston National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 2002 Holcombe Blvd., Houston, TX 77211 (713) 795-4411.

Fiscal Officer, Kerrville Medical Center, Kerrville, TX 78028 (512) 896-2020 ext. 215.

Kerrville National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Kerrville, TX 78028 (512) 896-2020 ext. 215.

Lubbock VA Office—Send to: Fiscal Officer, VA Regional Office, 1400 North Valley

Mills Drive, Waco, TX 76710 (817) 756-6511 ext. 635.  
 Fiscal Officer, Lubbock Outpatient Clinic, 1205 Texas Avenue, Lubbock, TX 79401 (806) 762-7209.  
 Fiscal Officer, Marlin Medical Center, Marlin, TX 76661 (817) 883-3511 ext. 224.  
 McAllen Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, 7400 Merton Minter Blvd., San Antonio, TX 78284 (512) 696-9660 ext. 6301.  
 Fiscal Officer, San Antonio Medical Center, 7400 Merton Minter Blvd., San Antonio, TX 78284 (512) 696-9660 ext. 6301.  
 San Antonio VA Office—Send to: Fiscal Officer, VA Regional Office, 2515 Murworth Drive, Houston, TX 77054 (713) 226-4185.  
 San Antonio National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 7400 Merton Minter Blvd., San Antonio, TX 78284 (512) 696-9660 ext. 6301.  
 San Antonio National Cemetery Area Office (Fort Sam Houston)—Send to: Fiscal Officer, VA Medical Center, 7400 Merton Minter Blvd., San Antonio, TX 78284 (512) 696-9660 ext. 6301.  
 Fiscal Officer, Temple Medical Center, Temple, TX 76501 (817) 778-4811.  
 Fiscal Officer, Waco Regional Office, 1400 North Valley Mills Drive, Waco, TX 76710 (817) 756-6511 ext. 635; Jurisdiction over all counties in Texas not listed under the Houston Regional Office.  
 Fiscal Officer, Waco Medical Center, Memorial Drive, Waco, TX 76703, (817) 752-6581.  
 Waco Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, Memorial Drive, Waco, TX 76703, (817) 752-6581.

#### Utah

Fiscal Officer, Salt Lake City Regional Office, 125 South State Street, Salt Lake City, Utah 84138, (801) 525-5945.  
 Fiscal Officer, Salt Lake City Medical Center, 500 Foothill Blvd., Salt Lake City, Utah 84148, (801) 582-1565/1520.

#### Vermont

Fiscal Officer, White River Junction Medical and Regional Office Center, White River Junction, Vermont 05001, (802) 295-9363.

#### Virginia

Alexandria National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 50 Irving Street, NW, Washington, D.C. 20422, (202) 389-7593.  
 Culpepper National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Martinsburg, WV 25401, (304) 263-0811 ext. 280.  
 Danville National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Salem, VA 24153, (703) 982-2463.  
 Hopewell National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1201 Broad Rock Road, Richmond, VA 23249, (804) 231-9011 ext. 205.  
 Leesburg National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 50 Irving Street, NW, Washington, D.C. 20422, (202) 389-7593.

Mechanicsville National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1201 Broad Rock Road, Richmond, VA 23249, (804) 231-9011 ext. 205.  
 Fiscal Officer, Hampton Medical Center, Hampton, VA 23667, (804) 722-9961.  
 Hampton National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Hampton, VA 23667, (804) 722-9961.  
 Quantico National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 50 Irving Street, NW, Washington, D.C. 20422, (202) 389-7593.  
 Fiscal Officer, Richmond Medical Center, 1201 Broad Rock Road, Richmond, VA 23249, (804) 231-9011 ext. 205.  
 Richmond National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1201 Broad Rock Road, Richmond, VA 23249, (804) 231-9011 ext. 205.  
 Fiscal Officer, Roanoke Regional Office, 210 Franklin Rd. SW, Roanoke, VA 24011, (703) 982-6116; Jurisdiction over Fairfax and Arlington Counties and the cities of Alexandria, Fairfax, and Falls Church is allocated to the Washington, D.C. Regional Office.  
 Fiscal Officer, Salem Medical Center, Salem, VA 24153 (703) 982-2463.  
 Sandston National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 1201 Broad Rock Road, Richmond, VA 23249 (804) 231-9011 ext. 205.  
 Staunton National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Salem, VA 24135 (703) 982-2463.  
 Winchester National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Martinsburg, WV 25401 (304) 263-0811 ext. 280.

#### Washington

Fiscal Officer, American Lake Medical Center, Tacoma, WA 98493 (206) 582-8440 ext. 303.  
 Fiscal Officer, Seattle Regional Office, 915 Second Avenue, Seattle, WA 98174 (206) 442-5025.  
 Fiscal Officer, Seattle Medical Center, 4435 Beacon Avenue, South, Seattle, WA 98108 (206) 762-1016 ext. 286.  
 Seattle Outpatient Clinic—Send to: Fiscal Officer, VA Medical Center, 4435 Beacon Avenue, South, Seattle, WA 98108 (206) 762-1016 ext. 286.  
 Fiscal Officer, Spokane Medical Center, North 4815 Assembly Street, Spokane, WA 99208 (509) 328-4521.  
 Fiscal Officer, Vancouver Medical Center, Vancouver, WA 98661 (206) 696-4061 ext. 331.  
 Fiscal Officer, Walla Walla Medical Center, 77 Wainwright Drive, Walla Walla, WA 99362 (509) 525-5200.

#### West Virginia

Fiscal Officer, Beckley Medical Center, 200 Veterans Avenue, Beckley, WV 25801 (304) 255-2121.  
 Fiscal Officer, Clarksburg Medical Center, Clarksburg, WV 26301 (304) 623-3461 ext. 335.

Grafton National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, Clarksburg, WV 26301 (304) 623-3461 ext. 335.  
 Fiscal Officer, Huntington Regional Office, 502 Eighth Street, Huntington, WV 25701 (304) 529-5477; Jurisdiction over the counties of Brooke, Hancock, Marshall and Ohio is allocated to the Pittsburgh, Pennsylvania Regional Office.  
 Fiscal Officer, Huntington Medical Center, 1540 Spring Valley Drive, Huntington, WV 25704 (304) 429-6741 ext. 327.  
 Fiscal Officer, Martinsburg Medical Center, Martinsburg, WV 25401 (304) 263-0811 ext. 280.  
 Wheeling Outpatient Clinic Substation—Send to: Fiscal Officer, VA Medical Center, University Drive C, Pittsburgh, PA 15240 (412) 363-4900 ext. 235.

#### Wisconsin

Fiscal Officer, Madison Medical Center, 2500 Overlook Terrace, Madison, WI 53705 (608) 256-1901 ext. 381.  
 Fiscal Officer, Milwaukee Regional Office, 342 North Water Street, Milwaukee, WI 53202 (414) 291-1201.  
 Fiscal Officer, Tomah Medical Center, Tomah, WI 54660 (608) 372-3971 ext. 204.  
 Fiscal Officer, Wood Medical Center, 5000 West National Avenue, Wood, WI 53193 (414) 384-2000 ext. 2591.  
 Wood National Cemetery Area Office—Send to: Fiscal Officer, VA Medical Center, 5000 West National Avenue, Wood, WI 53193 (414) 384-2000 ext. 2591.

#### Wyoming

Fiscal Officer, Cheyenne Medical & Regional Office Center, 2360 East Pershing Blvd., Cheyenne, WY 82001 (307) 778-7550 ext. 351.  
 Fiscal Officer, Sheridan Medical Center, Sheridan, WY 82801 (307) 672-3473.

#### III. The United States Postal Service and the Postal Rate Commission

##### United States Postal Service

Service of process may be made on the postmaster or head of the installation where the employee works. However, if the installation where the employee works cannot be determined, service of process may be made on the appropriate Regional Counsel. The geographic areas served by the Regional Counsels and their addresses are as follows:

Regional Counsel, Northeast Region, U.S. Postal Service, 1633 Broadway, New York, NY 10098 (212) 974-8531; Serving: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont, northern New Jersey (ZIP codes beginning with 070-079 and 088-089), New York (ZIP codes beginning with 090-098 and 100-129), and the Caribbean Islands.  
 Regional Counsel, Eastern Region, U.S. Postal Service, 1845 Walnut Street, P.O. Box 8601, Philadelphia, PA 19101 (215) 597-9715; Serving: The District of Columbia, Delaware, Maryland, Pennsylvania, Virginia, West Virginia, southern New Jersey (ZIP codes beginning with 080-087) and New York (ZIP codes beginning with 130-149).

Regional Counsel, Southern Region, U.S. Postal Service, 1407 Union Avenue, Memphis, TN 38166 (901) 534-4411; Serving: Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee and Texas.

Regional Counsel, Central Region, U.S. Postal Service, 433 Van Buren Street, Chicago, IL 60699 (212) 886-3175; Serving: Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

Regional Counsel, Western Region, U.S. Postal Service, 850 Cherry Avenue, San Bruno, CA 94099 (415) 876-9225; Serving: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming, and the Pacific Islands including the Trust Territory.

Processing of garnishments will be substantially expedited by serving the postmaster or installation head rather than the Regional Counsel.

#### Postal Rate Commission

Chief Administrative Officer, Postal Rate Commission, 2000 L Street, NW., Washington, D.C. 20268 (202) 254-3880.

#### IV. The District of Columbia, American Samoa, Guam, and the Virgin Islands

##### The District of Columbia

Assistant City Administrator for Financial Management, The District Building, Room 412, 14th and Pennsylvania Avenue, NW., Washington, D.C. 20004 (202) 727-6979.

##### American Samoa

Director of Administrative Service, American Samoa Government, Pago Pago, American Samoa 96799 (684) 633-4155.

##### Guam

Attorney General, P.O. Box DA, Agana, Guam 96910, 472-6841 (Country Code 671).

##### The Virgin Islands

Attorney General, P.O. Box 280, St. Thomas, VI 00801 (809) 774-1163.

#### V. Instrumentality

##### SMITHSONIAN INSTITUTION

For service of process in garnishment proceedings for child support and/or alimony of present Smithsonian Institution employees:

General Counsel, The Smithsonian Institution, Room 408, 1000 Jefferson Drive, SW, Washington, D.C. 20560 (202) 381-5866.

For service of process in garnishment proceedings for child support and/or alimony involving retirement annuities of former trust fund employees of the Smithsonian Institution:

General Counsel, Teachers Insurance and Annuity Association of America, College Retirement Equity Fund (TIAA/CREF),

730 Third Avenue, New York, NY 10017 (212) 490-9000.

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## 5 CFR Part 831

### Retirement; Survivor Benefit Provisions

**AGENCY:** Office of Personnel Management.

**ACTION:** Final rule.

**SUMMARY:** The Office of Personnel Management (OPM) is revising its regulations to reflect current survivor benefit provisions of the Civil Service Retirement law and to establish spouse notification requirements pursuant to recent amendment.

**EFFECTIVE DATE:** January 5, 1981.

**FOR FURTHER INFORMATION CONTACT:** Doris Reeves, 202-632-4634.

**SUPPLEMENTARY INFORMATION:** On November 14, 1980, OPM published (45 FR 75217) proposed rules to incorporate statutory provisions that permit elimination of the survivorship reduction in a retiree's annuity under certain circumstances, permit retirees who were married at retirement to elect a reduced annuity with survivor benefits to a spouse acquired after retirement, provide for substituting a spouse acquired after retirement for the survivor benefit elected at retirement, and afford the retiree an opportunity of electing not to provide survivor protection for the spouse acquired after retirement even though such survivor benefit was elected at retirement.

The rules also established OPM's requirements under Pub. L. 96-391 which must be followed in order for a married employee's or Member's election of other than maximum survivorship protection to be valid in annuities commencing on and after January 5, 1981. In the latter case, OPM will accept a signed and witnessed declaration from the spouse to be submitted with the retirement application, in which the spouse acknowledges his/her understanding of the employee's or Member's election of other than a fully reduced annuity for survivor annuity purposes. Where an employee/Member elects other than a fully reduced annuity but cannot obtain the spouse's signature acknowledging the loss of or reduction in benefits, the proposed regulations will require the employee/Member to submit the spouse's last known mailing address to OPM. OPM will then send the spouse an explanatory letter by certified mail with return receipt requested. The spouse will be asked to sign the letter

acknowledging his/her understanding of the employee's or Member's election and return to OPM. If the letter is not signed by the spouse or returned to OPM, notification will be considered properly made upon return of the certified mail receipt to OPM; and the employee's or Member's election to exclude the spouse from benefits, either fully or partially, will become effective by final adjudication of the retirement application. On the other hand, where the employee/Member fails to cooperate in furnishing either (1) the spouse's witnessed acknowledgment of less than maximum survivor annuity protection or (2) the spouse's last known mailing address, OPM is required to complete final adjudication of the retirement application with the full reduction for survivor annuity benefits provided by statute (5 U.S.C. 8339(j)).

**Comments:** During the 30 day comment period which ended December 15, 1980, one agency submitted a suggestion that we require the spouse's acknowledgment to be notarized rather than merely witnessed. They rationalized that this would provide maximum protection against the possibility of fraud. We believe that requiring notarization would impose a hardship on the employee, and on the spouse, which was not intended by Congress. Further, the unavailability of notaries in many suburban and rural locations, as well as the fees involved, would probably result in some spouses refusing to acknowledge the employee's election. Since we are not convinced that requiring notarization would be effective when the employee is determined to violate the regulations, we are issuing the final regulations without change from those which were proposed.

The Director of OPM finds that good cause exists for making this amendment effective in less than 30 days, in order to give timely effect to the provisions of Pub. L. 96-391 which requires that spouses of married employees whose annuities commence on and after January 5, 1981 be notified when such employees elect less than maximum survivor annuity protection.

Office of Personnel Management.

JoAnn B. Platter,

Assistant Issuance System Manager.

Accordingly, the Office of Personnel Management amends 5 CFR Part 831 as follows:

(1) Section 831.601 (c) and (e) are revised to read as follows:

#### § 831.601 Survivor benefits.

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